

SELF STUDY REPORT

(A documented application for NAAC Accreditation)



**SOUTH EAST MANIPUR COLLEGE, KOMLATHABI
MANIPUR**

Submitted to

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL
BANGALORE - 560 072**

2015

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Redg. No. 3562 of 1981

THE SOUTH EAST MANIPUR COLLEGE

Komlathabi, Chandel District

P.O. Pallel, Manipur – 795135

Ph: (03848) – 265231

e-mail: semco_college@rediffmail.com

Website: www.semcol.edu.in

Affiliated to the Manipur University

Ref. No.

Date:

To

The Director
National Assessment and Accreditation Council
P.O.Box 1075, Nagarbhavi
Bangalore, Karnataka-560072

Subject: Uploading the Self Study Report of South East Manipur College for the 1st Cycle of Accreditation.

Sir,

I am to inform you that our college has prepared the Self Study Report and is uploading today, the 3rd August, 2015 for the 1st Cycle of Accreditation. The Steering Committee started preparing the Self Study Report with the acceptance of Letter of Intent (LOI) on 21st November, 2014 and qualification of Institutional Eligibility for Quality Assessment (IEQA) on 4th March, 2015. The Self Study Report is prepared in compliance with the guidelines of NAAC.

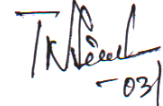
The institution is looking forward to meet the NAAC Peer Team for Assessment and Accreditation.

Thanking you in anticipation

Dated: 3/8/15

Place: Komlathabi

Yours Sincerely


-03/08/2015

(T. NABAKUMAR SINGH)

Principal

South East Manipur College

Principal
South East Manipur College
Komlathabi

ACKNOWLEDGEMENT

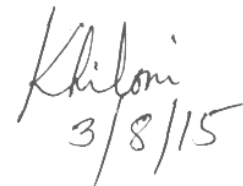
The South East Manipur College, Komlathabi is in a position to submit the Self Study Report (SSR) for the 1st Cycle of Accreditation through the relentless effort of the IQAC team-the SSR Steering Committee.

Indeed, I am very happy to express my deep sense of gratitude to our former Principal, **Ng.Ngamshing** and **Dr. Gina Shangkham**, who were the curtain raisers to the need of Assessment and Accreditation of the College.

I am very grateful to **Dr. Benjamin Nattar**, Associate Professor of Manipur College for his constant help and guidance in times of need.

Preparation and Submission of the Self Study Report (SSR) of the College would be incomplete without the support and co-operation of the Governing Body, the Staff and the other Stakeholders. Therefore, I, as the Co-ordinator of the Steering Committee, sincerely and humbly thank the Governing Body members, the Staff and the other Stakeholders in the successful completion of the Self Study Report (SSR).

(DR. L. KHILONI)
Co –ordinator



Khiloni
3/8/15

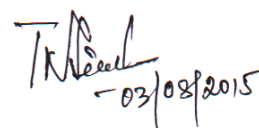
Steering Committee

PREFACE

The South East Manipur College, Komlathabi is situated in a remote and multi-ethnic area of Chandel District, Manipur. It was established in the year 1981 with a vision “*to enhance quality and academic-par-excellence*” to the underprivileged and marginalized students of the region and the state as a whole.

Acknowledging the importance of Assessment and Accreditation by NAAC, the Steering Committee spearheaded to produce the Self Study Report (SSR) of the College in time. In the maiden process of compiling Self Study Report of the institution, the Steering Committee left no stone unturned and prepared it with full support and co-operation from the teaching staff, the non-teaching staff and the management.

With inspiration and commitment to our vision, may we re-affirm our sincere efforts for sustainable enhancement and promotion of quality and value based education, today, tomorrow and the years to come.



(T. NABAKUMAR SINGH)
Principal
South East Manipur College
Komlathabi

Principal
South East Manipur College
Komlathabi

Executive Summary of the College

South East Manipur College is located in a multi-ethnic area and is about 48kms from the Capital city of Manipur, Imphal. It was the first established College in Chandel District, Manipur. The College was established in 1981 by the people of Komlathabi and its surrounding villages with a vision to promote quality and excellence in Higher Education enabling the students in building a prosperous, harmonious, self-sufficient and sustainable society.

The College was affiliated to Manipur University in 1983 and was granted permanent affiliation in 1992. The College has offered courses in both Arts and Science streams upto Degree level and was recognized by University Grants Commission in 1994 under section 2(f) and 12(b) of the UGC Act 1956. The college has B.Voc. Degree programme of UGC in Information & IT Services and Food Processing & Engineering.

Criterion I: Curricular Aspects

The vision and mission of the college is always communicated to the teachers, staff, students and other stakeholders of the institution for better and smooth functioning of the college. The Principal is the head of the institution and takes active role in the effective implementation of the curriculum. IQAC and various committees are formed to assist the Principal in diverse areas of administration.

The college prepares an in-house academic calendar in conformity with that of the University to effectively accomplish the curricular needs of the college. Necessary infrastructure and equipments are provided by the college to cope up with the changing world. Staff and students are given the opportunity to learn computer for basic application in the curriculum.

In order to effectively implement the curriculum, teachers prepare lesson plans, teacher's workload and course completion report. These are done to monitor the performance of the teachers to maintain quality education. Tutorial/ extra classes were taken to complete the syllabus if need arises due to frequent bandhs and strikes. Remedial coaching classes are taken for the weaker sections of the students under the sponsorship of UGC till 2012. Extra curricular activities are promoted to enlighten and bring weightage to the curriculum.

The college offers B.A. and B.Sc. courses with general and honours in 19 subjects. B.Voc. degree course was also opened from 2014 in Information and IT Services and Food processing & Engineering under UGC Scheme.

Feedback from students, teachers, parents and alumni are collected to assess and enrich the educational scenario.

Criterion II: Teaching, Learning and Evaluation

Teaching, learning and evaluation is monitored by the Academic Committee and the IQAC of the college. Admission notification is normally circulated through local newspapers and college website. The process of selection of students is done on merit basis. Reservation for the differently-abled students are as per the government norms. Ramp facility is available for physically handicapped students.

The college organizes one day orientation programme for the students and teachers in the beginning of every academic session. Teachers are trained and equipped with modern teaching aids to enhance in teaching- learning process. Audio visual aids are used as teaching method besides traditional lecture and demonstration methods of teaching. The college library is provided with newspapers, books, journals, reference books, xerox machines, computers with internet facility to facilitate in the teaching-learning. Moreover, most of the departments are equipped with computers, LCD projectors and white boards for effective teaching- learning. Internet facility is obtained from National Mission on Education through Information and Communication Technology (NME-ICT) and through paid broadband services.

Teachers are given the opportunity to participate in Workshops/Orientations/Refresher Courses/Summer & Winter Schools etc. conducted by the Academic Staff Colleges of various Universities. The college also organizes workshops and seminars to update and enhance knowledge of the students and teachers in teaching learning. The college sensitizes its students and teachers on gender and environmental issues through workshops, awareness programmes and observation of National/International days.

Recruitment and retention of the teachers is solely done by the Governing Body and the Principal of the college. Preference is given to well qualified teachers as per UGC rules and regulations. The college has 88 teachers out of which, 76 are Post Graduate, 8 are M.Phil and 4 are Ph.D holders. Besides these, there are 8 temporary teachers engaged in B.Voc. Degree courses.

Evaluation of teachers is done through feedback received from students by IQAC and is intimated to the staff for necessary improvement. Academic performance of the students is assessed through class tests, group discussions, home assignments, attendance and results. After assessments, slow learners are encouraged to attend tutorial/extra classes and remedial coaching classes for further improvement. Advanced learners are motivated to enhance their knowledge through available modern facilities provided by the college.

Criterion III: Research, Consultancy and Extension

The college has a Research Committee to monitor and promote any research related issues. Some of the faculty members undergo research work for Ph.D. programme and some take up Major/Minor

Research Project of UGC. One of the teachers is an approved guide for M.Phil and Ph.D. One of the Ph.D. holders has completed Post-Doctoral Research work selected under “Research Award” for college teachers by UGC in 2009.

Some of the teachers published papers in National/International journals while some have presented papers in conferences and seminars. The college permits duty leave to the faculty members for attending and presenting research papers in Conferences, Seminars, Workshops.

The college organizes workshops and Seminars on diverse topics and opens avenues for eminent researchers of State/National/International to visit and interact with teachers and students.

The Cultural and Extension Committee takes up the responsibility to conduct awareness programmes on health, gender, environment etc. through workshops and observation of State/National/International important days.

Criterion IV: Infrastructure and Learning Resources

The Institution has 14 classrooms, 35 computers, 12 LCD projectors, 15 printers, 9 xerox machines, 1 PA system, 9 laboratories for departments namely Anthropology, Botany, Chemistry, Environmental Sciences, Physics, Zoology, Information & IT Services and Food Processing & Engineering, and Education, a Seminar hall with LCD projector and a botanical garden. Some of the departmental classrooms are equipped with audio-visual aids and white boards. Science departments have separate rooms with well furnished equipments used for teaching -learning. As for the Arts faculty, there is one big room accommodating all the Heads of the Department with table and chair.

The Library has a good collection of books, journals and references. The INFLIBNET facility initiated has added a set of 9000+ e-books and 6000+ e- journals. The “SOUL.2” initiated too has enhanced the available resources of the library. Library has 10 computers with internet facilities. The total area of the library is 108 square meters. There is also a reading room provided in the library for the students and staff.

For extra-curricular activities, the college has Indoor and Outdoor stadiums equipped with the relevant game materials. Facilities for health and hygiene are provided by Primary Health Centre in proximity. For creation and enhancement of infrastructure, the college receive grants from UGC through series of plans i.e 10th, 11th and 12th.

Criterion V: Student Support and Progression

The college creates a student friendly environment to its level best. Relevant information like admission, fee structure, courses offered etc. and general queries like academic calendar, feedback etc. are all included in the prospectus which is updated annually. Annual awards are given to meritorious students; Remedial Coachings, Tutorial Classes etc. are taken up for the weak and slow learners. Students received financial assistance from the State Government and University Grants Commission.

Extra-curricular activities like skill development programmes, publication of student magazine, hands on training programme etc. are also inculcated as an important support system for the students. The Students' Union looks into the welfare of its comrades with support from the teachers.

The college has its own Alumni Association, Academic Committee, Students' Welfare Committee and Women Cell to look into matters relating to students. Service Entry Scheme sponsored by UGC to guide the students for job opportunities and related knowledge on various employment facilities available was also conducted till 2012. Since the college has UG courses, it is not in a position to record the progression of the pass out students. But the positions or achievements attained by the pass out students could be retrieved through the Alumni.

Criterion VI: Governance, Leadership and Management

The college is an aided college managed by a Governing body constituting the Government Nominees, Donor, Guardians and Eminent Educationists from the University and the local along with the Principal and a Teacher Representative. Important decisions of the college in regard to annual budget allocation, staff recruitment, infrastructure development and acquiring funds from State Government and University Grants Commission through various schemes are taken up by the Governing Body in consultation with the Principal of the college. Principal is the head of the institution and Chairperson of IQAC. He is assisted by the IQAC members and various committees for the effective implementation of academic and administrative activities. IQAC monitors and co-ordinates the overall performance of the students and the staff to bring quality and value based education.

The faculty is involved in almost all spheres of the students' welfare in addition to their teaching duties. Students' Union is formed wherein the students themselves choose their leaders under the guidance of the teachers.

The HODs are involved in the academic functioning of the college by planning and monitoring the overall academic activities of respective departments and ensuring progress of the students.

Criterion VII: Innovations and Best Practices

The college being located in the remote tribal area has the opportunity to educate the underprivileged and marginalised groups of the society. Awareness programmes on different issues of the present day society in relation to the people at large are held as and when required. The college maintains equality irrespective of caste, creed and provides opportunity to different communities. Under the aegis of UGC, the college constructs hostels for girls and boys to accommodate the students residing in far off areas of the state. Students are encourage to attain classes, maintain decorum and make use of the facilities available in the college. Students and teachers are trained to enhance their basic computer knowledge to promote teaching- learning. For effective implementation of curriculum, teachers are made to prepare lesson plans, teachers' workload and to submit course completion reports at the end of every semester to

IQAC for internal evaluation. Audio-visual aids are used by the teachers as teaching method besides their traditional lecture and demonstration method.

Students, teachers and other stakeholders maintain discipline, self-respect and co-operation in every activity proposed by the institution. All the staff support the Governing Body and the Principal in every field layout for the welfare of the students, the institution and the society at large.

Formation of various committees is one of the best practices we have in the college. Curricular, co-curricular and extra – curricular activities could be effectively implemented through the formation of committees. The teachers develop managerial and administrative skills besides teaching-learning proficiency. Participatory method empowers the employees and bring positive impact amongst the staff. It developed co-operation, sense of responsibility, belongingness and commitment for a common good.

The present embroiling situation of our state compelled the Institute to specially motivate young minds towards communal and social harmony. The programme such as peach building, conflict transformation etc. have been conducted to impart young minds to be a positive contribute towards social harmony.

Strength-Weakness-Opportunity-Challenges of the college

STRENGTH:

1. The college has a total land of 8.7 acres. The main building consists of pucca and kutcha administrative blocks, 14 classrooms, 9 departmental rooms and a separate room for fee counter.
2. The location of the college serves as an advantage in attracting teachers and students of various communities of the state.
3. The college has 6 science laboratory rooms for Anthropology, Botany, Chemistry, Environmental Sciences, Physics and Zoology. There are separate laboratories for the Department of Education, BCA, Information & IT Services and Food processing & Engineering.
4. The college has an Academic Committee and an Internal Quality Assurance Cell (IQAC) headed by the Principal that looks after the academic excellence of the college in terms of teaching-learning process, academic innovations and evaluative reforms etc.
5. Strengthening Administration through committee formation.
6. The college library is equipped with newspapers, text books, reference books, journals and has a reading room accommodating 50 persons. Computers with internet facilities are available in the library. INFLIBNET facilities are also provided.
7. The College has both Indoor and Outdoor stadiums.

8. The college has 35 computers in all and 12 LCD projectors with white boards/smart boards to be used for teaching-learning purposes. Besides these, there are xerox machines, printers, generators to be used as and when required.

9. Teachers are academically updating themselves as seen by the increase in the number of Ph.D. Scholars and taking up of research works.

10. Basic Computer training is provided in the college for both the teaching and the non-teaching staff.

11 The college has an add-on course – B.Voc. Of Food Processing & Engineering and Information & IT Services.

WEAKNESS:

Some of the weaknesses observed in the college which need timely intervention by the college authority for necessary action and improvement are as given below:

1. Insufficient funds for Infrastructural development as it depends solely on schemes received from UGC.

2. Variation in specialization of some departments is needed.

3. Lack of facilities for researchers in the college.

4. Unsatisfactory ICT facilities.

5. Frequent interruption in internet facility provided in the college (mainly because of its location).

6. Irregular power supply and non -availability of renewable energy.

7. Lack of conduct of National/International Seminars and Conferences.

8. Overall performance of teachers in publication of research work is comparatively low.

9. The attendance of the students is not satisfactory as compared to the number enrolled.

10. Lack of books and references in the library.

OPPORTUNITIES:

The opportunities availed by the college inspite of identifying lots of weaknesses are noted as follows:

1. Situated on the Gate-way to the South East Asian Countries in proximity to Moreh, the border town of Manipur, the college has the opportunity to participate in India's Look and Act East Policies such as:
 - a) International border trade through Moreh
 - b) facilitating/promoting tourism
 - c) Promoting South East Asian languages study like Myanmar, Thai, etc.
 - d) Upgradation of local products for international trade.
 - e) Promoting food packaging, food processing technology etc.
2. It is an opportunity for the college to educate multi-ethnic communities facilitating the promotion of peace and harmony.
3. The college lies on the State Highway enhancing easy communication with the major towns and the capital city of Manipur, Imphal.
4. Upgradation of infrastructural and academic needs of the institution to bring quality education to the students for employable opportunities in the state and the country.
5. Enhancement and motivation of faculty improvement and research activities for academic excellence.
6. Opening of short term courses in Spoken English, Food processing and packaging, computer etc.

CHALLENGES:

In spite of the weaknesses identified, the college has the potential to improve and develop in certain areas of educational aspects. Thus the college has the following challenges.

1. To produce more teachers with M.Phil. and Ph.D., Degrees.
2. To promote teachers for undergoing research work through Major/Minor Research Projects.
3. To increase the number of research publications by the teachers.
4. To introduce self- financing courses.
5. To promote the slow learner students to get through their exams/career.
6. To bring quality and value based education in spite of frequent bandhs and strikes in the State.
7. To maintain students' progression from UG to PG level and beyond.
8. To train all the staff and students to avail modern technologies.

9. To motivate and encourage students to take courses offered in the college for better prospects.
10. To provide facilities to cater to the needs of students and staff.
11. To improve and increase infrastructure.

B. PROFILE OF THE AFFILIATED/CONSTITUENT COLLEGE

1. Name and Address of the College:

Name: ***SOUTH EAST MANIPUR COLLEGE, KOMLATHABI***
 Address: ***Komlathabi(Kapaam), P.O. Pallel, Chandel District, Manipur***
 City: ***Imphal*** Pin: ***795135*** State: ***Manipur***
 Website: ***www.semcol.edu.in***

2. For communication:

<i>Designation</i>	<i>Name</i>	<i>Telephone with STD code</i>	<i>Mobile</i>	<i>Fax</i>	<i>Email</i>
Principal	Mr. T. Nabakumar Singh	O:03848-265231 R:	9612812162		principal@semcol.edu.in
Vice Principal	L.S. Dangsawa	O: R:	9862307812		<u>lsdangsawa@semcol.edu.in</u>
Steering Committee Co-ordinator	Dr. L. Khiloni	O:03848-265707 R:	9612446352		<u>lkhiloni@gmail.com</u> <u>iqac@semcol.edu.in</u>

3. Status of the Institution:

Affiliated College

Constituent College

Any other (specify)

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-Education

b. By shift

i. Regular

ii. Day

iii. Evening

5. Is it a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Source of funding:

Government

Grant-in-aid

Self-finance

Any other

7. a. Date of establishment of the college: 2/01/1981(dd/mm/yyyy)

b. University to which the college is affiliated/or which governs the college (if it is a constituent college)

c. Detail of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2(f)	<i>22/04/1994 vide UGC letter no.F.8-9/91(OP-1)</i>	<i>Enclosed certificate Annexure-V</i>
ii. 12(B)	<i>22/04/1994 (OP-1)</i>	<i>Annexure-V</i>

(Enclosed the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC

(AICTE, NCTE, MCI, DCI, PCI, RCI etc). *NA*

Under Section/clause	Recognition/Approval details institution/Department/Programme	Day, Month and Year	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating University Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized?

a. By UGC as a college with potential for excellence (CPE)?

Yes No

If yes, date of recognition :.....(dd/mm/yyyy)

b. For its performance by any other governmental agency?

Yes No

If yes, Name of the agency.....and

Date of recognition :.....(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	<i>Tribal Area</i>
Campus area in sq.mts.	<i>14979.75</i>
Built up area in sq.mts.	<i>20242.91</i>

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

Sl. No.	Programme Level	Name of the Programme/Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved student strength	No. of students admitted
1	Under-Graduate	BA/Bsc	6 Sem	XII	English	992	992
2	Post-Graduate						
3	Integrated Programmes P.G						
4	Ph.D.						
5	M.Phil.						
6	Certificate Courses						
7	UG Diploma						
8	PG Diploma						
9	Any Other B.Voc	Information & I.T Services / Food Processing & Eng.	Diploma/ Advance Diploma Degree	XII	English	101	101

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	V	No		Number	8
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Science	<i>Bot, Chm, Phy, Zoo, Statistics, Math, Anthro, Env. Sc.</i>	NA	

Arts	<i>Eng, Eco, Edn, His, Pol.Sc, Socio, Man, Hindi, Thadou-kuki</i>	NA	
Commerce		NA	
Any other not covered above	<i>Phy.Edn, BCA, B.Voc. (IT & FP)</i>	NA	

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, and M.Com...)

- a. annual system
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and /or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date:(dd/mm/yyyy)

Validity.....

c. Is the institution opting for assessment and accreditation of Teacher Education?

Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s) **31/05/2013**(dd/mm/yyyy) and number of batches that completed the programme

Final exams to be held in Dec.2015

b. NCTE recognition details (if applicable): **NA**

Notification No.:

Date:(dd/mm/yyyy)

Validity.....

c. Is the institution opting for assessment and accreditation of Physical Education?

Programme separately?

Yes

No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching Staff		Technical staff		
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F	
	*M	*F	*M	*F	*M	*F					
Sanction by the UGC/University/State Government <i>Recruited</i>											
<i>Yet to recruit</i>											
Sanction by the Management/society or other authorized bodies <i>Recruited</i>					51	45	27	17	13	9	
<i>Yet to recruit</i>											

***M-Male *F-Female**

The above faculty includes 8 (4 males +4 female) temporary teachers and 1 male technical staff.

21. Qualifications of the teaching staff:

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.					1	3	4

M.Phil.					4	4	8
PG					42	34	76
Temporary teachers							
Ph.D.					1	0	1
M.Phil.							
PG					3	4	7
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty/Guest Faculty engaged with the College.

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2011-12		2012-13		2013-14		2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	58	36	57	43	66	47	70	50
ST	296	221	306	221	318	270	340	294
OBC	164	45	171	61	164	68	109	48
General	108	35	122	39	144	47	137	45
Others								

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M.Phil	Ph.D.	Total
Students from the same state where the college is located	1093				1093
Students from other states of India					
NRI students					
Foreign students					
Total	1093				1093

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component

(b) Excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

(a) Is it a registered centre for offering distance education programmes of another University

Yes No

(b) Name of the University which has granted such registration.

(c) Number of programmes offered

(d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered.

B.A. - 1:8

B.Sc. - 1:18

B.Voc. - 1:13

29. Is the college applying for

Accreditation: Cycle 1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation * (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

****Kindly enclosed copy of accreditation certificate(s) and peer team report(s) as an annexure.***

31. Number of working days during the last academic year.

32. Number of teaching days during last academic year 195

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 21/04/2014 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i).....(dd/mm/yyyy)

AQAR (ii).....(dd/mm/yyyy)

AQAR (iii).....(dd/mm/yyyy)

AQAR (iv).....(dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

CRITERIA – WISE INPUTS

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

The college visualizes quality and excellence in Higher Education enabling the students in building a prosperous, harmonious, self-sufficient and sustainable society.

Mission:

- i. To create opportunities for higher education for all sections of the people.
- ii. To enrich the potential resource by promoting quality and higher education through teaching, learning and research.
- iii. To elevate the inter and multi-disciplinary research latent of the teachers, students and other stakeholders.
- iv. To pave ways for Professional and Educational interactions amongst the stakeholders for better dissemination of the knowledge imparted.
- v. To promote training and skill development activities for all teaching and non-teaching staff enabling them to develop their skills and abilities in rendering their present duties and ensure safe and effective work in future.
- vi. To introduce Self Financing Courses.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

For effective implementation of the curriculum, the college prepares:

- i) An in-house academic calendar prepared wherein all the details of the years' activities are highlighted.
- ii) The college follows the following teaching-learning and evaluation process:
 - Lesson Plans
 - Group Discussions
 - Home assignments
 - Attendance
 - Class Tests
 - Field Works/Study Tours
 - Feedback
 - Result and analysis

iii) Regular meetings of the Heads of various Departments, periodical Departmental meetings and General meetings of the Teaching and Non-Teaching Staffs are held to evaluate, update and review the feedback for effective and proper function is to achieve our vision.

iv) Various committees (Academic, Research etc.) are formed in which all the staff are involved for better implementation of the activities of the college.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the university and/or institution) for effectively translating the curriculum and improving teaching practices?

From University: Teachers avail the opportunity to participate in Orientation courses, Refresher courses, Summer and Winter School etc. organized by the Academic staff college of the University. The University provides syllabi, academic schedule, Semester examinations schedule, evaluation and declaration of results.

From College: Academic committee and IQAC prepares the in-house academic calendar. The college library is equipped with necessary resources and has computers with internet facilities for effective implementation of teaching-learning. Apart from these, the college conducts seminars and workshops to enhance the knowledge and skills of the teacher and students. Basic computer training is also given to the staffs to supplement the teaching-learning.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency.

The institution prepares its own academic calendar in accordance with the curriculum provided by the University. Steps are taken up by the college to effectively deliver the curriculum through preparation of lesson plan, teacher's workload and course completion report at the end of every Semester. Workshops and Seminars are conducted by the college to effectively transact knowledge on education to students and teachers. Teachers are given the opportunity to participate in Workshops/ Seminars/ Orientation/ Refresher Courses organized by various Universities and colleges.

1.1.5 How does the Institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum.

There is no Industrial beneficiary as the college is located in remote area. However, there is community base interaction like sensitizing them on gender issues and awareness on the environment. Some of the senior faculty members participated in the tabulation of the exams conducted by the University. A senior faculty member

from English Department of Manipur University is a member of Governing Body and facilitates interaction from time to time for effective implementation of the curriculum.

1.1.6 What are the contributions of the institution and/ or its staff members to the development of the curriculum by the University? (Number of staff members/ departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

One of the Faculty members of History department represented as a member in the Board of Studies for preparation of Syllabus in History.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The institution does not develop any curriculum for any of the courses offered as it is under the purview of the affiliating university.

1.1.8 How does the institution analyze/ ensure that the stated objectives of curriculum are achieved in the course of implementation?

Lesson plans are submitted to the HODs for ensuring that the teaching does not deviate from the objectives of the curriculum. In the Lesson plans, room for group discussions, unit tests are provided. Then a course completion report is also submitted before the end of the semester. These are monitored by the Academic Committee and IQAC. The Students are further encouraged to participate in extra-curricular activities and attend remedial coaching classes sponsored by the UGC and extra classes conducted by the college.

1.2. Academic Flexibility.

1.2.1 Specifying the goals and objectives give details of the certificate/ diploma/ skill development courses etc., offered by the institution.

The institution conducts B.Voc. Degree courses as part of skill development under the sponsorship of University Grants Commission, New Delhi, from the academic session 2014-15, under the following goals and objectives.

- a) To provide judicious mix of skills relating to a profession and appropriate content of General Education.
- b) To ensure that the students have adequate knowledge and skills so that they are work ready at each exit point of the programme.
- c) To provide flexibility of the students by means of pre-defined entry and multiple exit points.

- d) To provide vertical mobility to students coming out of 10+2 with vocational subjects.
- e) To integrate National Skill Qualification Framework (NSQF) within the undergraduate level of higher education and meet industry requirements.

The certification level offered under the institution are:

<i>Diploma</i>	-	1 year
<i>Advance Diploma</i>	-	2 years
<i>B.Voc. Degree</i>	-	3 years

1.2.2 Does the institution offer programmes that facilitate twinning/ dual degree? If ‘yes’, give details.

The institution does not offer programmes that facilitate twinning/dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- **Range of Core/Elective options offered by the University and those opted by the college**
- **Choice Based Credit System and range of subject options**
- **Courses offered in modular form**
- **Credit transfer and accumulation facility**
- **Lateral and vertical mobility within and across programmes and courses**
- **Enrichment courses**

The college opts for the listed elective subjects offered by the university. The Annual system has changed to semester system from the Academic session 2010-2011.

The first four semesters comprise of three elective subjects and a compulsory General English Paper/Manipuri/Hindi/Thadou Kuki in the 1st and 2nd Semester, Regional Development in the North East in the 3rd Semester and Environmental Studies in the 4th Semester.

The last two Semesters comprised of the Honours subject which has to be selected from the three elective subjects offered in the first four Semesters.

Faculty – A:

Science General Courses: Any one of the following subject combination.

- a) Anthropology and any two of Botany, Zoology & Chemistry.

- b) Environmental Sciences and any two of Botany, Zoology & Chemistry.
- c) Physics, Chemistry & Mathematics.
- d) Zoology, Botany & Chemistry.
- e) Statistics, Mathematics & Physics.

Science Honours Courses

- a) Botany
- b) Chemistry
- c) Zoology

Faculty – B:

Arts General Courses: Any three of the following subject combination:

Economics, Education, History, Political Science, Sociology, English, Manipur, Thadou Kuki and Hindi.

Arts Honours Courses

- a) English
- b) Manipuri
- c) Economics
- d) History
- e) Education
- f) Political Science

Faculty – C:

Physical Education, Health Education and Sports (PHS).

Candidates seeking admission in Physical Education, Health Education and sports should have passed Class XII or its equivalent examinations from any recognized institutions in Science/Arts/Commerce streams.

Faculty – D:

Bachelor of Computer Application (BCA).

Candidates seeking admission in BCA should have passed Class XII or its equivalent examinations from any recognized institutions with Mathematics.

Other Course

Bachelor of Vocation Courses (B.Voc.)

1. Food Processing & Engineering (Students intake 50)
2. Information and IT Services (Student intake 50)

Candidates seeking admission in B.Voc. Courses should have passed minimum Class XII or its equivalent examination from any recognized institutions in any streams.

The following steps are taken for further enrichment of the students:

- i) Diploma/advance diploma in IT
- ii) Diploma/ advance diploma in Food Processing.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Yes, the college provides additional skill oriented programme under B.Voc. programme in Information and IT services and Food Processing and Engineering with an intake of 50 students each.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes', how does the institution take advantage of such provision for the benefit of students?

No.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

To supplement the University's Curriculum, the college takes up the following steps:

- i. Orientation for students & teachers before the commencement of every session.
- ii. Literary meets
- iii. NSS
- iv. Participation in Sports meets – District/University level
- v. Environmental awareness programmes.
- vi. Organizes orientations, workshops & Seminars.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The institution conducted Service Entry programmes till the 2012 session. Career Counselling are conducted for students to enhance the experience of the students so as to cope with the needs of the dynamic employment market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change , Environment Education, Human Rights, ICT etc., into the curriculum?

Other than those included in the curriculum prescribed by the University, the institution organizes the following:

- i) For Gender and Human Rights:
A one day outreach program on human trafficking.
- ii) For climate change and environmental Education:
 - o Environmental awareness programmes are held every year on World Environment Day.
 - o The teachers are instrumental in the formation of Eco-club in the surrounding village for preservation and conservation of the environment.
- iii) The college provides short term computer training course to teachers and students.

1.3.4 What are the various value-added courses/ enrichment programmes offered to ensure holistic development of students?

The various value-added courses/enrichment programmes offered to ensure holistic development of students in the institution are stated as below:

- **Moral and ethical values:**
We have two units of NSS supervise by the teachers of the college. The students are encourage to participate in the NSS week, sports meet organize by the college, university etc. which inculcates in them the values of what is right or wrong, team spirit, healthy competition.
- **Employable and life skills:**
The college has opened vocational courses-IT and Food Processing under UGC for the employability and life skill enhancement.
- **Better career options:**
Career Counselling and Basic Computer Skill are organized for enriching and orienting the students towards better career options.
- **Community orientation:**

Through the NSS, the environmental awareness programmes and workshop on human trafficking, the communities are oriented towards the betterment of the society.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Feedback from the stakeholders are submitted to the Heads, deliberated in the meetings with the Principal regularly and the Governing Body periodically.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The Principal continuously evaluates the performance of both the teachers and the students and sees that the enrichment programmes are truly valuable to them.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

One of the Faculty members of History participate as member in the Board of Studies to design and develop the concerned Syllabus.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The college has no formal mechanism to obtain feedback from teachers and stakeholders on curriculum.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

Any other relevant information regarding curricular aspects which the college would like to include.

The new courses introduced by the college during the last four years are:

1. Bachelor of Vocational courses in Information & IT and Food Processing & Engineering.
2. Physical Education, Health Education and Sports
3. BCA
4. Hindi
5. Thadou Kuki
6. Sociology

7. Honours Courses(Botany, Zoology, Chemistry, Education, History, English)

The above courses were introduced keeping in mind the widening scenario of the changes in the educational sphere with the changing times.

Criterion II: Teaching – Learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Notification regarding the issue and submission of forms for admission to various courses are displayed in the college notice board and are also flashed in the local dailies and college website. The procedure of selection of the students are inclusive under the students' admission policy of the prospectus.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the institution.

The students are admitted on the basis of the grades scored in the qualifying examination i.e. Class XII or its equivalent examinations from any recognized institutions in Science, Arts and Commerce.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

There is no cut off percentage for admission at entry level. All class XII pass students are given the provision to be admitted in the college. But the academic committee headed by the Principal decides the entry level of the students' admission in such a way that it does not hamper the entry of the less privileged groups.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, the Academic Committee headed by the Principal is in charge of reviewing the admission process and student profiles annually.

The college being located in a remote area has no discrepancy in the admission of the students to various courses. Thus, students of different communities

are given equal opportunity to be admitted in the college. Profile of the student's enrolment reflects the yearly increase in the intake of number of students.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * SC/ST
- * OBC
- * Women
- * Differently abled
- * Economically weaker sections
- * Minority community
- * Any other

The reservations are made according to the norms of the University. The Institution, in view of its topography, has more ST students.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase/decrease and actions initiated for improvement.

Programmes	Year	Number of Applications	Number of Students admitted	Demand Ratio
UG B.A.	2011-12	427	427	1:1
	2012-13	439	439	1:1
	2013-14	470	470	1:1
	2014-15	375	375	1:1
UG B.Sc.	2011-12	536	536	1:1
	2012-13	581	581	1:1
	2013-14	654	654	1:1
	2014-15	617	617	1:1

PG 1 2 3	NA			
M.Phil	NA			
Ph.D.	NA			
Integrated PG Ph.D.	NA			
Value added 1 2 3	NA			
Certificate 1 2 3	NA			
Diploma 1 2	NA			
PG Diploma 1 2 3	NA			
Any other 1. Information & IT Services 2. Food processing & Eng.	2014-15	80 70	51 50	

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Reservations of the differently-abled students are as per the norms. Ramps are provided on the ground floor for those in wheel-chairs. During the examinations, the differently-abled students are compulsorily allotted rooms on the ground floor.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The institution assesses the needs of the students before the commencement of the class. This is done in two ways:

1. An Orientation Programme for the students is organized for all the enrolled students before the commencement of the session.
2. In the respective Departments, the teachers orient the students towards the study, enquires what the students want to become, what type of help they envision from the institute.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Tutorial classes are conducted for bridging the knowledge gap of the enrolled students. On top of that, Remedial coaching was conducted with the assistance of the UGC till 2012. Special attention is given to them in the Classrooms and Group discussions.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

To sensitize its staff and students on issues such as Gender and Environment, the Institution organizes Workshops, Seminars, Cleanliness Drives, Tree Plantations etc., and observes important days like World Environment Day, Women's Day, National Integration Day etc. There is no form of exclusion practiced in the institution.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The Institution identifies the advanced learners through classroom interactions, group discussions, unit tests etc. They are given further glimpses to what a particular topic will lead them and further enhance their knowledge through e-learning, journals and books. They are also enlightened through Career Counselling.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

Each department maintains the daily attendance register, from which data are collected as to who is/are irregular. The list of the irregular students are drawn out, their profiles (submitted at the time of admission) are reviewed and their problems as

to why they had been irregular are analyzed. After analysis, the general outcome of the problem is usually either of the two- Knowledge gap for the slow learners and lack of fund for the economically weaker sections. The slow learners are persuaded to join the remedial coaching class organized by the college under the sponsorship of UGC. Fortunately, for the economically backward- STs, SCs and Minorities, the government provides scholarships. For the economically weak General students, the college provides financial aid to at least 10% of the general category students.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The Academic Committee and the IQAC of the college prepare the academic calendar and the time table in accordance with the University's academic schedule.

Teaching plans are prepared by every teacher of the college and maintained in the Department. Home Assignments, Group Discussions and Unit Tests are done, to evaluate the performance of students. Course completion report of each teacher is submitted to IQAC at the end of every Semester.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

The various contributions of IQAC to improved the Teaching-Learning Process:

- Monitoring the attendance and punctuality of the Staff and Students.
- Orientation of the Teachers and Students at the beginning of every session.
- Ensuring the timely preparation and submission of Lesson plan, Teacher's Workload. Course Completion Report.
- Collection and Evaluation of Feedback from teachers and students.
- Preparation of in-house academic calendar with the Academic Committee.
- Holding of regular meetings with the departments and various committees.
- Putting up of the evaluated feedback to the Governing Body through the Principal for further improvement and necessary action.
- Maintaining Accountability and Transparency.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

i) In order to make learning more student-centric, the college provides computers with internet facility in the library and IT, Printers, Xerox Machines, LCD Projectors, Smart Boards, Laboratory Equipments etc. so that the lessons can be visualized also.

ii) Teachers are trained to be equipped with the modern facilities available in the college. The knowledge and skill thus acquired enhances the teacher's ability to teach the students using various teaching methods like Audio-Visual teaching aids, Demonstration method, Lecture method, collaborative method.

iii) Students are given the opportunity to participate in group discussions, field work and educational trips organized by the concerned department. They are also assigned to write a particular topic to present in the class hour. Besides these, they are encouraged to participate in the various co-curricular activities (debate, extempore etc.) organized.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The Institution nurtures critical thinking, creativity and scientific temper among the students through Workshops, Quiz Competitions, Debates, Literary Meet and displaying of Wall Posters in the college etc. Field Works, Project Works and Educational Trips are organized by the concerned teachers of the department.

Students are provided with the facility of learning computers with internet facilities to enhance their knowledge on the innovative ideas of the changing world.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The technologies and facilities available and used by the faculty for effective teaching are Computers with internet facility, LCD Projectors, Smart Boards, and Laboratory Equipments. Broadband services are also available.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Students and teachers are given the opportunity to learn computers and browse the internet facilities provided and update their level of knowledge and skill. Students are encouraged to participate in quiz/debate/essay writing competitions to develop their capacity and skill.

The college also conducts workshops and seminars for the teachers and students in the campus.

Many of the teachers participate in Orientations/Refresher Courses/Summer & Winter Schools organized by UGC-ASC of different Universities.

Teachers are encouraged to attend and present research papers in State/National/International seminars and also in workshops organized by various institutions.

2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psychosocial support and guidance services (professional counseling /mentoring/ academic advice) provided to students?

Student's Welfare Committee is in-charge of counselling the students during admission period in their choice of subject combination and its benefit.

Students are advised to maintain punctuality, discipline and be sincere to pursue their studies to gain knowledge. Moreover, the college provides career guidance to the students for further studies and identification of better job avenues in the opted subjects.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Some of the classrooms and departments of the college are provided with computers with LCD projectors to be used in teaching-learning. Hence to make teaching-learning more interactive and interesting, power points are used by the teachers.

The college organizes field trips and educational tours for the students to enhance their knowledge, seminars and workshops are conducted by the college for capacity building of teachers and students. Internet facility is available in the library, IT and IQAC. Feedback from students are collected to ensure effective teaching-learning. Extra classes are taken to complete the syllabus when affected due to bandhs and strikes. All the departments normally conduct group discussions on a particular topic for knowledge and skill development.

The institution encourages teachers to learn computer and use internet to adopt new and innovative approaches in teaching. Such innovative practices enables the students to enhance their knowledge and skill in various fields thereby making them well equipped with the modern technologies and make learning effective and successful.

2.3.9 How are library resources used to augment the teaching- learning process?

Along with class room teaching, students are encouraged to use the library resources. The college Library is equipped with newspapers, journals, magazines, books, reference books and INFLIBNET facility to augment effective teaching-learning process.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.

The institution faces challenges in completing the curriculum within the planned time frame and calendar due to sudden and frequent bandhs and strikes in the district as well as in the entire state. In order to overcome the challenges, the college arranges extra classes and utilizes the periods allocated for practical classes after the completion of the practical syllabi.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institute monitors and evaluates the quality of teaching learning through attendance, group discussions, assignments, unit tests and results. Moreover course completion reports and monthly reports of the departments are submitted to the Principal and the IQAC for further evaluation and improvement.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Recruitment and Retention of the teachers in the college is solely done by the Governing Body and the Principal. The teachers are recruited in such a way that they have the basic qualification given by UGC. Preference is given to well qualified teachers as per the rules and regulation of UGC.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc/D.Lit							
Ph.D					1	3	4
M.Phil					4	4	8
PG					42	34	76
Temporary Teachers							
Ph.D					1	0	1
M.Phil							
PG					3	4	7
Part-time Teachers							
Ph.D							

M.Phil							
PG							

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Teachers are encouraged to participate in the Orientations and Refresher courses organized by the Academic Staff colleges of various Universities.

To cope with the growing demand for studies in new courses like Bachelor of Computer Application in 2013-14 and IT in 2014-15 in the college, well qualified teachers were recruited. These teachers are encouraged to participate in the Orientation courses organized by UGC-ASC of various Universities.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes (2011-2015)

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	5
HRD programmes	
Orientation programmes	22
Staff training conducted by the university	32
Staff training conducted by other institutions	
Summer / winter schools, workshops, etc.	146

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching- learning

❖ Teaching learning methods/approaches:

The Institution has not conducted formal training programmes other than orienting the faculty towards the teaching process before the commencement of every session. Workshops and Seminars are also organized in relation to the teaching-learning process.

Basic computer training programme is organized for faculty so as to enable them to utilize the audio-visual aids, power points.

❖ **Handling new curriculum**

Departmental meetings before the beginning of every session are conducted wherein the curriculum is discussed, references are consulted and lesson plans are made.

❖ **Content/knowledge management**

No such programme was held.

❖ **Selection, development and use of enrichment materials**

These are deliberated upon by the departments and the necessary materials lists are submitted. The Principal looks into the relevance and provides whatever is relevant.

❖ **Assessment**

Assessment is done through group discussion, assignment and unit test.

❖ **Cross cutting issues**

Issues on gender, women, environment are essayed through workshops and awareness programmes.

❖ **Audio Visual Aids/multimedia**

LCD projector for power point presentation, Smart boards, Internet are provided by the institution.

❖ **OER's**

Educational materials are availed through Internet and INFLIBNET facilities available in the college.

❖ **Teaching learning material development, selection and use**

NIL

c) Percentage of faculty

***invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies : NIL**

***participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies : 66%**

***presented papers in Workshops / Seminars / Conferences conducted or recognized by**

professional agencies : 30%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

There is no provision to avail research grant by the college. But the Faculty members could take up research grants from UGC through Major / Minor Research Projects.

Many of the teachers have attended Refresher Courses, Orientations, Summer/Winter schools etc. organized by Academic Staff Colleges of various Universities. Moreover they are also given the opportunity to participate in Workshops, Seminars and Conferences organized by Colleges and Universities. Some of the teachers are undergoing Ph.D for their further studies for which study leaves are granted.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/ achievement of the faculty.

The former Principal and a teacher **Ng. Ngamshing** has received awards in

i) Rajiv Gandhi International Award for Excellence in Education, 2013 by the Rajiv Gandhi Foundation, New Delhi.

ii) International Award for Education Achievements, 2013 by the National Educational Trust of India.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The Management takes the feedback received from the students as a part of evaluation of teachers. These are analysed and utilized for further improvement in the teaching learning process.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The evaluation process of teachers and students are highlighted in the College prospectus and also during Orientation programme for teachers and students in the beginning of the session.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The University has introduced Semester system of examination from the session 2010 -2011 and the college has followed it since then. The Institution conducts group discussions, assignments and unit tests, for the evaluation of students' performance in the class.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

For the effective implementation of the evaluation reforms of the university, the college forms an Examination Committee to practically work it out as per the Academic Calendar.

As for the Institution, all the departments are entrusted to conduct group discussions, assignments, unit tests and also record the attendance of the students for evaluation and improvement.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Every department of the college conducts group discussions, assignments, unit test, and field work to assess the performance of the students. The University conducts Semester Examinations at the end of the semesters.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightage assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

There is no particular weightage assigned for the overall development of the students in the college. But every department in the college conducts class tests, group discussions and gives assignments to improve the performance of the students.

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The graduate attributes specified by the college is:

- i. To educate in order to be a responsible person in life.
- ii. To elicit human potential for the welfare of the Institution and the society.

The college ensures the attainment of graduate attributes by the students through its curricular, co-curricular and extension activities.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Academic Committee and Students' Welfare Committee are in charge of tackling any grievances and problems encountered by the students in the college. But in case of grievances related to evaluation of the examinations, the Principal will forward it to the University for necessary action.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes, the learning outcomes are made aware to the teachers and students by highlighting in the prospectus and during orientation programme before the session begins.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student's results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The institution in accordance to the University Academic Calendar prepares its own academic calendar. Teachers prepare lesson plans, their workloads in the beginning of the session and course completion reports at the end of the session. As a part of internal assessment, the departments conduct group discussions, home assignments, unit tests and maintained attendance of the students.

In addition, the institution provides computers with internet facilities to the teachers and students in the Library and IT.

STUDENTS RESULTS/ACHIEVEMENTS/PROGRAMME/COURSE WISE FOR THE LAST FOUR YEARS

2011-12

Courses	No. of Students enrolled	No. of students appeared	No. of students pass	Pass percentage
B.A. (Gen.) Exam	86	85	85	100%
B.A. (Hon.) Exam	27	27	26	96.2%
B.Sc. (Gen) Exam	143	143	142	99.3%
B.Sc.(Hon) Exam	*	*	*	*

* the honours course was opened from the session 2010-11. So, the exam was held only from the 2012-13 session.

2012-13

Courses	No. of Students enrolled	No. of students appeared	No. of students pass	Pass percentage
B.A. (Gen.) Exam	38	38	38	100%
B.A. (Hon.) Exam	84	84	84	100%
B.Sc. (Gen) Exam	54	53	53	100%
B.Sc.(Hon) Exam	106	103	103	100%

2013-14

Courses	No. of Students enrolled	No. of students appeared	No. of students pass	Pass percentage
B.A. (Gen.) Exam	58	56	56	100%
B.A. (Hon.) Exam	108	106	106	100%
B.Sc. (Gen) Exam	37	37	37	100%
B.Sc.(Hon) Exam	152	152	152	100%

2014-15

Courses	No. of Students enrolled	No. of students appeared	No. of students pass	Pass percentage
B.A. (Gen.) Exam	32	32	32	100%
B.A. (Hon.) Exam	71	70	70	98.9%
B.Sc. (Gen) Exam	22	22	22	100%
B.Sc.(Hon) Exam	147	147	144	98.3%

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes are

- Provisions for use of computer with internet facilities to the teachers.
- Enabling the teachers to use power points as teaching aids.
- Opening of avenues for the students to learn computers so as to update themselves in the changing world.
- Assessment of the students through attendance records, home assignments, group discussion, unit test etc. by every department.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

To enhance the social and economic relevance of the courses offered, career counselling is normally done by the teachers to make the students understand the prospects of the various courses offered. There are various job oriented courses like BCA, Physical Education, Information and IT Services and Food Processing & Engineering offered in the college. Students are given awareness on these courses and the importance of opting them for their various job avenues. Service Entry Scheme had also been conducted under the sponsorship of UGC till 2012.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Student performance and learning outcomes are collected through the records of attendance, home assignments, group discussions, unit tests and field reports. Teachers analysed the performance of the students through these criteria and accordingly make use of it for further improvement in teaching-learning.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

To monitor and ensure the achievement of learning outcomes:

- The HODs along with the faculty members analysed the performance of the students through home assignments, group discussions, unit test, practical and field reports.
- From the outcomes of the students' performance, the HODs and faculty members plan to improve the learning outcomes.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

The teachers assess the students' performance by conducting unit tests, group discussions, home assignments, etc. and evaluate their performance to make further improvement.

Learning objectives could be achieved through improvement on the reports of the students' performance.

The institution assesses the students through the reports, analyzed by the HODs of each Department and plan to improve accordingly. After analyzing the reports of the students' performance, weaker students are motivated to improve further. As for the brighter students, teachers acknowledge and appreciate their performance and encourage them to do better in the Semester examinations.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the Institution has a Research Committee to monitor and address the issues of research.

Composition: The Research Committee is constituted of following members-

- | | | |
|--------------------------|---------------------------------|---------------|
| 1. N. Homeshwar Singh | Dept. of Economics | Convenor. |
| 2. Dr. N. Shantirani | Dept. of History | Co- Convenor. |
| 3. Eshavicky Ngoruh | Dept. of Political Science | Member. |
| 4. T. Ramananda Singh | Dept. of Zoology | Member. |
| 5. Dr. Th. Manimala Devi | Dept. of Environmental Sciences | Member. |

The Research Committee recommends the teaching staffs to take up Major/Minor Research Projects through various agencies. They also encouraged them to pursue further studies like M.Phil. and Ph.D.

Till date, some of the teachers are undertaking Major/Minor Research Projects under UGC and some have applied for it while a few are pursuing Ph.D. programme in different Universities.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- **Autonomy to the principal investigator**
The Institution gives full autonomy to the Principal investigator in all spheres – Financial, Methodology, Printing, Binding and Publication.
- **Timely availability or release of resources**
There is no interference or blockage in the release of resources. Whatever resources the institution has, if and when needed, the investigator has the liberty to make use of it.
- **Adequate infrastructure and human resources**
Infrastructure such as rooms, laboratories, library are available for use anytime.
The Research Committee extends support in all the needs of the investigator.
- **Time-off, reduced teaching load, special leave etc. to teachers**
All these matters are taken up by the Principal in consultation with the Academic Committee.
- **Support in terms of technology and information needs**
Computer, Internet facilities, INFLIBNET resources are available for use by any faculty undertaking research works.
- **Facilitate timely auditing and submission of utilization certificate to the funding authorities**
The Research Committee is entrusted to oversee into the above details.
- **Any other**
The Institution gives full autonomy to the principal investigator in all spheres- Financial, Methodology, Printing, Binding, Publication etc. There is no interference or blockage in the release of resources also. Whatever resources the Institution has, if it is needed by the investigator, he/she uses it anytime. The Research Committee sees to it that everything is done in time for submission of the research work.

All these matters are delegated through the Research Committee - time-offs for attending Seminars, Workshops, Auditing, etc.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Teachers inculcate scientific temper and research culture and aptitude among students through lectures, demonstrations, collaborative classroom methods, study tours, fieldworks, community services, etc.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

The faculty members of the Institution are involved in Major and Minor Research Projects. One of the teachers of History Department is an approved Guide for Ph.D and M.Phil.

Sl. No.	Name	Nature of Project: Major/Minor/ Interdisciplinary	Title of Project	Completed/ Ongoing	Guiding Research Scholars
1.	T. Nabakumar Singh	Minor	A Study on Deforestation & Its Impact on Wildlife Conservation in Chandel District of Manipur.	Completed	
2.	N. Homeshwar Singh	Minor	Effects on Socio-Economic and Demographic factors on Human Birth Spacing.	Completed	
3.	Ng. Khosirngak Moyon	Minor	Education and its impact among the tribe of Aimol in Manipur.	Completed	
4.	Dr. L. Khiloni	Research Award	Impact of Maternal Status on Child Nutrition amongst the Anal and the Moyon Tribes of Manipur.	Completed	
5.	L. Solomon Dangsawa	Minor	Myth and Folk Literature of Marings.	Completed	
6.	Shanoi Moses Tarao	Minor	Tarao Religion change and Continuity.	Completed	
7.	M. Alita Tarao	Minor	A Comparative Study on the Status and Position of Working and Non Working Women with special reference to the Taraos of Manipur.	Completed	
8.	N. Homeshwar Singh	Minor	Determinants of female age at Marriage Fertility in Manipur.	Completed	
9.	Dr. L. Khiloni	Minor	A study on the demographic of the Anal Naga Tribe Chandel District of Manipur with special reference to fertility and Mortality.	Completed	
10.	N.Ramo Singh	Minor	The impact of Communalism in the Political Scenario in Manipur.	Completed	

11.	Shanoi Moses Tarao	Minor	Marriage and Kinship	Ongoing	
12.	M. Rasmani Devi	Minor	Studies on Spore Biokinematics	Completed	
13.	N. Amuba Meetei			Completed	
14.	Dr. Th. Manimala	Major	Studies on Population Dynamics, its impact to Environmental Resources & Strategic Management for Sustainable Development of Chandel District, Manipur.	Ongoing	
15.	Dr. Gina Shangkhram	Major	Cultural Tradition of the Ethnic groups in Manipur with special reference to Chandel District.	Completed	
16.	Dr. M. Shantirani Devi				2 Ph.D.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted /organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Listed below are the Seminars:

<i>Sl. No.</i>	<i>Name of Workshop/Seminar</i>	<i>Organised by</i>	<i>Sponsored by</i>	<i>Venue</i>	<i>Date</i>
1.	The Role of English in the 21 st Century.	ELTAI & CTE	SEMCO	SEMCO	11 th Feb. 2014
2.	One Day Seminar on National Assessment and Accreditation.	SEMCO	SEMCO	SEMCO	13 th April 2014
3.	Three days Capacity Building Workshop on “Translating Policy Into Practice.”	Dept of Education, SEMCO	ASER & SEMCO	SEMCO	12 th – 14 th June 2014
4.	One Day Workshop on National Assessment and Accreditation.	SEMCO	SEMCO	SEMCO	12 th July 2014

5.	One Day Outreach Programme on Human Trafficking.	Women Study Centre, MU	WOMEN STUDY CENTRE, M.U.	SEMCO	27 th Sept. 2014
6.	One Day National Seminar on Moral & Spiritual Requirements for Present Educational Environment	Academic Committee, SEMCO.	SEMCO	SEMCO	17 th April 2015
7.	One Day National Seminar on Conflict Transformation.	Academic Committee, SEMCO.	SEMCO	SEMCO	25 th April 2015
8.	Three Days Hands on Training Programme on Preparation and Proservation Techniques of Food Items	B.Voc., Food Processing and Engineering	UGC	SEMCO	9 th – 11 th May 2015

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

There is no prioritized research area in the Institution but expertise in Subject matter relevant to their research are listed below:

<i>Name</i>	<i>Department</i>	<i>Expertise</i>
Dr.M.Shantirani Devi	History	The Relics of Kangla, Meitei Military, Judicial system of Manipur from 33
Dr. L. Khiloni	Anthropology	Dermatoglyphics
Dr. Th. Manimala Devi	Environmental Science	Studies on Certain Resources and Conservation for Environmental Sustainable Development of Imphal District, Manipur
N. Ramo Singh	Political Science	Communalism in the Political Scenario
N. Homeshwor Singh	Economics	Demographic Studies
L. Solomon Dangawa	English	Folk Literature
S. Moses Tarao	Anthropology	Tarao Religion
M. Alita Tarao	History	Tarao Women Studies

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The Institution organizes Workshops and Seminars, and thus opens avenues for eminent researchers: State, National and International to visit and interact with the teachers and students.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

There is no provision for sabbatical leave but the college grants leave without pay if any staff intends to undergo further studies.

Some of the teachers are undergoing Ph.D. programme and some undertake Major/Minor Research Projects.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

The institution encourages the teaching staffs to undertake research in various areas of study. The knowledge thus gained are further shared to the students and communities to create awareness through research findings.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Since the college does not have a prioritized research area, no percentage of the total budget is earmarked for research.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No

3.2.3 What are the financial provisions made available to support student research projects by students?

There is no financial provision made available to support student research projects. But in case of field works, the college contributes two thirds of the expenses and the students contribute one third.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Departments of Anthropology and History undertook an inter-disciplinary research on “Cultural tradition of Ethnic Groups of Manipur (with special reference to Chandel District)”. The research was successfully completed in spite of lots of challenges faced in covering the entire ethnic group of Chandel District. Departments of Botany, Zoology and Environmental Sciences organized study tours/field works together. Environmental students benefit a lot from such endeavours as the broadness of the subject matter covers both Botany and Zoology. Students from the other two departments also get glimpses of the parameters to be taken into account for such studies. Till date no challenges have been faced.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

There is no restriction for the used of any equipment of the institution by its staffs and students.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.

Other than grants received from UGC (Major/Minor Research etc), there is no such facility in view of its geographical placement.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The faculty members of the Institution are given full support and so, many are involved in Major and Minor Research Projects. Details of ongoing and completed projects and grants received during the last four years.

Sl. No	Name	Nature of Project: Major/Minor/ Interdisciplinary	Duration	Title of Project	Funding Agency	Total Grant (Rs.)	Total Grant recvd till date (Rs.)
1.	T. Nabakumar Singh	Minor	2011-2013	A Study on Deforestation & Its Impact on Wildlife Conservation in Chandel District of Manipur.	UGC- NERO	1,05,000	1,05,000

2.	N. Homeshwar Singh	Minor	2010-2011	Effects on Socio-Economic and Demographic factors on Human Birth Spacing.	UGC-NERO	1,40,000	1,40,000
3.	Ng. Khosirngak Moyon	Minor	2010-2011	Education and its impact among the tribe of Aimol in Manipur.	UGC-NERO	50,000	50,000
4.	Dr. L. Khiloni	Research Award	2009-2011	Impact of Maternal Status on Child Nutrition amongst the Anal and the Moyon Tribes of Manipur.	UGC-Delhi	10,210,20	10,210,20
5.	L. Solomon Dangasawa	Minor	2009-2010	Myth and Folk Literature of Marings.	UGC-NERO	1,50,000	1,50,000
6.	Shanoi Moses Tarao	Minor	2009-2011	Tarao Religion change and Continuity.	UGC-NERO	1,29,000	1,29,000
7.	M. Alita Tarao	Minor	2013-2014	A Comparative Study on the Status and Position of Working and Non Working Women with special reference to the Taraos of Manipur.	UGC-NERO	1,50,000	1,50,000
8.	N. Homeshwar Singh	Minor	2007-2008	Determinants of female age at Marriage Fertility in Manipur.	UGC-NERO	93,000	93,000
9.	Dr. L. Khiloni	Minor	2006-2007	A study on the demographic of the Anal Naga Tribe Chandel District of Manipur with special reference to fertility and Mortality.	UGC-NERO	22,000	22,000
10.	N.Ramo Singh	Minor	2004	The impact of Communalism in the Political	UGC-NERO	40,000	40,000

				Scenario in Manipur.			
11.	Shanoi Moses Tarao	Minor	2014-2016	Marriage and Kinship	UGC-NERO	2,00,000	1,40,000
12.	M. Rasmani Devi	Minor	2003-2004	Studies on Spore Biokinematics	UGC-NERO	1,00,000	1,00,000
13.	Dr. Th. Manimala	Major	2014-2017	Studies on Population Dynamics, its impact to Environmental Resources & Strategic Management for Sustainable Development of Chandel District, Manipur.	UGC-NERO	14,24,000	8,24,000
14.	Dr. Gina Shangkham	Major	2009-2011	Cultural Tradition of the Ethnic groups in Manipur with special reference to Chandel District.	UGC-NERO	4,32,000	4,32,000

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The facilities available in the laboratories of the Sciences, when and if need arises, are open on all working days. Any staff/student desirous of using the facilities is allowed to do so. Internet facilities are also available and the library has e-resources.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

In order to plan, upgrade and create infrastructural facilities to meet the needs of research especially in the new and emerging areas of Research, the institute sends proposals to UGC for assistance.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If yes, what are the instruments / facilities created during the last four years.

No

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

No such facilities are available, but if and when need arises, the Principal writes an application to the colleges or the affiliating university for permitting the staffs and students to utilize the facilities available in their institutions.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The library is equipped with 7416 books and reference books. INFLIBNET is also available which has enhanced the availability of books, references, e-books and e-journals. Internet facility is available under National Mission on Education through Information & Communication Technology (NME-ICT) and broadband wireless services.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

No such facilities are available.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- **Patents obtained and filed (process and product)--** NIL
- **Original research contributing to product improvement--** NIL
- **Research studies or surveys benefiting the community or improving the services:**

The research studies and surveys undertaken by the staffs of the college are based mainly on different communities of the state. These are kept in the library to be used as references by the staffs and communities and serve as an information for the community.

- **Research inputs contributing to new initiatives and social development**

The researches undertaken have re-awakened the spirit of reviving the traditional culture, land and livelihood. The contribution of women in all spheres of life has now been recognized and thus, empowering them is on the process.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

NO

3.4.3 Give details of publications by the faculty and students:

- **Publication per faculty**

1. **Dr. L. Khiloni, Anthropology Department**

“Khiloni, L. 2009: *Fertility Performance of the Anal Women of Lambung Village, Chandel District, Manipur. Anthropologist, 11(4): 277-280.*”

2. **Dr. Th. Manimala Devi, Environmental Science Department.**

“Change in Temperature, Precipitation, Certain natural Resources their impact on environment, Accounting to Habitat study. *Indian J. Environ. & Eco plan.18(2-3): 425-432. 2011*”

“Assessment of Physico-chemical and Biological parameters in Kongba river water, Imphal East District, Manipur. *Indian J. Environ. & Eco plan.18(2-3): 425-432. 2011.*”

“Sustainable Development of Environmental conservation on natural land resources and population through carrying capacity and footprints. *Indian J. Environ. & Eco plan.15(1-2): 02-08. 2008.*”

“Sustainability through Environmental conservation of Agricultural land resources. *The Biascan 2(4): 319-322, 2007.*”

“A framework and ecocomputation of carrying capacity on food-resources of Thoubal District, Manipur. *J. Phytol. Res. 19(1):119-123, 2006*”

“Sustainability through agro-chemicals on the conservation of natural resources. *The Ekologia. 5(1-2), 81-87, 2006*”

3. **Dr. N. Ajith Singh, B.Voc. (Information & IT Services)**

“Energy optimization methods for Virtual machine placement in cloud data center. *AJET, ISSN, Vol. 1, issue 1, 2014, 21-27*”

“A detailed study of mobility models in wireless sensor network, *Journal of theoretical and applied information technology, Vol. 33, No.1, 2011, 7-14.*”

“Basip A virtual machine placement technique to reduce energy consumption in cloud data center. *Journal of theoretical and applied information technology, Vol.59, No.2, 2014, 426-435*”.

“Cluster based bee algorithm for virtual machine placement in cloud data center. *Journal of theoretical and applied information technology, Vol. 57, No.3, 2013, 1-10.*”

“An analysis of load balancing in a cloud computing environment. *European journal of scientific research, ISSN, 1450-216x/1450-202x, Vol.101, 2013, 590-598.*”

“Reservation resource technique for virtual machine placement in cloud data center. Research journal of applied sciences, Engineering and technology 7(14)-2954-2960, 2014, ISSN: 2040-7459; e-ISSN: 2040-7467.”

“Cloud computing for academic environment. International journal of information and communication research, Vol. 2, No.2, 2012, 97-101.”

“An approach on semi-distributing load balancing algorithm for cloud computing system. International journal of computer application (0975-8887), Vol.56, No.12, 2012”

“Comparative analysis of low-latency on different bandwidth and geographical locations while using cloud based applications. International journal of advances engineering & technology, 2012, Vol.2, Issue 1, 393-400.”

“A brief survey on architecture, challenges & security benefit in cloud computing. International journal of information and communication technology research, Vol. 2, No.2, 2012, 102-111.”

“4G-fourth generation wireless systems requirements and technical challenges. Journal of theoretical and applied information technology, 2011, Vol.31, No.1, 29-35”

“Reduce energy consumption through virtual machine placement in cloud data center. MIKE 2013, LNAI 8284, 466-474.”

“Evaluation of protocols and algorithms for improving the performance of TCP over wireless/wired network. CIIT 2011, CCIS 250, 521-525, 2011.”

“A honey bee foraging algorithm scheduling approach for virtual machine resources in cloud computing environment. IEEE (ICRDPET 2013), Vol.5, 52-57, 2013.”

4. Neema Moirangthem, B.Voc. (Food Processing and Engineering)

“ Medicinal Plants of Manipur: A Survey. International Journal of Pharma Sciences, Vol. 5, No.1 (2015): 931-937.”

“Natural Dyes-prospects for entrepreneurship. International Journal of Chemical and Natural Science, Vol. 3 No.2(2015): 249-252.”

- **Number of papers published by faculty and students in peer reviewed journals (national / international):**

NIL

- **Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):**

NIL

- **Monographs:** NIL
- **Chapter in Books:** NIL

- **Books Edited:** NIL
- **Books with ISBN/ISSN numbers with details of publishers:** NIL
- **Citation Index:** NIL
- **SNIP:** NIL
- **SJR:** NIL
- **Impact factor:** NIL
- **h-index:** NIL

3.4.4 Provide details (if any) of

- **research awards received by the faculty**

SL. No.	Name of the faculty member	Name of the Award
1.	Dr. L. Khiloni	Post Doctoral research awards for college teachers under UGC, 2009
2.	Dr. Th. Manimala Devi	Young Scientist Award, 2007

- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally.** NIL
- **incentives given to faculty for receiving state, national and international recognitions for research contributions.** NIL

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute industry interface?

The institute does not have systems and strategies for establishing institute-industry interface.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The college does not have a stated policy to promote consultancy.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The institution permits and encourages the staffs to utilize their expertise and available facilities in various consultancy services. (in the Students' Welfare Committee, Women Cell etc.)

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The institution is yet to provide major consultancy services.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Not Applicable

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institution motivates the staffs and students to participate in extra-curricular activities like NSS, Eco-care Club formed in collaboration with the village (Kapaam). The college organizes Career guidance programme to guide the students in their choice of service. Various awareness programmes on health, environment etc. are conducted by the college for the well- being of the students to be good and presentable citizens.

3.6.2 What is the Institutional mechanism to track students involvement in various social movements / activities which promote citizenship roles?

The institution encourages students to participate in various extra-curricular activities organized through NSS programmes and enables them to be better citizenship. Seminars and Workshops are conducted to enhance the knowledge on different issues in the present society and to mould them to be good citizen. The college observes National and International Days to share their value and generate their importance in the society.

3.6.3 How does the institution solicit stakeholder perception on the overall Performance and quality of the institution?

The Academic Committee takes the responsibility to solicit stakeholders' perception on the overall performance and quality of the institution through the feedbacks of the staffs, students, parents and alumni.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The institution highlights its extension and outreach programme in the college prospectus. The Cultural and Extension Committee is entrusted to carry out the programmes highlighted.

Major extension and outreach programmes conducted by the college:

Impact: The programmes conducted have enlightened the knowledge on issues and importance of the society by the students and made them to be a challengeable person in life.

Extension Activities:

1. NSS:

NSS participated in the activities given below:

Sl. No.	Name of the Activity	Organised by:	Date	Venue
1.	Training of Trainers on Social Harmony, National Unity and Human Rights.	NSS Regional Office, Guwahati.	26 th - 31 st July, 2014.	North East Cultural Centre, Dimapur. Nagaland.
2.	7 th North East Festival Manipur.	Ministry of Youth Affairs & Sports, Govt. of India.	21 st - 25 th August, 2014.	Khuman Lampak Sports Complex, Imphal, Manipur.
3.	National Integration Camp.	Ministry of Youth Affairs & Sports, Govt. of Manipur.	25 th - 29 th August, 2014.	Khuman Lampak Sports Complex, Imphal, Manipur.
4.	NSS Mega Camp.	Ministry of Youth Affairs & Sports, Govt. of India.	5 th - 16 th Sept, 2014.	Jain Vishva Bharti, Ladnum, Nagaur District, Rajasthan.
5.	NSS Foundation Day.	State NSS Cell, Manipur.	24 th Sept, 2014.	Khuman Lampak Sports Complex, Imphal, Manipur.
6	Social Service on NSS Foundation Day.	NSS Unit-1 & Unit-II, SEMCO.	24 th Sept, 2014.	South East Manipur College, Kapaam, Manipur.
7	International Volunteers' Day.	NSS Unit-1 & Unit-II, SEMCO.	5 th December 2014.	South East Manipur College, Kapaam, Manipur.

2. Sports:

i) The College participated in Sports given below:

Sl. No.	Name of the Tournament	Organised by:	Date	Venue
1.	29 th Pratap Singh Memorial Manipur University Inter College	Kha Manipur College under Manipur University.	1 st - 11 th Sept. 2012.	Kha Manipur College, Kakching, Manipur

	Football Men Tournament.			
2	30 th Pratap Singh Memorial Manipur University Inter College Football Men Tournament.	South East Manipur College Manipur University.	17 th – 28 th August, 2013.	South East Manipur College, Komlathabi, Manipur.
3	31 st Pratap Singh Memorial Manipur University Inter College Football Men Tournament.	Kakching Khunou College Manipur University.	12 th – 20 th Sept. 2014.	Kakching Khunou College, Kakching Khunou, Manipur.
4	Manipur University Inter College Volley-Ball (Men) Tournament.	Thambal Marik College under Manipur University.	3 rd – 6 th Sept. 2014.	Thambal Marik College, Oinam, Manipur.
5	Manipur University Inter College Football (Women) Tournament.	Thambal Marik College under Manipur University.	3 rd – 6 th Sept. 2014	Thambal Marik College, Oinam, Manipur.

ii). The College organized a Tournament which is given below:

Sl. No.	Name of the Tournament	Organised by:	Date	Venue
1	30 th Pratap Singh Memorial Manipur University Inter College Football Men Tournament.	South East Manipur College Manipur University.	17 th – 28 th August, 2013.	South East Manipur College, Komlathabi, Manipur.

Budgetary Details for NSS:

Sl. No.	Particulars of Amount Sanction for:	Amount received from (in Rs.):	Total Amount received(in Rs.):	Date
1	Special Camping for NSS Unit-I.	State Liason Officer.	22,000	5 th June 2014
2	Special Camping for NSS Unit-II.	State Liason Officer.	12,000	5 th June 2014

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college has two NSS-Units. All the staffs and students are advised to take maximum responsibility in carrying out the activities under this programme.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

To ensure social justice and empower students from under-privileged and vulnerable section of society, a number of extension works were organized.

- Three days capacity Building on “Translating Policy into Practice” with reference to the Right to Children to Free and Compulsory Education Act, 2009.
- One day outreach programme on Human Trafficking.
- One day National Seminar on Conflict Transformation.
- A 3-day hands on training programme on Preparation & Preservation Technique of Food Items.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students’ academic learning experience and specify the values and skills inculcated.

The extension activities exposed the students to the ground realities of life and makes them aware of the social problems and develop sense of responsibility, endurance and unity amongst themselves as well as the society.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college extends NSS and various other community related activities like Human Trafficking, Conflict Transformation etc. for the community to participate and utilized the gained knowledge.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The institution has not undertaken constructive relationships with other institutions of the locality for workshop on any extension activities.

3.6.10 Give details of awards received by the institution for extension activities and contributions to the social/community development during the last four years.

The institution has received awards on extension activities

i). The College Men Football Team was the Runner Up at THE 30TH PRATAP SINGH MEMORIAL MANIPUR UNIVERSITY INTER COLLEGE FOOTBALL MEN TOURNAMENT held at South East Manipur College, Komlathabi, Manipur from 17th – 28th August, 2013.

ii). The College Men Football Team was the Runner Up at THE 31ST PRATAP SINGH MEMORIAL MANIPUR UNIVERSITY INTER COLLEGE FOOTBALL MEN TOURNAMENT held at Kakching Khunou College, Kakching Khunou, Manipur from 12th – 20th Sept. 2014.

iii). The College Women Volley Ball Team was the Winner at THE MANIPUR UNIVERSITY INTER COLLEGE VOLLEYBALL (WOMEN) TOURNAMENT held at Thambal Marik College, Oinam, Manipur from 3rd – 6th Sept. 2014.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The institution does not collaborate and interact with research laboratories, institutes and industry for research activities. But the teachers who undergo research initiate collaboration with the institutes for research activities as and when required through the Principal.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.
NIL

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/upgradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.
NIL

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Teachers of the institution participated in the National and International conferences organized by other colleges and universities. The college is yet to organize National and International conferences but foresees to organize in future.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

The institution does not have any linkage/collaborations which actually resulted in formal MoUs and agreements in the above given areas.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

NIL

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The Institution depends mostly on funding from UGC. Proposals for creation and enhancement of infrastructure are submitted to the UGC for each plan, (10th plan, 11th plan, 12th plan etc.).The funding received are implemented accordingly.

4.1.2 Detail the facilities available for:

a) **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

Classroom: There are 14 Classrooms and 9 Departmental Rooms.

Technology enable learning Space: Some of the departmental classrooms have audio-visual aids.

Seminar Hall: There is one Seminar Hall.

Tutorial Space: Tutorial classes are held in the departmental classrooms.

Laboratories: There are 9 Laboratories in the college namely Anthropology, Botany, Zoology, Chemistry, Physics, Environmental Sciences, Education, B.Voc – Information & IT Services and Food Processing & Engineering.

Botanical garden: The College has a botanical garden.

Animal house: The College does not have Animal house.

Specialize facilities and equipment for teaching and learning:

- i. Internet facilities in IT & Library.
- ii. INFLIBNET facility in the Library.

b) **Extra curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public Speaking, Communication skills development, yoga, health and hygiene etc.**

- I. **Sports:** The College has the facility of both indoor and outdoor games.
- II. **Gymnasium:** The College has indoor stadium with various Gym equipments.
- III. **NSS:** The institution has two Units. NSS Unit 1 & 2 participating in various activities of the college and the society.
- IV. **NCC:** The college does not have NCC Unit.
- V. **Cultural activities:** The College conducts various Cultural programmes like Dances, Arts, etc during Fresher's Meet and functions organized in the college.
- VI. **Public speaking and communication skill:** Students of the college participate in Quiz, Essay Competitions organized at inter-college level.
- VII. **Yoga:** The College does not conduct Yoga classes at present.
- VIII. **Health and Hygiene:** Primary Health Centre is available near the college and all such cases are relegated to the centre.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples

of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The teachers and students avail the infrastructures in the institution for effective implementation of teaching and learning. Computers with internet facilities, LCD Projectors, Smart boards are available in the college and are used by teachers as teaching aids.

Facilities developed and the amount spent are as follows:

INFRASTRUCTURES DEVELOPMENT (Last four years)

<i>Sl. No.</i>	<i>Infrastructures</i>	<i>Amount spent</i>	<i>Aid from UGC/college/Manipur Govt.</i>
1.	Construction of indoor stadium	Rs. 76,94359	Rs. 70,00000 UGC
2.	Women's hostel	Rs. 23,45456	Rs. 18,00000 UGC
3.	Construction of boy's hostel	Rs. 80,00000	Rs.72,00000 UGC
4.	Construction of outdoor stadium	Rs. 36,00000	Rs. 36,00000 UGC
5.	Extension of laboratory for science departments with fencing	Rs. 10,00000	Rs. 10,00000 Manipur Govt.
6.	Construction of canteen	Rs. 43,000	College
7.	Extension of 6(six) pucca 1 st floor class rooms	Rs. 26,59602	College
Grant total		Rs. 2,5922877	

(Two Crores Fifty Nine Lakhs, Twenty Two Thousands Eight Hundred & Seventy Seven)

Master Plan of the Institution/ Campus is given below:

• Existing Physical Infrastructure.

- | | |
|--------------------------|------------------|
| a) Principal's Office | 1 |
| b) Administrative Block | 1 |
| c) Teachers' Common Room | 1 |
| d) Library | 1+1 Reading room |
| e) Classrooms | 14 |
| f) Departmental Rooms | 9 |
| g) Boys Hostel | 1 |
| h) Girls Hostel | 1 |

i) Canteen	1
j) Gymnasium/ Indoor Stadium	1
k) Cycle shed	1
l) Chowkidar's Quarter	1
m) Toilets	4

- Future Plan for expansion.
 - a) Further expansion of College Building
 - b) To increase the number of Classrooms
 - c) To upgrade the Laboratories
 - d) To have brick wall fencing of the Institution

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Ramp facilities are available on the ground floor.

4.1.5 Give details on the residential facility and various provisions available within them:

• **Hostel Facility – Accommodation available:**

The college has Girls' hostel but plans to accommodate by next year and a Boys hostel which is under construction.

• **Recreational facilities, gymnasium, yoga center, etc.:**

The college has indoor stadium with gymnasium and various indoor games.

• **Computer facility including access to internet in hostel:**

NIL

• **Facilities for medical emergencies:**

There is a Government Primary Health Centre near the college.

• **Library facility in the hostels:**

NIL

• **Internet and Wi-Fi facility:**

NIL

• **Recreational facility-common room with audio-visual equipments:**

Nil

• **Available residential facility for the staff and occupancy Constant supply of safe drinking water:**

Not Available

• **Security:**

Not Available

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

There is a Government Primary Health Centre near the campus of the institution.

4.1.7 Give details of the Common Facilities available on the campus—spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The following common facilities are available in the college campus:

- i. IQAC :**
Adjacent to the Principal's Office.
- ii. Grievance Redressal unit :**
This is relegated to the Student Welfare Committee and is attached to the Department of Chemistry.
- iii. Women's Cell :**
Attached to the Department of Physics.
- iv. Career guidance and counselling cell:**
This is relegated to the Student Welfare Committee and is attached to the Department of Chemistry.
- v. Placement Unit :**
Nil
- vi. Health Centre:**
There is a Government Primary Health Centre near the college campus.
- vii. Canteen:**
There is a Canteen in the college premises.
- viii. Recreational spaces for staff and students with audio-video aids :**
Television is provided
- ix. Safe drinking Water facility with filters and coolers :**
Available for staff and students.
- x. Auditorium:**
Not available.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The college has a library committee consisting of 5 teachers. The committee looks after the automation of library, upgradation of the library infrastructure, availability of newspapers, journals, reference books, text books etc..

The library is made student/user friendly as it is equipped and provided with all the required reading materials and infrastructure.

4.2.2 Provide details of the following:

- * **Total area of the library (in Sq. Mts.):** 108. Sq. mt
- * **Total seating capacity Student:** 50
- * **Working hours (on working days, on holidays, before examination days, during examination days, during vacation):** 9 a.m to 4 p.m.

* **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources):** Annexure II

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The Library purchases books from the grants received from UGC. All the departments are given the privilege to purchase the required books on need basis.

INFLIBNET (Information and Library Network)

<i>Library Holdings</i>	<i>2011-2012</i>		<i>2012-2013</i>		<i>2013-2014</i>		<i>2014-2015</i>	
	<i>Number</i>	<i>Total Cost</i>	<i>Number</i>	<i>Total Cost</i>	<i>Number</i>	<i>Total Cost</i>	<i>Number</i>	<i>Total Cost</i>
<i>Text Books</i>	17 4	861 98	20 1	581 87	6 5	681 98	240	2196 50
<i>Reference Books</i>	22		17		4 0		34	
<i>Journals/Periodicals</i>							NLIS T 13	4750 0
<i>E-Resources</i>							6000 +	
<i>Any Other (specify) e-books</i>							9700 0+	

SOUL – Software for University Library.

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC :**
Available
- **Electronic Resource Management package for e-journals :** Yes
- **Federated searching tools to search articles in multiple databases :** Soul 2
- **Library Website :** Nil
- **In-house/remote access to e-publications :** Nil
- **Library automation:** Initial stage.
- **Total number of computers for public access :** 10
- **Total numbers of printers for public access :** 1
- **Internet band width/ speed 2mbps 10 mbps 1gb(GB) :** 256kbps
- **Institutional Repository :** Nil
- **Content management system for e-learning :** Nil
- **Participation in Resource sharing networks/consortia (like Inflibnet) :** Soul 2

4.2.5 Provide details on the following items:

- **Average number of walk-ins :** 70-75
- **Average number of books issued/returned :** 30
- **Ratio of library books to students enrolled :** 7:1
- **Average number of books added during last three years :** 155
- **Average number of login to opac (OPAC):** Started.
- **Average number of login to e-resources:** Initial Stage.
- **Average number of e-resources downloaded/printed:** Initial Stage.
- **Number of information literacy trainings organized :** 1
- **Details of —weeding out of books and other materials :** 400

4.2.6 Give details of the specialized services provided by the library

- **Manuscripts :** Nil
- **Reference :** Yes
- **Reprography :** Yes
- **ILL (Inter Library Loan Service) :** Nil
- **Information deployment and notification (Information Deployment and Notification) :** Yes
- **Download :** Yes
- **Printing :** Yes
- **Reading list/ Bibliography compilation :** Yes
- **In-house/remote access to e-resources :** Yes

- **User Orientation and awareness** : Yes
- **Assistance in searching Databases** : Yes
- **INFLIBNET/IUC facilities** : Yes

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The following are the support provided by the library staffs to the students and teachers:

- i. They ensure that the teachers and the students have no problem in accessing the books and journals.
- ii. They encourage the teachers and the students to be user friendly and make use of the reading materials provided in the library.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The college library has special attention for the physically challenged persons. They would help and provide them to access the reading materials as and when required.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

The library gets feedback from its users. The library has a suggestion box to collect feedback from its users. The Library Committee analyzes the feedback and takes up measures to improve the library services to make it user friendly.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system) :**

No. of Computers: 35

1. LENOVO Think Centre H81 (S/N - PG000FE0) = 10 nos.
 - i) Processor = Intel Core i5
 - ii) CPU = 2.90 GHz.
 - iii) HDD = 500 GB
 - iv) RAM = 4 GB

- v) Drive = DVD
- vi) Monitor = Lenovo 18.5 inch
- vii) OS = Win7 Professional
- viii) LAN = RTK LAN controller
- ix) Front Panel = Front USB + Audio Panel
- x) Input Device = Mouse and Keyboard (Wired)

2. LENOVO Essential H30-50 (S/N - R30022HL) = 15 nos.

- i) Processor = Intel Core i5
- ii) CPU = 3.10 GHz.
- iii) HDD = 1000 GB (1 TB)
- iv) RAM = 4 GB
- v) Drive = DVD
- vi) Monitor = Lenovo 18.5 inch
- vii) OS = Win7 Professional
- viii) LAN = RTK LAN controller
- ix) Front Panel = Front USB + Audio Panel and SD/SDHC Card Reader
- x) Input Device = Mouse and Keyboard (Wired)

3. HP Pro 3090 (S/N. - INA03202MT) = 10 nos.

- i) Processor = Pentium Dual Core E5500
- ii) CPU = 2.80 GHz.
- iii) HDD = 300 GB
- iv) RAM = 1 GB
- v) Drive = DVD
- vi) Monitor = AOC 14.5 inch
- vii) OS = Win7 Professional
- viii) LAN = RTK LAN controller
- ix) Front Panel = Front USB + Audio Panel
- x) Input Device = Mouse and Keyboard (Wired)

- **Computer-student ratio:** 1:24
- **Stand alone facility:** 10 pcs (computer lab/center)
- **LAN facility:** Yes
- **Wifi facility:** Yes
- **Licensed software:**
 1. Microsoft windows professional 2010
 2. Windows 7 Ultimate
 3. PageMaker 7
 4. Corel Draw x5
 5. Photoshop CC
 6. Turbo C, C++
 7. ESET Smart Security

- **Number of nodes/ computers with Internet facility:** 30
- **Any other:**

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The college has computers with internet facilities in IT, Library and IQAC. There is also a Computer with internet facility near the college campus.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college plans to upgrade the IT infrastructure with internet facilities for teachers and students. Old computers are to be upgraded to the latest version.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The institution has no specific provision made in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories but depends on the grants received from UGC.

The amount spent during the last four years:

2011

<i>Items</i>	<i>Numbers</i>	<i>Amount</i>
Laptop	13	Rs. 636870
Printer	13	Rs. 253370
Smart Board	4	Rs. 359960
Digital Printer	2	Rs. 290980
Generator 25 KVA	1	Rs. 445990

2012

<i>Items</i>	<i>Numbers</i>	<i>Amount</i>
Projector	2	Rs. 2,20,000
Generator 10 KVA	1	Rs. 3,75,000
Panasonic Para Board	1	Rs. 89, 000
Panasonic Projector	2	Rs. 2, 20, 000
Canon Digital Copier	2	Rs. 2, 91, 980

2013

<i>Items</i>	<i>Numbers</i>	<i>Amount</i>
Printer copier	2	Rs. 2, 91, 980

2015

<i>Item</i>	<i>Numbers</i>	<i>Amount</i>
Desktop	8	Rs. 7, 00000
Laptop	2	Rs. 80, 000
Software		Rs. 413000
Accessories		Rs. 4, 74000
Printer	1	Rs. 36, 000
Installation charge with VAT		Rs. 1, 25150

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The college encourages the teachers and the students to make use of the computers with internet facility available in IT and Library. Teachers are train to use power points to be used as teaching aids. Smart Boards/White Boards and LCD Projectors with computers are installed in most of the departments to be used for teaching-learning.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher?

ICT enabled teaching-learning process more effective and student centric. Teachers are trained in such a way that they are able to replace the lecture method to audio visual aids as a part of teaching method. They are equipped with computers, smart boards and LCD projects. Faculty staff are made to use the computers with internet facility in preparation of teaching-learning activities. All these are practiced for the students.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The institution has the opportunity to install internet connectivity through National Mission for Education(NME, ICT)

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The Governing Body headed by the Principal ensure optimal allocation and utilization of the available financial resources granted by UGC under various heads.

Maintenance of campus facilities, budget allocated during the last 4 (four) years

<i>SL. No.</i>	<i>Items</i>	
1.	Buildings	Rs. 2,5342417
2.	Furniture	Rs. 3,56959
3	Equipment	Rs. 54,00598
4	Computers	Rs. 18,28150
5	Vehicles	NIL
6	Any Others	Rs. 20,000

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Principal, administrative staff and all HODs of every department are responsible and entrusted for maintenance and upkeep of the infrastructure, facilities and equipment of the college.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The equipments and instruments of the college are frequently checked and repaired by the concerned departments in consultation with the experts.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Any other relevant information regarding infrastructure and Learning Resources which the college would like to include.

Sensitive equipments of the college are properly kept in safe place. There are two generators installed and kept in separate rooms near the Physics Department and Indoor stadium respectively to be used for constant power supply in the college. UPS for the computers are maintained by the concerned department.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the institution publishes its updated prospectus annually. Information relating to admission procedures, courses offered, fee levied in detail, tentative in-house Academic Calendar wherein the activities to be done for an academic year are chalk out. The Governing Body through the Principal and the IQAC ensures that whatever is detailed in the prospectus are followed.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Student Annual Awards are given to those students of the college who topped the list of successful candidates in the Final Examinations of Manipur University. 10% of the General students are selected on the basis of their income to avail scholarship by the institution.

Yes, the financial aid was available and disbursed on time.

5.1.3 What percentage of students received financial assistance from state government, central government and other national agencies?

100% of the College students from the ST, SC, OBC receive financial assistance from the State Government. Some of the students have reported the assistance received from the UGC under "ISHAN UDAY".

5.1.4 What are the specific support services/facilities available for :

- **Students from SC/ST, OBC and economically weaker sections Students :**
Scholarships from the state government, Entry into Services and Remedial coaching classes from UGC.
- **Students with physical disabilities:**
Ramp facility is provided.
- **Overseas students:**
There are no overseas students admitted in the college.
- **Students to participate in various competitions/National and International:**
Expenses of Students participating in various competitions are borne by the college.
- **Medical assistance to students: health centre, health insurance etc.:**

The College does not provide medical assistance as there is a Primary Health Centre very close to the college campus.

- **Organizing coaching classes for competitive exams:**

The college conducted Entry into Services under the sponsorship of UGC till 2012.

- **Skill development (spoken English, computer literacy, etc.):**

The college organizes – Computer Literacy Programmes for the teachers and students.

- Hands on training programme for preparation and preservation techniques of food items.

- **Support for —slow learners:**

Remedial Classes till 2012 and Extra classes are conducted by the concerned department to support the slow learners.

- **Exposures of students to other institution of higher learning/ corporate/ business house etc.:** Nil

- **Publication of student magazines:**

College Magazine is published biennially instead of the student Magazine.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills among the students and the impact of the efforts.

A Three Day Hands on Training Programme on Preparation and Preservation Techniques of Food Items was organized to facilitate entrepreneurial skills among the students.

Those students who had participated gained practical knowledge and developed their skills for entrepreneurship.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- **Additional academic support, flexibility in examinations**
- **Special dietary requirements, sports uniform and materials**
- **Any other**

Students participating in extra-curricular and co-curricular activities are given extra-classes in (those paper they are weak in).

Special dietary requirements are provided during training period and at the time of the participation. Accessories needed for the particular sports, uniforms are also provided by the college. In matters of selecting students for participation in NSS activities, students with strong cultural affinities are chosen.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

NA

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Formal counselling services are not available but the following committees are entrusted to look into the matters whenever such cases arise –

Academic Committee & Student's Welfare Committee -

Academic and Career

Women Cell -

Personal and Psycho-Social issues.

Student's Welfare Committee -

Career counseling and grievances. Over and above, we have an eminent Human Rights Activist, Dr. Gina Shangkham, a Governing Body member and an Advisor to the IQAC who is ever present to help out in all such matters.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

No

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, grievances of students are redressed by the Student Welfare Committee.

Some of the grievances reported and redressed during the last four years are:

- No separate Common Rooms
- Lack of Teaching Aids
- Transportation Facilities
- Toilet facilities
- Canteen

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Still now no issue on sexual harassment has been made. If a girl student faces it, a Women Cell is constituted to look into such matters.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

There is no anti-ragging committee but the Students Welfare Committee will look into the matter if such cases arise.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Since the SC/ST, OBC, and the other Minorities are receiving various scholarships from the governments(State and National). The college provides financial aid to at least 10% of the general category students of lower income.

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

An Alumni Association has been formed but it is not yet registered. The feedback received from them has contributed immensely in the development of the college.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed. NA

Student progression	%
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Employed <ul style="list-style-type: none">• Campus selection• Other than campus recruitment	

There is no provision/record available for the progression to P.G. or higher studies.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

South East Manipur College, Komlathabi							
<i>Year</i>	<i>Course</i>	<i>Stream</i>	<i>Enrolled</i>	<i>Appeared</i>	<i>Pass</i>	<i>Pass %</i>	<i>Completion %</i>
2011-12	Gen	Sc.	14 3	14 3	14 2	99.3 %	10 0
		Arts	86	85	84	98.8 %	98
2012-13	Gen.	Art	38	38	38	100%	10 0
		Sc	54	53	53	100%	99
2013-14	Gen.	Arts	58	56	56	100%	98
		Sc.	37	37	37	100%	10 0
2014-15	Gen.	Arts	32	32	32	100%	10 0
		Sc.	22	22	22	100%	10 0
2011-12	Hons.	Arts	27	27	26	96.2 %	10 0
		Sc.	*	*	*	*	*
2012-13	Hons.	Art	84	84	84	100%	10 0

		Sc.	10 6	10 3	10 3	100%	97
2013-14	Hons.	Arts	10 8	10 6	10 6	100%	98
		Sc.	15 2	15 2	15 2	100%	10 0
2014-15	Hons.	Arts	71	70	70	100%	99
		Sc.	14 7	14 7	14 7	100%	10 0

* the honours course was opened from the session 2010-11. So, the exam was held only from the 2012-13 session.

The overall pass percentage of all the affiliated colleges under Manipur University and the South East Manipur college for the 2014-15 academic session is as follows:

	M.U.	SEMCO
1. B.A. General	70.11%	100%
2. B.A. Honours	69.7%	99%
3. B.Sc. General	75.26%	100%
4. B.Sc. Honours	66.72%	100%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Student progression to higher level of education and/or towards employment is facilitated through improvement in their Academic knowledge by taking extra classes, remedial coaching, entry into service programmes etc, and by providing them internet facilities.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Students who are at risk of failure and drop out are identified through their class performance. After this, precautionary measures are drawn out to provide them relevant support accordingly like extra classes and coaching classes for weaker groups and scholarship facility for the underprivileged groups.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Games and Sports:

The following are available –

- i) Outdoor
 - Football
 - Volleyball
 - Shot-put
 - Javelin
 - Track games
- ii) Indoor
 - Badminton
 - Table Tennis
 - Carom
 - Chess
 - Chinese Checker
 - Gym facilities

Cultural and Other Extra-curricular activities:

The students are given chances to learn the various cultural/traditional dances and games, and these are performed during the Freshers Meet and any other Cultural Programmes organized.

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

2011-12

- i). K. Chinglensana, BA Passed, 2011, National Mens Hockey Player.
- ii). Naorem London Singh, BA Passed, 2011 Mr. Junior(World), Champion in Building,2011.

Body

2012-13

- i). The College Men Football Team was the Runner Up at THE 30TH PRATAP SINGH MEMORIAL MANIPUR UNIVERSITY INTER COLLEGE FOOTBALL MEN TOURNAMENT held at South East Manipur College, Komlathabi, Manipur from 17th – 28th August, 2013.
- ii). Three (3) students of the College- Makan Henry Chothe, Khartu Deenpar Moyon and Teluum Thangtinlen Haokip were selected to represent Manipur University Football Men Team to participate at the EAST ZONE INTER UNIVERSITY FOOTBALL (Men) TOURNAMENT 2013-14 at West Bengal State University from 1st – 10th October, 2013.

iv). K. Gambhir, BA 2nd Semester, Captain of India – B(Manipur) at the 7th Polo International Tournament, 2013 – Winning Team.

v). Thokchom Ranjita Chanu, BA Passed, 2013 National (Senior) Women Hockey Team.

2013-14

i). The College Men Football Team was the Runner Up at THE 31ST PRATAP SINGH MEMORIAL MANIPUR UNIVERSITY INTER COLLEGE FOOTBALL MEN TOURNAMENT held at Kakching Khunou College, Kakching Khunou, Manipur from 12th – 20th Sept. 2014.

ii). The College Women Volley Ball Team was the Winner at THE MANIPUR UNIVERSITY INTER COLLEGE VOLLEYBALL (WOMEN) TOURNAMENT held at Thambal Marik College, Oinam, Manipur from 3rd – 6th Sept. 2014.

iii). Rumeensha Ngoruw Moyon, B.Sc 3rd year student got 1st prize at the ESSAY COMPETITION ON “FUNDAMENTAL DUTIES OF INDIAN CITIZENS” held at Maha Union Higher Secondary School, Japhou Chandel organized by Manipur State Legal Service Authority on 22nd June 2014.

2014-15

i). Khartu Deenpar Moyon was selected to represent Manipur University Football Men Team to participate at THE ALL INDIA ZONAL INTER UNIVERSITY FOOTBALL MEN TOURNAMENT held at Lakshmi Bai National Institute of Physical Education, Gwalior, Madhya Pradesh from 29th December 2014 – 3rd January 2015.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

These are done through Alumni Association and Parent-Teacher Association. The feedback are deliberated upon and the outcomes are inculcated wherever applicable.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The students union published the college magazine in which the students write articles, stories, poems and jokes.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, the college has a Students' Union. Formation of the Union is held under the direction of the Directorate of Higher Education, Government of Manipur, following the guidelines of Lyngdoh Committee. An ad-hoc election Committee is formed which supervises the election activities in the college.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The students are represented by their elected bodies in the following Committees:

- i) Election Commission
- ii) Student Welfare Committee
- iii) Women Cell

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Any other relevant information regarding Student Support and Progression which the college would like to include.

The Alumni Association acts as the guardian of the students and advises them on the activities they undertake and support them morally and physically.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision:

The college visualizes quality and excellence in Higher Education enabling the students in building a prosperous, harmonious, self-sufficient and sustainable society.

Mission:

- i. To create opportunities for higher education for all sections of the people.
- ii. To enrich the potential resource by promoting quality and higher education through teaching, learning and research.

- iii. To elevate the inter and multi-disciplinary research latent of the teachers, students and other stakeholders.
- iv. To pave ways for Professional and Educational interactions amongst the stakeholders for better dissemination of the knowledge imparted.
- v. To promote training and Skill development activities for all teaching and non-teaching staff enabling them to develop their skills and abilities in rendering their present duties and ensure safe and effective work in future.
- vi. To introduce Self Financing Courses.

The college has a well planned vision with a wider mission to cope up with the changing world. The mission of the college is all about developing the child's cognitive as well as his/her awareness of his/her surrounding. It paves the way for the child to be self sustaining.

Many of the past pupils have become renowned persons in the field of education, politics, medical etc. Some teachers have completed and some are undergoing Minor/Major Research Projects, Ph.D. M.Phil., to enhance their knowledge. The college tries its level best to achieve the vision by fulfilling the mission and uplift the society through education.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

Top management of the college is the Governing body headed by the Chairman who takes care and looks after the overall functioning of the college through the Principal. The Principal being the head of the institution is responsible for the smooth and successful working of the entire college. The faculty imparts knowledge in accordance with the vision and mission of the institution and also takes up research works.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfillment of the stated mission**
- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The Governing body in collaboration with the Principal sees that the tasks given to the faculty in terms of imparting knowledge is aimed at providing those that are in

relation with the vision and mission. For these, Lesson plans, Workloads of the teaching staff, Course Completion Report, etc. are supervised through the Head of each department and the IQAC of the college.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Governing body and the Academic Committee (HODs) headed by the Principal monitors and evaluates the effective implementation and improvement of the policies and plans through Lesson Plans, workloads etc. IQAC has also tirelessly been involved in this matter.

6.1.5 Give details of the academic leadership provided to the faculty by the top management? The Top management gives the faculty the freedom in effective implementation of the teaching-learning process provided they follow the curriculum of the Manipur University. The teachers are also encouraged to pursue Research works, participate in orientation and refresher courses, organize programmes like workshops and seminars etc which would enhance their capabilities.

6.1.6 How does the college groom leadership at various levels?

Faculty Level: Educational centres have a number of functions to perform – to the students, the college, the society etc. Teachers are given charge to lead as well as to teach the students how to lead in all spheres – college functions, sports meet etc. Various committees are formed in which the teachers function as the Convenors, Co-convenors, etc. Associations to look into the welfare of the staff and students are also formed in the college.

Student Level: The Students' union is formed to look into various necessities of the students. Herein, the students themselves choose their leaders under the guidance of the teachers and thus the idea of leadership is inculcated. The college organizes and also participates in various sports meet which teaches the idea of leadership, co-operation etc. The NSS Unit also puts in efforts to inculcate the leadership quality in them.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The HODs are the members of the Academic Committee. So, they have the knowledge of the overall academic functioning of the college. This gives them the insight as to what is to be done in their own departments to bring about the necessary and positive changes. With the above knowledge, the top management gives them the necessary authority and provides operational autonomy to the departments. From Oct. 2012 to

June 2014 session, even the attendance of each department was under the control of the HODs.

6.1.8 Does the college promote a culture of participative management? If ‘yes’, indicate the levels of participative management.

Yes, the college promotes a culture of participative management under the following levels

- i) A teacher is represented as a member of the Governing Body.
- ii) The various Committees formed suggests and participates in taking relevant decisions relating to the academic, co-curricular and extra-curricular activities.
- iii) The IQAC monitors the effective implementation of the curriculum.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The quality policy statement is given in the vision and mission of the college. It was developed in consultation with Governing Body, the Principal, the Academic Committee and the IQAC. The IQAC is responsible for co-ordinating the departments to bring quality education. Seminars and Workshops are organized by the college to develop and promote teaching-learning. Activities of various committees and departments are reported to IQAC for further analyzation and improvement. The Principal and the Governing Body of the college review the matter for effective implementation.

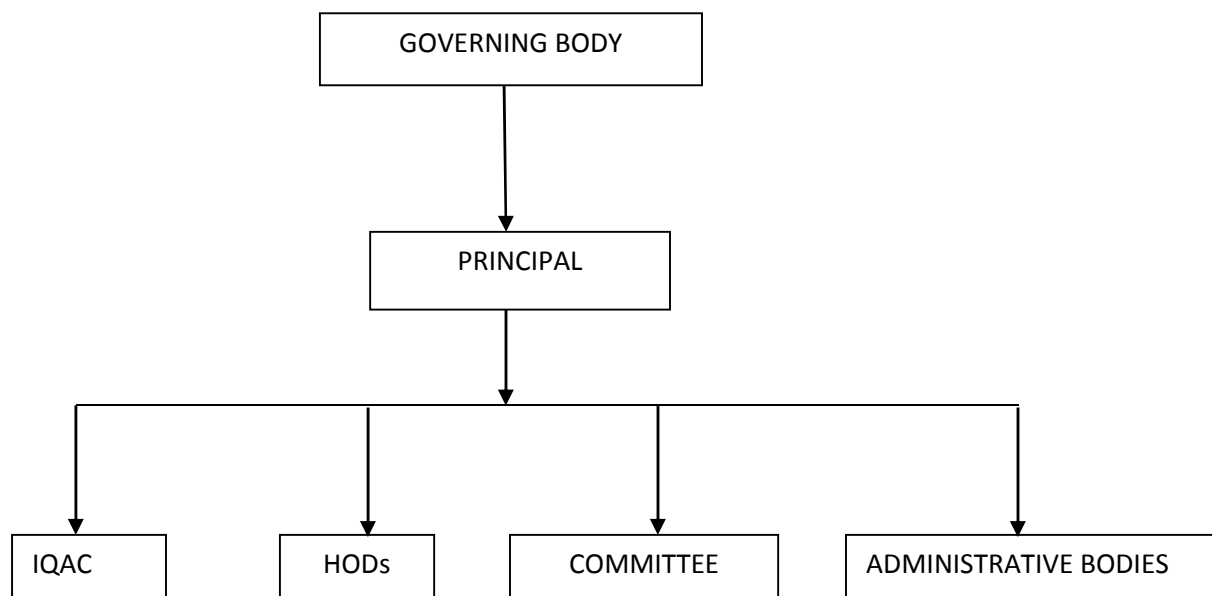
6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The institute has a perspective plan for development. The aspects considered for inclusion in the plan are:

- Upgradation of the infrastructure, equipments and the laboratories.
- Full Automation of library for effective research and learning.
- Computerization of departments and administrative blocks.
- Promotion of Research Centre.

6.2.3 Describe the internal organizational structure and decision making processes.

Internal Organizational Structure of the College:



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following :

- **Teaching & Learning:**

The Management provides various teaching aids like audio-visual aids, encourages the faculty to participate in various faculty development programmes and organizes Orientations both for teachers and students, Seminars and Workshops for the enhancement of the teaching-learning process. The students are also encouraged to participate in curricular, co-curricular and extra-curricular activities.

- **Research & Publications:**

Faculty members are given the privilege to undergo research works (Major/Minor) under UGC. Teachers are encouraged to pursue further studies (M.Phil., Ph.D.) and publish papers in National and International journals. They are also encouraged to participate in the Staff development programmes organized by various colleges and Universities. The faculty is also motivated to organize workshops, seminars and awareness programmes.

- **Community engagement:**

The institution engages the Community through NSS programmes and various community related activities like workshop on Right to Education, Human Trafficking etc. Eco-club is formed in collaboration with the Kapaam village for cleanliness drives, tree plantation and environment awareness.

- **Human resource management:**

The Management recruits qualified faculty members, deputed them for training organized by various colleges and Universities and motivates them to develop themselves to be in tune with the changing trends of education.

• **Industry interaction**

NIL

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal ensures that adequate information is available for the top management and the stakeholders, to review the activities of the institution after analyzing

- i) The feedback submitted by the teachers, students, parents and alumni.
- ii) The reports of meetings held by various committees.
- iii) The situational condition of library through the suggestions given by the teachers and students.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management encourages and supports involvement of the staff in improving the effectiveness and efficiency of the institutional processes by:

- Providing all the required infrastructures, equipments and up gradation of laboratories.
- Providing modern teaching aids like audio-visual aids.
- Motivating the staff to participate in research and development.
- Encouraging the faculty members to undergo staff development programmes organized by various universities and institutions.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The college is a Government aided college hence the Governing Body along with the Principal managed the function of the college. Some of the major extracted resolutions are: -

I. The newly formed Governing Body members as per vide Directorate of University and Higher Education, Government of Manipur, Joint Director's order no. 3/3-766-EDC (Pt-A) dated 31st December 2013 held its first meeting on 28th January 2014. After duly deliberation, the new office bearers were elected.

<u>Name of the Candidate</u>	<u>Post</u>
1. R. Jindashing Moyon (Local Educationist)	Chairman
2. Ng. Koshing Moyon	Secretary

- (Donor)
- | | |
|---|-------------------|
| 3. Dr. Gina Shangkham
(Local Educationist) | Member |
| 4. Ng. Komon Moyon
(Guardian Representative) | Member |
| 5. Ng. Nelson
(Guardian Representative) | Member |
| 6. Dr. L. Leiren Singh
(M.U. Nominee) | Member |
| 7. Dr. I. Gambhir Singh
(M.U. Nominee) | Member |
| 8. Th. Oliver Monshang
(Director's Nominee) | Member |
| 9. N. Ramo Singh
(Teacher Representative) | Member |
| 10. Kh. Khelendra Singh
(Principal) | Ex-officio Member |

They are incumbent Governing Body members.

II. Governing Body meeting dated 13/04/2014 resolved that IQAC Committee be formed immediately. Accordingly, the Principal be entrusted to convene a joint meeting of Governing Body members and staff by April 2014.

Accordingly, the IQAC committee was formed on 21st April, 2014 and this committee was further entrusted to prepare SSR of the college for accreditation.

III. Governing Body meeting dated 20/05/2014 adopted the resolution that all the sanctioning Authority of UGC/RUSA/Grant-in-aid and other related schemes shall be done under the approval of the Governing Body which is still followed.

IV. Governing Body meeting dated 23/06/2014 resolved to fill up the vacant post of the Principal and Vice-Principal for smooth running of the college until further orders.

- | | | |
|-----------------------------|---|--------------------|
| a) Principal-in-charge | = | T. Nabakumar Singh |
| b) Vice-Principal in-charge | = | L.S. Dangsawa |

V. Governing Body meeting dated 02/03/2014 resolved to approach Dean of Sciences for opening course on Food Processing and Engineering. Further resolved to approach Dean of Physical and Mathematical Sciences for opening course on Information and IT Services.

The college open the B.Voc. Courses since 2014 and is functioning till date.

VI. Governing Body meeting dated 30/08/2014 resolved to sanction Rs. 40,000 (forty thousand) only to participate Inter college volleyball and football tournament for boys and girls during September 2014 organised by Manipur University.

The college participated inter-college volleyball and football and got prizes.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

No, the affiliating university makes no provision for according the status of autonomy to an affiliated institution.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The grievances are initially relegated to the Students’ Welfare Committee for prompt action. But if the problem is complicated, then it is placed before the Principal and the Governing Body. Till date, the nature of grievances in the college has been resolved with proper understanding and due care.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

There has not been any instances of court cases filed by and against the institute during the last four days.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?

Yes, the feedback received from the students on institutional performance are made known to the Principal for necessary action. These feedback enable the institution to fill the gaps for further improvement.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

For the enhancement of the professional development of its teaching staff, the institution has always encouraged them:

- i) to participate in all the programmes conducted in and outside the state (Refresher Courses, Orientations, Seminars etc)

- ii) to organized workshops and seminars at all levels(State, National, International etc)
- iii) to take up further studies (M.Phil., Ph.D. etc)
- iv) to take up Major or Minor projects under UGC.
- v) to encourage Ph.D. holders to apply for guideship.

For the non teaching staff, they are encouraged:

- i) to participate in workshops and seminars related to their workloads
- ii) to join the computer classes of 15 days each organized in the college.
- iii) to go for further trainings on book-keeping, accounting etc.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The institution adopts the following policies:

- i) The teaching staff including the Principal is to participate in the training/courses relevant to their duties which are organized under M.U. or any other universities under UGC.
- ii) Workshops, Seminars, Orientations, Refreshers courses are tools utilized by the institution for re-training and motivating both the teaching and non-teaching staffs.
- iii) Various committees are formed, the charge of which are given to the teachers who performed these responsibilities to their level best.
- iv) 15 days cycle computer classes are held in the IT Room of the college in which both the teaching and non-teaching staff are enrolled to enhance the used of IT resources.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The Performance Appraisal System of the staff maintained by the institution is inclusive of all the relevant information – Academic, Research & Extension, Co-curricular activities, Achievements etc. These are evaluated and updated annually to capture and consider for better appraisal.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The review of such reports help the management to take into account the loopholes, improvements needed, appreciations to be shown etc. Some decisions include the need for improvement in their academic qualifications, participation in trainings,

refresher courses and orientations. The management assesses the performance and advice the individual teachers to improve their performances.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes available for teaching and non-teaching staff are: -

i) Rent and Travelling Allowance for the non-localites. The percentage of staff availing the benefit of the above schemes is 15.81%.

ii) Gratuity for the retired employees. Till date, 5 staff have retired and have received the gratuity.

iii) Die-in-harness scheme – in the last four years 2 persons have been employed in this scheme.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The institution opens avenues for the faculty to enhance their academic potentials. The institution extends provisions for undergoing research works and further studies.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The available financial resources are audited annually by a registered Chartered Accountant and local auditors.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Institutional mechanism for internal audit is done by local auditors appointed by the Governing Body of the college from time to time.

Institutional mechanism for external audit is done by registered chartered Accountants after the completion of each project sponsored by UGC and other agencies. There was no objection.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major resources of the institution are:

i) Admission fees collected from the students.

- ii) Tuition fees collected from the students.
- iii) UGC funding like seminars, conference grant, workshop etc.
- iv) Grant-in-aid from the state government of Manipur.

**INCOME AND EXPENDITURE ACCOUNT OF THE SOUTH EAST MANIPUR COLLEGE,
KOMLATHABI FOR THE LAST 4(FOUR) YEARS.**

Year	<i>Income (in lakh)</i>	Expenditure (in lakh)
2011-12	221.33	158.62
2012-13	140.26	116.41
2013-14	123.20	166.39
2014-15	89.94	166.39

Grants received from UGC

- | | | |
|---|---|-----------------|
| 1. XI plan – Construction of Indoor Stadium | - | Rs. 70, 00000/- |
| 2. XI plan – Women’s hostel | - | Rs. 20, 00000/- |
| 3. XII plan – Construction of Boys’ hostel | - | Rs. 72, 00000/- |
| 4. XII plan – Construction of Outdoor Stadium | - | Rs. 36, 00000/- |

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institution takes up various steps for generating additional income from the state Government and other funding agencies like UGC.

These were and would be utilized in improving the infrastructure and for organizing seminars, workshops and awareness programmes.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a). Has the institution established an Internal Quality Assurance Cell (IQAC)? If ‘yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the institution established the Internal Quality Assurance Cell (IQAC) on 21st April, 2014. The institutional policy with regard to quality assurance is to pursue standards of excellence in teaching and research and to remain accountable through self evaluation and continuous improvement.

The IQAC collects and maintains reports, and suggestions from different committees. It also assists the college administration to take appropriate decision for proper functioning towards quality enhancement and sustenance.

b). How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

Decisions of the IQAC approved and implemented -

- I. Academic Calendar
- II. Updating the available infrastructure in the institution.
- III. Organizing Workshops/ Seminars/ Awareness Programmes.
- IV. Observation of important National days.
- V. Reformation of Committees.
- VI. Mobilizing the teachers to participate in Workshops/ Seminars/ Orientation/ Refresher Courses organized by various Universities and Institutions.
- VII. Taking up Major/Minor Research Projects.
- VIII. Encouraging teachers to undergo Ph.D.

c). Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, the IQAC has two external members on its committee.

Significant contribution:

The external members share their ideas and views for the upliftment of the college.

d). How do students and alumni contribute to the effective functioning of the IQAC?

Students and alumni contribute to the effective functioning of the IQAC through feedback, which is analysed for further improvement.

e). How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC communicates and engages the staffs through the Principal, the Heads of Department and through personal intimation.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, the institution has an integrated framework for Quality assurance of the academic and administrative activities. This is operated through the IQAC. It

monitors and works as an internal co-ordination. It also identifies the requirements of the college and submits them to the Principal to materialize.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, workshops to enable the teachers in preparation of lesson plans, workloads, appraisal indices etc, are organized. Orientations, Seminars, Awareness Programmes are held relating to relevant topics of the curriculum. The institution also provides training for Basic Computer knowledge.

Both teaching and non-teaching staff benefit through these programmes in heralding quality in the academic as well as in the administrative activities of the college.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Till date the institution has not undertaken any academic audit or other external review of the academic provisions.

IQAC analyses and evaluates the teaching-learning process of the college through the results, course completion reports, activities of the departments etc.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The internal quality assurance mechanism of the college are in aligned with the guidelines and requirements of NAAC. The composition, the powers and the functions are formed as per the guidelines of the NAAC.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The Principal, Academic Committee and IQAC are responsible for effective implementation of teaching-learning mechanism. They monitor daily activities of the departments.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

The institution communicates its quality assurance through meetings, notices, circulation and college website.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The institution has not conducted Green Audit so far. However the college is situated in a very eco-friendly and lush green area on the foot hills of Chandel District.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- * Energy conservation**

The college ensures the utilization of energy to the optimum level. Classrooms are illuminated by sunlight. It also monitors the reduction in energy use and other such improvements envisioned.

- * Use of renewable energy**

NIL

- * Water harvesting:**

The college has no upto date system of water harvesting but, a water reservoir tank in front of Chemistry department has been constructed to collect rain water for cleaning classrooms and laboratories. A pond in front of Botany department also serves for storing water to meet the daily needs of the college.

- * Check dam construction**

NIL

- * Efforts for Carbon neutrality**

NIL

- * Plantation Drives:**

Plantation of small and ornamental plants in the main campus was started since few years ago. Big trees planted since inception were pruned and some were cut off as it affected the classroom buildings.

Plantation on the roadside of adjoining areas of the college since 10 years back are now in lush green.

- * Hazardous waste management:**

Awareness Lectures on effective hazardous waste management were delivered by teachers of Environmental Science as per the syllabus in Environmental studies.

Separate Dustbins for disposal of preserved dissected specimens of practical classes for Botany and Zoology have been arranged separately.

Plastic bags, Disposable cups are strictly prohibited in the campus.

* **e-waste management**

NIL

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Innovations introduced during the last four years:

- i. Opening of new Departments.
- ii. Formation of IQAC
- iii. Use of ICT services.
- iv. INFLIBNET facility.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Title: - Living in harmony

- Goal: -**
- To impart social consciousness amongst students belonging to different caste, communities and religion.
 - To impart the values of education within the ethical framework of the society.
 - To make the students aware of their own potentials for self-reliance and be positive contributor towards social harmony.
 - To create awareness on the need of interdependence beyond the barriers of caste and creed.

Context:-

The location of the institution in a multi-ethnic area is strategically important in addressing the present embroiling situation of the state. Amidst the present influence of luxurious life of the student community, it is highly challenging to impart value based education to make them good citizens free from communal biasness. The practice helps in solving problems and differences in more humanistic attitude with concern for others without any social barrier.

Thus the students are mobilized to keep at bay the narrow minded communal politics which has been a common scenario in this socially disturbed state of Manipur.

The Practice:

- * The College Governing Body is constituted in the better interest of all the communities around and represented by various communities.
- * The students' union of the college is functioning with representatives of all the communities to neutralize any grievances.
- * Students from various communities are given equal opportunity for admission in the college without any discrimination/discrepancy.
- * General awareness in peace and harmony is imparted through work-shops and seminars conducted by the college.
- * Resource person from Manipur University, Colleges, Officers from Directorate of Education, Govt. of Manipur and Henry Martin Institute, Hyderabad were invited for peace related workshops and seminars to enhance the sense of brotherhood amongst the students belonging to different communities so as to make our society " a conflictless and harmonious society".
- * NGOs such as UNMM (United NGO mission Manipur) sponsored workshop on peace and development in the better interest of students and staffs, which obviously served its very purpose to maintain tranquility in the society, as the subject matter discussed in the workshop impart a sense of brotherhood among students, consciousness of moral and educational value.

Evidence of Success:

- * Students don't indulge in communal politics.
- * Students of different communities mingled freely without any differences and are actively involved in various activities of the college.
- * The students' union represented by various communities, cumulatively work together for the betterment of the institute and society with mutual co-operation.
- * The Governing Body, comprising of different communities facilitates smooth functioning of administrative and management affairs.
- * The college has a good number of teachers and students in all the streams representing all the communities living in and around the Institute.

Problems encountered and resources required

- * Shortage of financial assistance and fund is a major constraint.
- * The embroiling situation of the present society sometimes hinders the spirit of living in harmony which is accommodated after critical analysis and discussions.
- *The impact of bandhs and blockades to the student community as well as the staff is a major hindrance to the daily activities of the college.
- * Spreading the need and concept of living in harmony all around the multi-ethnic society is a very challenging task.

Notes (optional)/conclusion:

Living in Harmony is the key towards blissful existence of mankind. Young minds are trained to love and to be ready to extend helping hands to the needy and to share

their thoughts without strains of social barrier to develop the spirit of oneness which is the doctrine of living in harmony.

It would be encouraging if the present system of education emphasizes on value based education to impart consciousness and ethical value to young students to make our world a harmonious place to live in.

Best Practice

Title: - Decentralization of Administration through “Committee Formation”

Goal:

- To help improve the quality of decisions/decision making at the top management level.
- To enable and encourage participatory method of administration.
- To develop and maintain team spirit and collective effort.
- To assign teachers with specific roles and responsibilities for the development of the college.
- To promote transparency and accountability in all aspects for the smooth functioning of the college.
- To elicit and make use of the teachers managerial and administrative skills for proper and efficient administration with new and creative ideas.

The Context:

Participatory method of administration is very important in order to empower the employees to participate in the organizational administration. This helps not only to lessen the workload of the Principal but also to assist him in all aspects of the functioning and development of the college. This practice has brought positive impact amongst the staff and develop co-operation, sense of responsibility, belongingness and commitment for a common goal.

The Practice:

The Committees formed are:

- * Academic Committee
- * Research Committee
- * Students’ Welfare Committee
- * Library Committee
- * Publication Committee
- * Cultural and Extension Committee
- * Sports Committee
- * Parent-Teacher Association
- * Women Cell
- * Alumni Association

The committees comprise of five members each except for the Academic Committee, the Parent-Teacher association, the Women Cell and the Alumni Association. The tenure of all the committees is three years. This system is a platform for the teachers, students, parents and the past pupils to share the responsibilities, views, problems. They unite and give impetus for the development of the college. The committees are actively engaged to mould the students to become resourceful.

Evidence of success

- The college functions smoothly through the co-ordination of the committees.
- The workload of the Principal is reduced substantially.
- The programmes organized are successfully observed through the joint venture of the committees and other staffs.
- Many of the teaching staffs are actively involved in research works as promoted by the research committee.
- Parents and alumni have become accountable in the functioning of the college.

Problems

- There are delays and uncertainties in decision making
- Bandhs, blockades and general strikes hinders the normal activities of the college.
- There is a shortage of fund to meet the expenses of various committees.
- Erratic power supply also hampers the smooth functioning of the committees.

Conclusion

The decentralization system adopted has involved all the staff of the college in bringing about its development. The optimistic attitude of collective efforts, the essence of work culture adopted amongst the staff, boosts smooth functioning of the college with transparency and accountability in almost all spheres of work.

Contact Detail

Name of Principal : **T. NABAKUMAR SINGH**
Name of Institute : **SOUTH EAST MANIPUR COLLEGE, KOMLATHABI**
Mobile No. : **9612812162**

EVALUATIVE REPORT OF THE DEPARTMENTS

DEPARTMENT OF ANTHROPOLOGY

1. **Name of the department** : Anthropology
2. **Year of Establishment** : 2003
3. **Names of programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : Regional Development Paper for 3rd Semester.
5. **Annual/semester/choice based credit system (programme wise)** : Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons:** NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		6

10. Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph. D/M. Phil.etc.,)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph. D Students guided for the last 4 years
Dr. L. Khiloni	Ph. D/UGC-NET	Assistant Professor/ HOD	Physical	12	NIL
Shanoi Moses Tarao	Post Graduate	Assistant Professor	Social	12	NIL
L. Naomi	M.Phil.	Assistant Professor	Social	12	NIL
Rimkung Mami	Post Graduate	Assistant Professor	Physical	04	NIL
Ningson Primrose	Post Graduate	Assistant Professor	Social	04	NIL
N. Golen Babu Singh	Post Graduate	Assistant Professor	Social	04	NIL

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : NIL

13. Student – teacher ratio (Programme wise) : 22:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 02 (Two)

15. Qualifications of teaching faculty with D. Sc/D. Litt/Ph. D/M. Phil/PG.

D. Sc	D. Litt	Ph. D	M. Phil	P.G
NIL	NIL	1	1	4

- 16. Number of faculty with ongoing projects from**
- a) National :** **i).** One Research Award and one Minor Project sponsored by UGC–DELHI and UGC–NERO, Guwahati has been completed in the year 2011 and 2007 respectively by Dr. L. Khiloni.
- ii).** Shanoi Moses Tarao has completed one Minor Research Project sponsored by UGC–NERO, Guwahati in 2011 and another project is still ongoing.
- b) International funding agencies and grants received : NIL**
- 17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, ETC. and total grants received : NIL**
- 18. Research Centre/Facility recognized by the university : NIL**
- 19. Publications:**
- *Publication per faculty : 1(one)**
- * No. of papers published in peer reviewed journal :**
- Dr. L. Khiloni - 1 (One) International.
- * No. of publications listed in International Database : 1**
- * Monographs : NIL**
- * Chapters in books : NIL**
- * Booked Edited : NIL**
- * Books with ISBN : NIL**
- * SNIP : NIL**
- * SJR : NIL**
- * Impact factor : NIL**
- * h-Index : NIL**
- 20. Areas of consultancy and income generated : NIL**

21. Faculty as members in

a) National committees : NIL

b) International Committees : NIL

c) Editorial Boards : NIL

22. Students projects

a) Percentage of students who have done in-house projects including inter-departmental/programme : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies : NIL

23. Awards/Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists/visitors to the department : NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. I/II Sem.(1 st Year)	35	35	19	16	
B.Sc. III/IV Sem.(2 nd Year)	93	93	45	48	
B.Sc. V/VI Sem.(3 rd Year)	08	08	08	-	100%
Total	136	136	72	64	

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. I/II Sem.(1 st Year)	100%	NIL	NIL
B.Sc. III/IV Sem.(2 nd Year)	100%	NIL	NIL
B.Sc. V/VI Sem.(3 rd Year)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL services, Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above data.

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : NIL
- d) Laboratories assistance : 1 Lab. Attd. & 1 Lab. Asst.

31. Number of students receiving financial assistance from college, university, government or other agencies: Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes (special lectures/

workshops/seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning: Collaborative, Lecture & Illustration Method.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: NSS Programme.

35. SWOC analyses of the department and future plans.

STRENGTH:

- i)** Teachers of the department are co-operative, punctual and faithful in performing their duties.
- ii)** One of the teachers had completed Post Doctoral Research Work, awarded by UGC in 2009 which is meant for college teachers only.
- iii)** Two of the teachers had completed one each of Minor Research Project sponsored by UGC.
- iv)** One of the teacher is undergoing Minor Research Project – UGC.

WEAKNESS:

- i)** Lack of teachers in one of the specializations i.e, Prehistoric Archeology.
- ii)** Inadequate Practical equipments especially in Prehistoric Archeology.
- iii)** No Departmental Museum.

OPPORTUNITY:

- i)** To develop and uplift the underprivileged groups of society as majority of the students are from ST, SC and OBC categories.
- ii)** To enhance knowledge on various communities of the surrounding areas through fieldwork conducted for Project Work undertaken for the students.
- iii)** To have good relationship with different communities/societies through fieldwork for research, dialogues, interactions, participating in the social programmes, etc.

CHALLENGES:

- i)** To encourage students to opt for Anthropology and develop the subject.
- ii)** Teachers to be trained in such a way that they are capable of teaching the students irrespective of their specializations.
- iii)** Initiate to have a Departmental Museum.
- iv)** To mould and produce capable and bright students to bring Quality Education.

Department of FOOD PROCESSING & ENGINEERING

1. **Name of the department** : Food Processing and Engineering
2. **Year of Establishment** : 2014
3. **Names of programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D.,etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : Nil
5. **Annual/semester/choice based credit system (programme wise)** : Semester System.
6. **Participation of the department in the courses offered by other departments** : Nil
7. **Courses in collaboration with other universities, industries, foreign institutions,etc.** : Courses is funded by UGC.
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		4

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the last 4 years
Neema Moirangthem	Post Graduate	Assistant Professor	Biotechnology	8 months	NIL
Sarangthem Joshila Devi	Post Graduate	Assistant Professor	Biotechnology	8 months	NIL
Deenthang Roel	Post Graduate	Assistant Professor	Biotechnology	8 months	NIL
Ningombam Shivdutta Singh	Post Graduate	Assistant Professor	Biotechnology	8 months	NIL

11. **List of senior visiting faculty : NIL**
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : NIL**
13. **Student – teacher ratio (Programme wise) : 12:1**
14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled : NIL**
15. **Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.**

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	4

16. **Number of faculty with ongoing projects from**
 - a) **National : 1 (one)**
 - b) **International funding agencies and grants received : NIL**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, ETC. and total grants received : NIL**

18. **Research Centre/Facility recognized by the university** : NIL
19. **Publications:**
- ***Publication per faculty** : 2
 - * **No. of papers published in peer reviewed journal** :
 Neema Moirangthem - 02(National)
 - * **No. of publications listed in International Database** : NIL
 - * **Monographs** : NIL
 - * **Chapters in books** : NIL
 - * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
20. **Areas of consultancy and income generated** : NIL
21. **Faculty as members in**
- a) **National committees** : Nil
 - b) **International Committees** : Nil
 - c) **Editorial Boards** : NIL
22. **Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL
 - b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies** : NIL
23. **Awards/Recognitions received by faculty and students** : NIL

24. List of eminent academicians and scientists/visitors to the department :
NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Voc (Food Processing And Engineering)	70	50	10	40	

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Voc (Food & Processing And Engineering)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services, Defense services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D	
Ph.D to Post –Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship	

30. Details of Infrastructural facilities

a) Library : NIL

- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : NIL
- d) Laboratory assistance : NIL

31. **Number of students receiving financial assistance from college, university, government or other agencies** : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.
32. **Details on student enrichment programmes(special lectures/workshops/seminar) with external experts** : NIL
33. **Teaching methods adopted to improve student learning** : Motivation & Interactive based.
34. **Participation in Institutional Social Responsibility(ISR) and Extension activities** : Nil
35. **SWOC analyses of the department and future plans.**

STRENGTH: The Department has qualified, well efficient and dedicated teachers. All the teachers are specialized in each of the specialization papers in their Post Graduate. There is a functional Laboratory where the students are trained for practical purposes.

WEAKNESS: As the college does not have a bus of its own, On-time attendance of the teachers as well as the students is hindered. Students' attendance is not that satisfactory according to the expected level of number.

OPPORTUNITY:

The teachers also have the opportunity to participate in any UGC organized Orientation Courses, Refresher Courses, Workshops, Seminars etc. As the college is located in a diversified area, it gives the teachers the advantage for Research work on any community/tribe. The students are also exposed to new and developing field of food market in the state and have a good chance of being recruited by NGO's and Private Food Companies.

CHALLENGES:

- I. To motivate the students in maintaining good attendance and attending the classes.
- II. To help and encourage the students in inculcating their ideas and learning in the pursue of their career.
- III. To make the teaching learning system an innovative one for both teachers and students.

FUTURE PLANS:

- I. To have a Departmental Library
- II. To organize more State/National Seminars, Workshops & Conferences.

Department of INFORMATION & IT SERVICES.

1. **Name of the department** : Information & IT Services
2. **Year of Establishment** : 2014
3. **Names of programmes/Courses offered (UG,PG,M.Phil.,Ph.D., Integrated Masters;Integrated Ph.D.,etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : Nil.
5. **Annual/semester/choice based credit system (programme wise)** : Semester System.
6. **Participation of the department in the courses offered by other departments** : Nil
7. **Courses in collaboration with other universities, industries, foreign institutions,etc.** : Nil
8. **Details of courses/programmes discontinued (if any) with reasons** : Nil
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		4

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the last 4 years
Dr. Nongmaithem Ajith Singh	Ph.D.,	Assistant Professor	Cloud Computing, Computer Networks	8 Months	NIL
Yumnam Somananda Singh	Post Graduate	Assistant Professor	Database	8 Months	NIL
Makakmayum Romina	Post Graduate	Assistant Professor	Data Mining & Cloud Computing	8 Months	NIL
R. Jerome Mandengam Moyon	Post Graduate	Assistant Professor		8 Months	NIL

11. List of senior visiting faculty : NIL
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : NIL
13. Student – teacher ratio (Programme wise) : 12:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	1	NIL	3

16. Number of faculty with ongoing projects from
 - a) National : NIL
 - b) International funding agencies and grants received : NIL

17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL

18. **Research Centre/Facility recognized by the university** : NIL

19. **Publications:**

***Publication per faculty** :

Dr. Nongmaithem Ajith Singh - 18

Yumnam Somananda Singh - 04

Makakmayum Romina - 03

*** No. of papers published in peer reviewed journal** : 18

*** No. of publications listed in International Database** : 18

*** Monographs** : NIL

*** Chapters in books** : NIL

*** Booked Edited** : NIL

*** Books with ISBN** : NIL

*** SNIP** : NIL

*** SJR** : NIL

*** Impact factor** : NIL

*** h-Index** : NIL

20. **Areas of consultancy and income generated** : NIL

21. **Faculty as members in**

a) **National committees** : Nil

b) **International Committees** : Nil

c) **Editorial Boards** : NIL

22. **Students projects**

a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : NIL

23. Awards/Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists/visitors to the department: NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Voc (Information & IT Services)	80	51	37	14	

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Voc (Information & IT Services)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D	
Ph.D to Post –Doctoral	
Employed	
● Campus selection	
● Other than campus recruitment	
Entrepreneurship	

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : YES
- c) Class rooms with ICT facility : YES
- d) Laboratories assistance : 1

31. Number of students receiving financial assistance from college, university, government or other agencies: Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: NIL

33. Teaching methods adopted to improve student learning : Lectures, Demonstrations & Tutorials.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NIL

35. SWOC analyses of the department and future plans.

STRENGTH: The Department has qualified, efficient and dedicated teachers. One of the teachers holds a Doctorate Degree in the area of Cloud Computing and the remaining three teachers are from MCA and M.Tech background. All the teachers are specialized in each of the specialization papers in their Post Graduate having experience in teaching and Industry related to IT field.

WEAKNESS: As the college is in outskirts there is sometimes issue of internet connectivity. As the college does not have a bus of its own, on-time attendance of the teachers as well as the students is hindered. Students' attendance is not that satisfactory according to the expected level of number.

OPPORTUNITY: Advantages for Research work such as Minor Research Projects and other Project works is highly prospective to all the teachers. The teachers also have the opportunity to participate in any UGC organized Orientation Courses,

Refresher Courses, Workshops, Seminars etc. As the college is located in a diversified area, it gives the teachers the advantage for Research work on any community/tribe.

CHALLENGES:

- i) To have a good placement record after the course is over.
- ii) To motivate the students in maintaining good attendance and attending the classes.
- iii) To help and encourage the students in inculcating their ideas and learning in the pursue of their career.
- iv) To have a Departmental Library
- v) To organize State/National Seminars, Workshops & Conferences.

Department of BACHELOR OF COMPUTER APPLICATION

1. **Name of the department** : Bachelor of Computer Application
2. **Year of Establishment** : 2013
3. **Names of programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : NIL
5. **Annual/semester/choice based credit system (programme wise)** : Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		3

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No.of Ph.D Students guided for the last 4 years
1. Cliff Serbum	Post Graduate	Asst.Prof.	Networking	02	Nil
2. Roel Mohenpha	Post Graduate	Asst.Prof.	Information Technology	02	Nil
3. Ch. Rajen	Post Graduate	Asst.Prof.	Programming	02	Nil

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : NIL

13. Student – teacher ratio(Programme wise) : 0:1

14. Number of academic support staff(technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	3

16. Number of faculty with ongoing projects from

a) National : NIL

b) International funding agencies and grants received : NIL

17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received : NIL

18. Research Centre/Facility recognized by the university : NIL

19. Publications:

*Publication per faculty : NIL

- * **No. of papers published in peer reviewed journal** : NIL
 - * **No. of publications listed in International Database** : NIL
 - * **Monographs** : NIL
 - * **Chapters in books** : NIL
 - * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
- 20. Areas of consultancy and income generated** : NIL
- 21. Faculty as members in**
- a) **National committees** : NIL
 - b) **International Committees** : NIL
 - c) **Editorial Boards** : NIL
- 22. Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL
 - b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies** : NIL
- 23. Awards/Recognitions received by faculty and students** : NIL
- 24. List of eminent academicians and scientists/visitors to the department** : NIL
- 25. Seminars/Conferences/Workshops organized & the source of funding**

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BCA I/II Semester	NIL	NIL	NIL	NIL	NIL
BCA III/IV Semester	NIL	NIL	NIL	NIL	NIL
BCA V/VI Semester	NIL	NIL	NIL	NIL	NIL

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
BCA	NIL	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NIL

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

30. Details of Infrastructural facilities

a) Library : NIL

- b) Internet facilities for Staff & Students : YES
- c) Class rooms with ICT facility : YES
- d) Laboratories assistance : NIL
31. Number of students receiving financial assistance from college, university, government or other agencies: NIL
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : NIL
33. Teaching methods adopted to improve student learning : Lecture Method, Demonstration, and Tutorial Classes.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NIL
35. SWOC analyses of the department and future plans.
- **STRENGTH:**
 - The Department has 3 (three) dedicated teachers.
 - **WEAKNESS:**
 - Lack of basic infrastructure like a separate room, pucca building laboratory.
 - Less reference books, journals.
 - **OPPORTUNITY:**
 - Teachers have the opportunity to attend in Seminars, Workshops, Refresher Course etc. conducted by UGC and Others.
 - Better career option for students.
 - **CHALLENGES:**
 - Encouraging the students to take up BCA.
 - To upgrade the laboratory facilities available.

Department of BOTANY

1. **Name of the department** : Botany
2. **Year of Establishment** : 2003
3. **Names of programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : Biochemistry, Bioanthropology, Environmental Studies and Regional Development.
5. **Annual/semester/choice based credit system(programme wise)** : Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		4

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided

					for the last 4 years
N. Birohini Devi	M.Sc.	Asst.Prof./HOD	Pathology	26	NIL
Marim Paingam	M.Sc.	Asst.Prof.	Ecology	12	NIL
S. Shyamchandra Singh	M.Phil	Asst.Prof.	Biotechnology	11	NIL
Dangsa Martha Maring	M.Sc.	Asst.Prof.	Plant Pathology	11	NIL

11. **List of senior visiting faculty : NIL**
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: NIL**
13. **Student – teacher ratio (Programme wise) : 82:1**
14. **Number of academic support staff(technical) and administrative staff; sanctioned and filled : 2(two)**
15. **Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.**

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	1	3

16. **Number of faculty with ongoing projects from**
 - a) **National : Nil**
 - b) **International funding agencies and grants received : NIL**
17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received : NIL**
18. **Research Centre/Facility recognized by the university : NIL**

19. Publications:

- *Publication per faculty : NIL**
- * No. of papers published in peer reviewed journal : NIL**
- * No. of publications listed in International Database : NIL**
- * Monographs : NIL**
- * Chapters in books : NIL**
- * Booked Edited : NIL**
- * Books with ISBN : NIL**
- * SNIP : NIL**
- * SJR : NIL**
- * Impact factor : NIL**
- * h-Index : NIL**

20. Areas of consultancy and income generated : NIL

21. Faculty as members in

- a) National committees : NIL**
- b) International Committees : NIL**
- c) Editorial Boards : NIL**

22. Students projects

- a) Percentage of students who have done in-house projects including inter-departmental/programme : NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies : NIL**

23. Awards/Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists/visitors to the department : NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc I/II Semester	116	116	59	57	
B.Sc III/IV Semester	187	187	125	62	
B.Sc V/VI Sem(H)	94	94	61	33	100%
B.Sc V/VI Sem(Gen)	16	16	14	02	100%

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc General	100%	NIL	NIL
B.Sc Honors	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services, Defence services, etc.? : NIL

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above Data.

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : 1(one)
- d) Laboratories assistance : 2(1 Lab. Attd. & 1 Lab.

Asst.)

31. Number of students receiving financial assistance from college, university, government or other agencies : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lecture Method, Assignment, Field Work, Group Discussion, Seminar, Class Test etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : State Level Quiz, Exhibition, NSS Activities.

35. SWOC analyses of the department and future plans.

➤ **STRENGTH:**

- Dedicated and well experienced teachers.
- The Department has a strong student- teacher relation.
- One of the teachers is a M.Phil. holder.

➤ **WEAKNESS:**

- Inadequate Departmental Laboratory Equipments.
- Lack of Departmental Library.

➤ **OPPORTUNITY:**

- Teachers have the opportunity to attend Seminars, Workshops, Refresher Course etc conducted by UGC and others.
- To educate students of diverse area of the state.

➤ **CHALLENGES:**

- To have a separate departmental Library and Internet facilities.
- To organize State/National level workshops, seminars and conferences.
- To improve Laboratory equipments.
- To encourage teachers to take up Minor/ Major projects.

Department of CHEMISTRY

1. **Name of the department** : Chemistry
2. **Year of Establishment** : 2003
3. **Names of programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : Mathematics, Zoology, Botany and Physics (Complimentary Course).
5. **Annual/semester/choice based credit system (programme wise)** : Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		6

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the

					last 4 years
1. S. Jadumani Singh	M.Sc.	Asst.Prof./HOD	Inorganic Chemistry	20	NIL
2. L. Premjit Singh	M.Sc.	Asst.Prof.	Inorganic Chemistry	18	NIL
3. M. Premchand Singh	M.Sc.	Asst.Prof.	Organic Chemistry	14	NIL
4. Y. Sexona Singh	M.Sc.	Asst.Prof.	Physical Chemistry	11	NIL
5. Y. Lamyanba Singh	M.Sc.	Asst.Prof.	Physical Chemistry	05	NIL
6. Th. Sudhirchandra Singh	M.Sc.	Asst.Prof.	Applied Chemistry	04	NIL

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : NIL

13. Student – teacher ratio(Programme wise) : 45:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 2(two)

15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	6

16. Number of faculty with ongoing projects from

a) National : NIL

b) International funding agencies and grants received : NIL

17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received : NIL

18. **Research Centre/Facility recognized by the university** : NIL
19. **Publications:**
- ***Publication per faculty** : NIL
 - * **No. of papers published in peer reviewed journal** : NIL
 - * **No. of publications listed in International Database** : NIL
 - * **Monographs** : NIL
 - * **Chapters in books** : NIL
 - * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
20. **Areas of consultancy and income generated** : NIL
21. **Faculty as members in**
- a) **National committees** : NIL
 - b) **International Committees** : NIL
 - c) **Editorial Boards** : NIL
22. **Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL
 - b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies** : NIL

23. Awards/Recognitions received by faculty and students : NIL
24. List of eminent academicians and scientists/visitors to the department : NIL
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National : NIL
- b) International : NIL
26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc I/II Semester	88	88	55	33	
B.Sc III/IV Semester	146	146	93	53	
B.Sc V/VI Sem(Hons)	25	25	20	05	100%
B.Sc V/VI Sem(Gen)	08	08	05	03	100%

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc I/II Semester	100%	NIL	NIL
B.Sc III/IV Semester	100%	NIL	NIL
B.Sc V/VI Sem(Hons)	100%	NIL	NIL
B.Sc V/VI Sem(Gen)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defense services, etc.? : NA
29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D	
Ph.D to Post –Doctoral	
Employed	
<ul style="list-style-type: none"> ● Campus selection ● Other than campus recruitment 	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above Data.

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : 1(one)
- d) Laboratories assistance : 1 Lab. Attd. & 1 Lab.

Asst.

31. Number of students receiving financial assistance from college, university, government or other agencies : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lecture Method, Assignment and Project Work etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : State Level Quiz, Exhibition, NSS Activities.

35. SWOC analyses of the department and future plans.

STRENGTH:

- Close relation between teachers and students.
- Well dedicated teachers.

WEAKNESS:

- Inadequate Laboratory Equipments.
- Lack of Departmental Library.

OPPORTUNITY:

- Teachers have the opportunity to attend in Seminars, Workshops, Refresher Course etc conducted by UGC and others.

CHALLENGES:

- Syllabus to be completed through extra classes due to bandhs and strikes.

FUTURE PLANS:

- To have a separate departmental Library and teachers' room.
- To organize of State/National level workshops, seminars, refresher courses and conferences.
- Improvement of Library and Laboratory equipments.
- Teachers to take up more Minor/ Major projects.

Department of ECONOMICS

1. **Name of the department** : Economics
2. **Year of Establishment** : 1981
3. **Names of programmes/Courses offered(UG,PG,M.Phil.,Ph.D., Integrated Masters;Integrated Ph.D.,etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
The teachers of the department teach in 3rd semester, two units- Population and agriculture in the Regional Development.
5. **Annual/semester/choice based credit system(programme wise)** :
Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		6

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the last 4 years
M. Thambalchou Singh	M.Phil	HOD/ Assistant Professor	Banking	34	NIL
S.Padmini Devi	Post Graduate	Assistant Professor	Econometrics	34	NIL
T.Shajou Singh	Post Graduate	Assistant Professor	Growth & Structural Industries	32	NIL
N.Homeshor Singh	M.Phil	Assistant Professor	Agriculture	25	NIL
N. Parthar	Post Graduate	Assistant Professor	Agriculture	05	NIL
Kh.Brojen	Post Graduate	Assistant Professor	Indian Agriculture	04	NIL

11. List of senior visiting faculty : NIL
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : NIL
13. Student – teacher ratio(Programme wise) : 12:1
14. Number of academic support staff(technical) and administrative staff; sanctioned and filled
15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	2	4

16. Number of faculty with ongoing projects from

a) **National** : Two Minor Projects has been completed by N.Homeshor Singh in the years 2008 and 2011 sponsored by UGC–NERO, Guwahati.

b) **International funding agencies and grants received** : NIL

17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL

18. **Research Centre/Facility recognized by the university** : NIL

19. **Publications:**

***Publication per faculty** : NIL

* **No. of papers published in peer reviewed journal** : NIL

* **No. of publications listed in International Database** : NIL

* **Monographs** : NIL

* **Chapters in books** : NIL

* **Booked Edited** : NIL

* **Books with ISBN** : NIL

* **SNIP** : NIL

* **SJR** : NIL

* **Impact factor** : NIL

* **h-Index** : NIL

20. **Areas of consultancy and income generated** : NIL

21. **Faculty as members in**

a) **National committees** : NIL

b) **International Committees** : NIL

c) **Editorial Boards** : NIL

22. Students projects

a) Percentage of students who have done in-house projects including inter-departmental/programme : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : NIL

23. Awards/Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists/visitors to the department : NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BA I/II Semester	26	26	16	10	
BA III/IV Semester	27	27	18	09	
BA V/VI Sem(Hons)	07	07	06	01	100%
BA V/VI Sem(Gen)	11	11	07	04	100%

***M = Male * F = Female**

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
BA General	100%	NIL	NIL
BA Honors	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defense services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D	
Ph.D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above Data.

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : NIL
- d) Laboratories assistance : NA

31. Number of students receiving financial assistance from college, university, government or other agencies : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes(special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lecture method.

34. Participation in Institutional Social Responsibility(ISR) and Extension activities : Participated in different disciplines in sports, NSS, Social activities etc.

35. SWOC analyses of the department and future plans.

STRENGTH:

The department has 6 well-experienced and dedicated teachers. There are two M.Phil degree holders.

WEAKNESS:

The department has no departmental library, no departmental classroom and non separate departmental room.

OPPORTUNITY:

Teachers have got the opportunity to participate in seminars , workshops, refresher courses etc. Teachers can also take up Minor/Major Project Works.

CHALLENGES:

Despite frequent bandhs/strikes in the state, extra classes are held to complete the syllabus.

FUTURE PLANS:

- i. To update departmental library and separate departmental room.
- ii. To organize state/national seminars/workshops/refresher courses
- iii. To ensure students feedback for improvement of the teaching.

Department of EDUCATION

1. **Name of the department** : EDUCATION
2. **Year of Establishment** : 1981
3. **Names of programmes/Courses offered (UG,PG,M.Phil.,Ph.D., Integrated Masters;Integrated Ph.D.,etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
NIL
5. **Annual/semester/choice based credit system (programme wise)** :
Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments**
: NIL
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		6

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the last 4 years
M. Birachandra	Post Graduate	Assistant Professor/ HOD	Child Psychology	31	NIL
M. Nandini	Post Graduate	Assistant Professor	Philosophical Education	28	NIL
Md. Manaowar	Post Graduate	Assistant Professor	Educational Administration	28	NIL
Ng. Khosirngak Moyon	Post Graduate	Assistant Professor	Educational Supervision	11	NIL
Ng. Toshing	Post Graduate	Assistant Professor	Contemporary Education	05	NIL
M.Bonbihari	Post Graduate	Assistant Professor	Development of Higher Education	05	NIL

11. **List of senior visiting faculty : NIL**
12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : NIL**
13. **Student – teacher ratio(Programme wise) : 58:1**
14. **Number of academic support staff(technical) and administrative staff; sanctioned and filled : 1(one)**
15. **Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.**

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	6

16. **Number of faculty with ongoing projects from**

a) **National** : One Minor Project sponsored by UGC–NERO, Guwahati has been completed in the year 2008 by Ng. Khosirngak Moyon.

b) **International funding agencies and grants received** : NIL

17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL

18. **Research Centre/Facility recognized by the university** : NIL

19. **Publications:**

***Publication per faculty** : NIL

* **No. of papers published in peer reviewed journal** : NIL

* **No. of publications listed in International Database** : NIL

* **Monographs** : NIL

* **Chapters in books** : NIL

* **Booked Edited** : NIL

* **Books with ISBN** : NIL

* **SNIP** : NIL

* **SJR** : NIL

* **Impact factor** : NIL

* **h-Index** : NIL

20. **Areas of consultancy and income generated** : NIL

21. **Faculty as members in**

a) **National committees** : NIL

b) **International Committees** : NIL

c) **Editorial Boards** : NIL

22. Students projects

a) Percentage of students who have done in-house projects including inter-departmental/programme : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : NIL

23. Awards/Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists/visitors to the department : NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BA I/II Semester	142	142	70	72	
BA III/IV Semester	129	129	77	52	
BA V/VI Sem(Hons)	55	55	37	18	100%
BA V/VI Sem(Gen)	23	23	10	13	100%

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
BA Honors	100%	NIL	NIL
BA General	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D	
Ph.D to Post –Doctoral	
Employed	
<ul style="list-style-type: none"> ● Campus selection ● Other than campus recruitment 	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above Data.

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : 01
- d) Laboratories assistance : 1 Lab. Attd.

31. Number of students receiving financial assistance from college, university, government or other agencies : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes(special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lecture Method

34. Participation in Institutional Social Responsibility(ISR) and Extension activities :

35. SWOC analyses of the department and future plans.

STRENGTH: The Department has qualified teachers. One of the teachers is undergoing Ph.D and have completed Minor Research Project. One of the teachers is NET Qualified. All the teachers have participated in Orientation Programme, Refresher Course, Workshops, Seminars. The department has a separate Laboratory Room. The department has conducted a Three Days Capacity Building Workshop on RTE ACT-2009 “Translating Policy into Practice” dated 12th to 14th 2014 organised by ASER and Education Department, SEMCO.

WEAKNESS:

- The Department needs a pucca room.
- Inadequate practical equipments such as audio-visual aids, etc.

- Lack of a Departmental Library.

OPPORTUNITY:

- Teachers have got the opportunity to participate in national/state Seminars, Workshops, Conference, Orientation, Refresher Course, etc.
- The college is located in a place where there are many villages nearby making it easier for most of the students to enroll in the college rather than to study in other far off colleges or institutions.

CHALLENGES:

- Despite of Bandh and Blockades, classes are conducted regularly to cover the syllabus within the stipulated time.
- In order to motivate the students, the teachers prepare daily lesson plan to be taught in the class.

FUTURE PLANS:

- To enrich the Departmental Library and Laboratory.
- To organized more State/National Workshops & seminars.
- To organized educational tour periodically.
- To let all the teachers acquire Ph.D.

Department of ENGLISH

1. **Name of the department** : English
2. **Year of Establishment** : 1981
3. **Names of programmes/Courses offered(UG,PG,M.Phil.,Ph.D., Integrated Masters;Integrated Ph.D.,etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
 - i. The teachers teach one Interdisciplinary subject(General English & Regional Development) from 1st to 3rd Semester.
 - ii. The teachers teach one paper (Communication & Technical Writing) for B.Voc from 2014 onwards.
5. **Annual/semester/choice based credit system(programme wise)** : Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : The teachers teach one paper (Communication & Technical Writing) for B.Voc from 2014 onwards.
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		6

10. Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the last 4 years
L.S. Dangswa	Post Graduate	Assistant Principal/ HOD	Common Wealth	17	NIL
R. Anita	Post Graduate	Assistant Professor	languages	10	NIL
CR. Ingborni	Post Graduate	Assistant Professor	American Literature	05	NIL
CR. William	Post Graduate	Assistant Professor	American Literature	05	NIL
T. Sanatombi	Post Graduate	Assistant Professor	Literature & Gender	04	NIL
Runlel Thulngam	Post Graduate	Assistant Professor	Common Wealth	04	NIL
Ng. Ngamshing Moyon	Post Graduate	Assistant Professor	Method of teaching English	34	NIL

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : NIL

13. Student – teacher ratio(Programme wise) : 50:1

14. Number of academic support staff(technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	6

- 16. Number of faculty with ongoing projects from**
- a) **National** : NIL
- b) **International funding agencies and grants received** : NIL
- 17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL
- 18. Research Centre/Facility recognized by the university** : NIL
- 19. Publications:**
- ***Publication per faculty** : NIL
- * **No. of papers published in peer reviewed journal** : NIL
- * **No. of publications listed in International Database** : NIL
- * **Monographs** : NIL
- * **Chapters in books** : NIL
- * **Booked Edited** : NIL
- * **Books with ISBN** : NIL
- * **SNIP** : NIL
- * **SJR** : NIL
- * **Impact factor** : NIL
- * **h-Index** : NIL
- 20. Areas of consultancy and income generated** : NIL
- 21. Faculty as members in**
- a) **National committees** : NIL

b) International Committees : NIL

c) Editorial Boards : NIL

22. Students projects

a) Percentage of students who have done in-house projects including inter-departmental/programme : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies : NIL

23. Awards/Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists/visitors to the department : NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : “The role of english in the 21st century” on 11th February 2014 at SEMCO funded by the College.

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BA I/II Semester	158	158	89	68	
B.Sc I/II Semester	134	134	78	56	
BA III/IV Sem(Elective)	09	09	06	03	

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
BA (Gen. English)	99%	1%	NIL
B.Sc (Gen. English)	100%	NIL	NIL

BA (Elective English)	100%	NIL	NIL

28. **How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA**

29. **Student progression : NA**

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above

Data.

30. **Details of Infrastructural facilities**

a) **Library : NIL**

b) **Internet facilities for Staff &Students : NIL**

c) **Class rooms with ICT facility : 1(one)**

d) **Laboratories assistance : NA**

31. **Number of students receiving financial assistance from college, university, government or other agencies : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.**

32. **Details on student enrichment programmes(special lectures/workshops/seminar) with external experts : NIL**

33. **Teaching methods adopted to improve student learning** : Lecture, Motivation & Interactive Method.
34. **Participation in Institutional Social Responsibility(ISR) and Extension activities** : NSS Activities.
35. **SWOC analyses of the department and future plans.**

STRENGTH:

The Department has qualified, well efficient and dedicated teachers. Two of the teachers have completed Minor Research Projects. All the teachers are specialized in each of the specialization papers in their Post Graduate. The department had also organized One-Day National Seminar on “THE ROLE OF ENGLISH IN THE 21ST CENTURY” on 11th February 2014 at SEMCO.

WEAKNESS:

As the college does not have a bus of its own, On-time attendance of the teachers as well as the students is hindered. Students’ attendance is not satisfactory to the expected level. Separate departmental room and Departmental Library are also highly needed.

OPPORTUNITY:

Advantages for Research work such as Minor Research Projects and other Project works is highly prospective for the teachers. The teachers also have the opportunity to participate in any UGC organized Orientation Courses, Refresher Courses, Workshops, Seminars etc. As the college is located in a diversified area, it gives the teachers the advantage to take up Research work on any community/tribe.

CHALLENGES:

- i. Motivating the students in maintaining discipline and attending the classes regularly.
- ii. Helping and encouraging the students to inculcate their learning in the pursue of their career.
- iii. Making the teaching learning system an innovative one for both teachers and students.

FUTURE PLANS:

- i. To have a Departmental Library.
- ii. To organize more State/National Workshops & Seminars.
- iii. To facilitate further enrichment for both teachers and students.

Department of ENVIRONMENTAL SCIENCES

1. **Name of the department** : Environmental Sciences
2. **Year of Establishment** : 2003
3. **Names of programmes/Courses offered(UG,PG,M.Phil.,Ph.D., Integrated Masters;Integrated Ph.D.,etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
The teachers teach Environmental Studies of the B.A./B.Sc. 4th Semester.
5. **Annual/semester/choice based credit system (programme wise)** : B.A. 3 Years Degree Course and Semester System was introduced in the year 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		3

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualificati on	Designati on	Specializati on	No. of years of Experien ce	No. of Ph.D Student s guided for the

					last 4 years
Monica Jasmine Langhu	Post Graduate	Assistant Professor/ HOD	Forestry	12	NIL
Mayanglambam Indubala Devi	Post Graduate	Assistant Professor	Structure & Function of Agro-ecosystem	11	NIL
Dr.Thokchom Manimala Devi	Ph.D.	Assistant Professor	States of India's Environment	03	NIL

11. **List of senior visiting faculty** : NIL
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty** : NIL
13. **Student – teacher ratio(Programme wise)** : 13:1
14. **Number of academic support staff(technical) and administrative staff; sanctioned and filled** : NIL
15. **Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.**

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	1	NIL	2

16. **Number of faculty with ongoing projects from**
 - a) **National** : Dr.Thokchom Manimala Devi has one undergoing Major Project under UGC-NERO, Guwahati which will be completed by 2017.
 - b) **International funding agencies and grants received** : NIL
17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL

18. **Research Centre/Facility recognized by the university** : NIL
19. **Publications:**
- ***Publication per faculty** : 1(one)
 - * **No. of papers published in peer reviewed journal** : 6(six)
 - * **No. of publications listed in International Database** : NIL
 - * **Monographs** : NIL
 - * **Chapters in books** : NIL
 - * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
20. **Areas of consultancy and income generated** : NIL
21. **Faculty as members in**
- a) **National committees** : NIL
 - b) **International Committees** : NIL
 - c) **Editorial Boards** : NIL
22. **Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL
 - b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies** : NIL

23. Awards/Recognitions received by faculty and students : Young Scientist Award,2007 (Dr.Th.Manimala Devi).

24. List of eminent academicians and scientists/visitors to the department :
NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc I/II Semester	13	13	05	05	
B.Sc III/IV Semester	25	25	12	13	

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc I/II Semester	100%	NIL	NIL
B.Sc III/IV Semester	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed ● Campus selection	

• Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above

Data.

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : 1(one)
- d) Laboratories assistance : 2 (1 Lab.Asst. & 1

Lab.Attd.)

31. Number of students receiving financial assistance from college, university, government or other agencies : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes(special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lectures, Collaborative Demonstrations & Tutorials.

34. Participation in Institutional Social Responsibility(ISR) and Extension activities : NSS Activities, Environmental Awareness Programmes.

35. SWOC analyses of the department and future plans.

STRENGTH:

- The Department has qualified teaching faculties.
- It has provision for more intact capacity of students.
- One faculty member, Monica Jasmine Langhu, HOD is the Co- Convener of the College IQAC and actively participated in the over all development of the college.
- One faculty member, Dr. Th. Manimala, a member of the College Research Committee is taking UGC Major research Project and is also the Nodal Officer/Co-ordinator of B.Voc Degree Courses funded by UGC.

WEAKNESS:

- No Departmental Library.
- Laboratory is not well equipped.
- No adequate ICT facilities.

- Inadequate space.

OPPORTUNITY:

- To enlighten the students about the importance of Environment.
- To give awareness programmes on Environmental Issues.
- The Department incorporated with the syllabus of B.Voc Courses
- The Research Project funded by UGC are undergoing in the Department.

CHALLENGES:

Irregularities of the students have to be looked into and solved for the betterment of the society,community,state etc.

FUTURE PLANS:

- To have a Departmental Library.
- To organize State/National Seminars,Workshops & Conferences.
- To facilitate further enrichment for both the students and the teachers.

Department of HINDI

1. **Name of the department** : Hindi
2. **Year of Establishment** : 2013
3. **Names of programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
NIL
5. **Annual/semester/choice based credit system(programme wise)** :
NIL
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		3

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the last 4 years

Kh. Anil Kumar Singh	Post Graduate	Asst. Prof./HOD		02	NIL
Chandam Bedamani Devi	Post Graduate	Asst. Prof.		02	NIL
Pebam Nirmala	Post Graduate	Asst. Prof.		02	NIL

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : NIL

13. Student – teacher ratio(Programme wise) :

14. Number of academic support staff(technical) and administrative staff; sanctioned and filled : NIL

15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	3

16. Number of faculty with ongoing projects from

a) National : NIL

b) International funding agencies and grants received : NIL

17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received : NIL

18. Research Centre/Facility recognized by the university : NIL

19. Publications:

***Publication per faculty : NIL**

*** No. of papers published in peer reviewed journal : NIL**

*** No. of publications listed in International Database : NIL**

- * **Monographs** : NIL
- * **Chapters in books** : NIL
- * **Booked Edited** : NIL
- * **Books with ISBN** : NIL
- * **SNIP** : NIL
- * **SJR** : NIL
- * **Impact factor** : NIL
- * **h-Index** : NIL

20. **Areas of consultancy and income generated** : NIL

21. **Faculty as members in**

a) **National committees** : NIL

b) **International Committees** : NIL

c) **Editorial Boards** : NIL

22. **Students projects**

a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL

b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies** : NIL

23. **Awards/Recognitions received by faculty and students** : NIL

24. **List of eminent academicians and scientists/visitors to the department** : NIL

25. **Seminars/Conferences/Workshops organized & the source of funding**

a) **National** : NIL

b) **International** : NIL

26. **Student profile programme/course wise:**

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BA I/II Semester					
BA III/IV Semester					

*M = Male * F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
BA I/II Semester			
BA III/IV Semester			

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D	
Ph.D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

30. Details of Infrastructural facilities

- a) Library : NIL
b) Internet facilities for Staff & Students : NIL
c) Class rooms with ICT facility : NIL
d) Laboratories assistance : NIL

31. Number of students receiving financial assistance from college, university, government or other agencies : NIL

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lecture Method.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : NA

35. SWOC analyses of the department and future plans.

STRENGTH:

- The Department has three teachers.

WEAKNESS:

- No students enrolled as the College is located in a tribal area.

OPPORTUNITY:

- Teachers have opportunity to attend in Seminars, Workshops, Refresher Course etc conducted by UGC and others.

CHALLENGES:

- To mobilize and encourage the tribals to take up Hindi.

Department of HISTORY

1. **Name of the department** : History
2. **Year of Establishment** : 1981
3. **Names of programmes/Courses offered(UG,PG,M.Phil.,Ph.D., Integrated Masters;Integrated Ph.D.,etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
The teachers teach Regional Development in 3rd Semester.
5. **Annual/semester/choice based credit system(programme wise)** :
Semester system which was introduced in 2010-2011 session.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		6

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the last 4 years
Dr. M. Shatirani	Ph.D	Assistant Professor/ HOD	Ancient India	19	02
Roel Omilan Moyon	Post Graduate	Assistant Professor	Modern India	17	NIL
M. Alita Tarao	Post Graduate	Assistant Professor	Modern India	12	NIL
T. Rojit Kumar	Post Graduate	Assistant Professor	Modern India	05	NIL
Kent S Chara	Post Graduate	Assistant Professor	Medieval India	04	NIL
Roel Chonglawar Noyon	Post Graduate/ UGC-NET	Assistant Professor	Ancient India	04	NIL

11. List of senior visiting faculty : NIL
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : NIL
13. Student – teacher ratio(Programme wise) : 48:1
14. Number of academic support staff(technical) and administrative staff; sanctioned and filled : NIL
15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	1	NIL	5

16. Number of faculty with ongoing projects from
 - a) National : One Minor Project sponsored by UGC–NERO, Guwahati has been completed in the year 2014 by M. Alita Tarao.

b) International funding agencies and grants received : NIL

17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received : NIL

18. Research Centre/Facility recognized by the university : NIL

19. Publications

*Publication per faculty

Dr. M. Shatirani - 05(National)

* No. of papers published in peer reviewed journal : NIL

* No. of publications listed in International Database : NIL

* Monographs : NIL

* Chapters in books : NIL

* Booked Edited : NIL

* Books with ISBN : NIL

* SNIP : NIL

* SJR : NIL

* Impact factor : NIL

* h-Index : NIL

20. Areas of consultancy and income generated : NIL

21. Faculty as members in

a) National committees :

Dr. M. Shatirani is a member of the following committees -

i) Manipur Historical Society.

ii) North East Indian History Association.

iii) Social Science Association.

b) International Committees : NIL

c) Editorial Boards : NIL

22. Students projects

a) Percentage of students who have done in-house projects including inter-departmental/programme : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies : NIL

23. Awards/Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists/visitors to the department : NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BA I/II Semester	122	122	65	57	
BA III/IV Semester	144	144	65	49	
BA V/VI Sem(Hons)	12	12	09	03	100%
BA V/VI Sem(Gen)	13	13	04	09	100%

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
BA Semester 1 & 2	100%	NIL	NIL
BA Semester 3 & 4	100%	NIL	NIL
Ba Semester 5 & 6	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D	
Ph.D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above Data.

30. Details of Infrastructural facilities

a) Library : NIL

b) Internet facilities for Staff &Students : NIL

c) Class rooms with ICT facility : NIL

d) Laboratories assistance : NA

31. Number of students receiving financial assistance from college, university, government or other agencies: Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes(special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lecture Method and demonstration method.

34. Participation in Institutional Social Responsibility(ISR) and Extension activities : NSS Activities.

35. SWOC analyses of the department and future plans.

STRENGTH:

- i. One Ph. Degree holder.
- ii. One teacher completed Minor research project.
- iii. One teacher cleared UGC-NET.
- iv. Two teachers are undergoing Ph.D.
- v. Three teachers evaluates Examination Papers at Manipur University for all Semester Examination.
- vi. Two teachers are actively involve in the College IQAC Committee.
- vii. One teacher is an Executive member of the Co-ordinating Committee of the College.

WEAKNESS:

- i. No Departmental Library and Internet facility.
- ii. Outside educational tours cannot be arranged due to lack of fund.

OPPORTUNITY:

- i. Teachers have opportunity to attend in Seminars, Workshops, Refresher Course etc conducted by UGC and others.
- ii. Adequate number of Teachers.

CHALLENGES :

- i. The department has been producing successful students despite of bandhs and strikes.
- ii. The teaching faculty work hard to complete the syllabus on time despite of the bandhs and strikes.

FUTURE PLANS:

- i. Departmental Library with Internet facility.
- ii. To organize of State/National level workshops, seminars, refresher courses and conferences.
- iii. To undertake Research Works etc.
- iv. To use Modern Teaching Aids.

Department of MANIPURI

1. **Name of the department** : Manipuri
2. **Year of Establishment** : 1981
3. **Names of programmes/Courses offered(UG,PG,M.Phil.,Ph.D., Integrated Masters;Integrated Ph.D.,etc.)** : UG
4. **Names of Inter-disciplinary courses and the departments/units involved** : NIL
5. **Annual/semester/choice based credit system(programme wise)** : Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		7

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the

					last 4 years
Th.Jamini Devi	Post Graduate	HOD/ Assistant Professor	Language	35	NIL
Th. Shyam Singh	Post Graduate	Assistant Professor	Western criticism	35	NIL
A.Gunee Devi	M. Phil.	Assistant Professor	Western criticism	35	NIL
S.Sorojini Devi	M. Phil.	Assistant Professor	1.Old & Medieval Manipuri Literature. 2.Indian Literature	27	NIL
Y. Nungshitonbi	M. Phil.	Assistant Professor	Language	25	NIL
A.K.Binasakhi	Post Graduate	Assistant Professor	1.Old & Medieval Manipuri Literature. 2.Indian Literature.	25	NIL
Dr. S.Prakash Singh	Ph. D./UGC-NET.	Assistant Professor	Introduction to Linguistics & Applied Manipuri linguistics	05	NIL

11. **List of senior visiting faculty : NIL**
12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : NIL**
13. **Student – teacher ratio(Programme wise) : 6:1**
14. **Number of academic support staff(technical) and administrative staff; sanctioned and filled : NIL**

15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	1	3	3

16. Number of faculty with ongoing projects from

a) National : NIL

b) International funding agencies and grants received : NIL

17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received : NIL

18. Research Centre/Facility recognized by the university : NIL

19. Publications:

***Publication per faculty**

S. Sorojini Devi - 01(National)

Dr. S.Prakash Singh - 03(National)

*** No. of papers published in peer reviewed journal :**

*** No. of publications listed in International Database : NIL**

*** Monographs : NIL**

*** Chapters in books : NIL**

*** Booked Edited : NIL**

*** Books with ISBN : NIL**

*** SNIP : NIL**

*** SJR : NIL**

*** Impact factor : NIL**

*** h-Index : NIL**

20. Areas of consultancy and income generated : NIL

21. Faculty as members in
- a) National committees : NIL
 - b) International Committees : NIL
 - c) Editorial Boards : NIL

22. Students projects

- a) Percentage of students who have done in-house projects including inter-departmental/programme : NIL
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies : NIL

23. Awards/Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists/visitors to the department : NIL

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National : NIL
- b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BA I/II Semester	21	21	10	11	
B.Sc I/II Semester	14	14	06	08	
BA III/IV Semester	14	14	05	09	

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
BA I/II Semester	100%	NA	NA
B.Sc I/II Semester	100%	NA	NA

BA III/IV Semester	100%	NA	NA
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28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL Services, Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D	
Ph.D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above

Data.

30. Details of Infrastructural facilities

- a) Library : NIL
b) Internet facilities for Staff & Students : NIL
c) Class rooms with ICT facility : NIL
d) Laboratories assistance : NIL

31. Number of students receiving financial assistance from college, university, government or other agencies : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lecture method.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : NSS Activities.

35. SWOC analyses of the department and future plans.
STRENGTH:

The department has seven well experienced, qualified and dedicated teachers. The Department has 3 (three) M.Phil degree holders and one Ph.D degree holder.

WEAKNESS:

The department needs to have departmental library.

OPPORTUNITY:

Teachers have got the opportunity to participate in seminars, workshops, refresher courses both in national level as well as international level.

CHALLENGES:

Due to frequent bandhs , strikes and political unrest in the state, extra classes are held on holidays to complete the syllabus. As most of the students are weak in their studies, teachers tried their level best to uplift and help them in times of need.

FUTURE PLANS:

- i. To enrich the Departmental Library.
- ii. To organize state/national seminars, workshops and conferences.

Department of MATHEMATICS

1. **Name of the department** : Mathematics
2. **Year of Establishment** : 2003
3. **Names of programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : Chemistry and Physics(Complimentary Course).
5. **Annual/semester/choice based credit system(programme wise)** : Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		5

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No.of Ph.D Students guided for the last 4 years

1. N. Somorendro Singh	M.Sc.	Asst.Prof./HOD	Theory of Relativity	26	NIL
2. Naorem Tikendrajit Singh	M.Sc.	Asst.Prof.		04	NIL
3. N. Samuel Beringsha	M.Sc.	Asst.Prof.	Pure mathematics	04	NIL
4. Paonam Surjit Kumar Singh	M.Sc.	Asst.Prof.	Applied mathematics	04	NIL
5. Wanglar Mophawar Moyon	M.Sc.	Asst.Prof.	Applied Mathematics	01	NIL

11. **List of senior visiting faculty** : NIL
12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty** : NIL
13. **Student – teacher ratio(Programme wise)** : 8:1
14. **Number of academic support staff(technical) and administrative staff; sanctioned and filled** : NIL
15. **Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.**

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	5

16. **Number of faculty with ongoing projects from**
- a) **National** : NIL
- b) **International funding agencies and grants received** : NIL
17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL
18. **Research Centre/Facility recognized by the university** : NIL
19. **Publications:**
- *Publication per faculty** : NIL

- * **No. of papers published in peer reviewed journal** : NIL
 - * **No. of publications listed in International Database** : NIL
 - * **Monographs** : NIL
 - * **Chapters in books** : NIL
 - * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
- 20. Areas of consultancy and income generated** : NIL
- 21. Faculty as members in**
- a) **National committees** : NIL
 - b) **International Committees** : NIL
 - c) **Editorial Boards** : NIL
- 22. Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL
 - b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies** : NIL
- 23. Awards/Recognitions received by faculty and students** : NIL
- 24. List of eminent academicians and scientists/visitors to the department** : NIL
- 25. Seminars/Conferences/Workshops organized & the source of funding**

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc I/II Semester	11	11	09	2	
B.Sc II/IV Semester	27	27	20	07	90%

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc I/II Semester	100%	NIL	NIL
B.Sc II/IV Semester	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed <ul style="list-style-type: none">● Campus selection● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above Data.

30. Details of Infrastructural facilities

- a) **Library** : NIL
- b) **Internet facilities for Staff &Students** : NIL
- c) **Class rooms with ICT facility** : NIL
- d) **Laboratories assistance** : NIL

31. Number of students receiving financial assistance from college, university, government or other agencies : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. **Details on student enrichment programmes (special lectures/workshops/seminar) with external experts** : NIL
33. **Teaching methods adopted to improve student learning** : Lecture Method, Tutorial Classes, Class Test & Assignment.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** : State Level Quiz, Exhibition, NSS Activities.
35. **SWOC analyses of the department and future plans.**
- **STRENGTH:**
 - The Department has 5 (five) dedicated teachers.

 - **WEAKNESS:**
 - Lack of Departmental Library.
 - Lack of Inadequate Departmental Laboratory Equipments.

 - **OPPORTUNITY:**
 - Teachers have opportunity to attend in Seminars, Workshops, Refresher Course etc conducted by UGC and others.

 - **CHALLENGES:**
 - The teachers managed to complete the syllabus through extra classes in spite of bandhs and strikes.

 - **FUTURE PLANS:**
 - To have a separate departmental Library and teachers' room.
 - To organize of State/National level workshops, seminars, refresher courses and conferences.
 - Improvement of Library and Laboratory equipments.

Department of Physical Education

1. **Name of the department** : Physical Education Health Education & sports.
2. **Year of Establishment** : 2013
3. **Names of programmes/Courses offered(UG,PG,M.Phil.,Ph.D., Integrated Masters;Integrated Ph.D.,etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
The teachers teach Physical Education, Health Education & sports to B.Sc 1st and 2nd Semester students.
5. **Annual/semester/choice based credit system(programme wise)** :
Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		2

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No.of Ph.D Students guided for the

					last 4 years
Angpong Augustine Roel	M.P.Ed/ UGC-NET	HOD	Sports Training	12	NIL
Ngamthen Serbum Moyon	M.P. Ed/M.Phil/ UGC-NET	Assistant Professor	Sports Management	04	NIL

11. **List of senior visiting faculty** : NIL
12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty** : NIL
13. **Student – teacher ratio(Programme wise)** : 4:1
14. **Number of academic support staff(technical) and administrative staff; sanctioned and filled** : NIL
15. **Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.**

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	2

16. **Number of faculty with ongoing projects from**
- a) **National** : NIL
- b) **International funding agencies and grants received** : NIL
17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL
18. **Research Centre/Facility recognized by the university** : NIL
19. **Publications:**
- ***Publication per faculty** : NIL
- * **No. of papers published in peer reviewed journal** : NIL

- * **No. of publications listed in International Database** : NIL
 - * **Monographs** : NIL
 - * **Chapters in books** : NIL
 - * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
- 20. Areas of consultancy and income generated** : NIL
- 21. Faculty as members in**
- a) **National committees** : NIL
 - b) **International Committees** : NIL
 - c) **Editorial Boards** : NIL
- 22. Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL
 - b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies** : NIL
- 23. Awards/Recognitions received by faculty and students** : NIL
- 24. List of eminent academicians and scientists/visitors to the department** : NIL
- 25. Seminars/Conferences/Workshops organized & the source of funding**
- a) **National** : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Ped III Semester	8	8	6	2	

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Ped	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above Data.

30. Details of Infrastructural facilities

a) Library : NIL

b) Internet facilities for Staff & Students : NIL

c) Class rooms with ICT facility : NIL

d) Laboratories assistance : NA

31. **Number of students receiving financial assistance from college, university, government or other agencies** : NIL
32. **Details on student enrichment programmes(special lectures/workshops/seminar) with external experts** : NIL
33. **Teaching methods adopted to improve student learning** : Lecture Method
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** : NSS Activities
35. **SWOC analyses of the department and future plans.**

STRENGTH:

Both the teachers are very dedicated and UGC NET Qualified with area of interest in sports specialization in Basketball and Football respectively.

WEAKNESS:

The department lacks in the number of teaching staffs. At present, it is managed by only two teachers . The department also lacks in the games & sports equipments. There are only few physical education & sports books in the college library. The major problem faced by the department is irregularity of the students in classroom learning.

OPPORTUNITY:

The college provides the teachers to undergo Teacher training programmes like Orientation, Refresher course, Workshops and Seminars etc. Teachers also get the opportunity to undertake Minor Research projects under UGC. To enrich the students in the field of Organisation and Administration, the college permits the department to host Inter – college tournaments at the college.

CHALLENGES:

The top most priority of the teachers is to resolve the problem of irregularities of the students in classroom attendance.

Department of PHYSICS

1. **Name of the department** : Physics
2. **Year of Establishment** : 2003
3. **Names of programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : Chemistry and Mathematics(Complimentary Course).
5. **Annual/semester/choice based credit system(programme wise)** : Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		3

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualificati on	Designati on	Specializati on	No. of years of Experienc e	No.of Ph.D Students guided for the last 4 years

1. M. Rasmani	M.Sc.	Asst.Prof./ HOD	Solid State Physics	27	Nil
2. H. Jamuna	M.Sc.	Asst.Prof.	Electronics	19	Nil
3. Ksh. Nandini	M.Sc.	Asst.Prof.	Nuclear Physics	11	Nil

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : NIL

13. Student – teacher ratio(Programme wise) : 12:1

14. Number of academic support staff(technical) and administrative staff; sanctioned and filled : NIL

15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	3

16. Number of faculty with ongoing projects from

a)National : NIL

b) International funding agencies and grants received : NIL

17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received : NIL

18. Research Centre/Facility recognized by the university : NIL

19. Publications:

***Publication per faculty : NIL**

*** No. of papers published in peer reviewed journal : NIL**

*** No. of publications listed in International Database : NIL**

*** Monographs : NIL**

*** Chapters in books : NIL**

- * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
20. **Areas of consultancy and income generated** : NIL
21. **Faculty as members in**
- a) **National committees** : NIL
 - b) **International Committees** : NIL
 - c) **Editorial Boards** : NIL
22. **Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL
 - b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies** : NIL
23. **Awards/Recognitions received by faculty and students** : NIL
24. **List of eminent academicians and scientists/visitors to the department** : NIL
25. **Seminars/Conferences/Workshops organized & the source of funding**
- a) **National** : NIL
 - b) **International** : NIL
26. **Student profile programme/course wise:**

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc I/II Semester	11	11	09	2	
B.Sc II/IV Semester	27	27	20	07	90%

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc I/II Semester	100%	NIL	NIL
B.Sc II/IV Semester	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defense services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D	
Ph.D to Post –Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship	

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : 1(one)

d) Laboratories assistance : 2(1 Lab. Asst. & 1 Lab. Attd.)

31. Number of students receiving financial assistance from college, university, government or other agencies: 38 Students.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lecture cum Demonstration Method, Tutorial Classes, Class Test, Home Assignment.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: State Level Quiz, Exhibition, NSS Activities.

35. SWOC analyses of the department and future plans.

➤ **STRENGTH:**

- The Department has 3 (three) dedicated and well experienced teachers.
- One of the teachers is undergoing Ph.D degree.

➤ **WEAKNESS:**

- Lack of Departmental Library.
- Lack of Departmental Laboratory Equipments.

➤ **OPPORTUNITY:**

- Teachers have opportunity to attend in Seminars, Workshops, Refresher Course etc conducted by UGC and others.

➤ **CHALLENGES:**

- Encouraging the students to take up Physics Honours.

➤ **FUTURE PLANS:**

- To have a separate departmental Library and teachers' room.
- To organize of State/National level workshops, seminars, refresher courses and conferences.
- To organize educational excursions and study tours.

Department of Political Science

1. **Name of the department** : Political Science
2. **Year of Establishment** : 1981
3. **Names of programmes/Courses offered(UG,PG,M.Phil.,Ph.D., Integrated Masters;Integrated Ph.D.,etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
Regional Development in 3rd Semester.
5. **Annual/semester/choice based credit system(programme wise)** :
Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		6

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No.of Ph.D Students guided for the

					last 4 years
1. Kh. Khelendra	M.A.	Asst.Prof.	Local Government	33	NIL
2. S.Rame Singh	M.A.	Asst.Prof./HOD	Political thought	33	NIL
3. N.Ramo Singh	M.A.	Asst.Prof.	Political Thought	29	NIL
4. S.Haridas	M.A.	Asst.Prof.	Regional Studies with Indian Economy	29	NIL
5. A.Dhanakumar	M.A.	Asst.Prof.	Gandhian Thought	27	NIL
6. Esha Vicky Ngoruw	M.Phil/UGC-NET	Asst.Prof.	Indian govt. & Politics	11	NIL
7. Mayrose Ngoruh	M.A.	Asst. Prof.		5	NIL
8. Sweety Roel	M.A.	Asst. Prof.		2	NIL

11. **List of senior visiting faculty** : NIL

12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty** : NIL

13. **Student – teacher ratio(Programme wise)** : 55:1

14. **Number of academic support staff(technical) and administrative staff; sanctioned and filled**

15. **Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.**

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	1	6

16. **Number of faculty with ongoing projects from**

a) **National** : NIL

- b) International funding agencies and grants received : NIL
17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received : NIL
18. Research Centre/Facility recognized by the university : NIL
19. Publications:
- *Publication per faculty : NIL
 - * No. of papers published in peer reviewed journal : NIL
 - * No. of publications listed in International Database : NIL
 - * Monographs : NIL
 - * Chapters in books : NIL
 - * Booked Edited : NIL
 - * Books with ISBN : NIL
 - * SNIP : NIL
 - * SJR : NIL
 - * Impact factor : NIL
 - * h-Index : NIL
20. Areas of consultancy and income generated : NIL
21. Faculty as members in
- a) National committees : NIL
 - b) International Committees : NIL
 - c) Editorial Boards : NIL
22. Students projects

a) Percentage of students who have done in-house projects including inter-departmental/programme : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : NIL

23. Awards/Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists/visitors to the department : NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BA I/II Semester	153	153	80	73	
BA III/IV Semester	144	144	88	56	
BA V/VI Sem(Hons)	59	59	39	20	100%
BA V/VI Sem(Gen)	26	26	13	13	100%

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
BA Semester 1 & 2	100%	NIL	NIL
BA Semester 3 & 4	100%	NIL	NIL
Ba Semester 5 & 6	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed	
● Campus selection	
● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above

Data.

30. Details of Infrastructural facilities

a) Library : NIL

b) Internet facilities for Staff & Students : NIL

c) Class rooms with ICT facility : NIL

d) Laboratories assistance : NA

31. Number of students receiving financial assistance from college, university, government or other agencies : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes(special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lectures, Class test, Home Assignment etc.

34. Participation in Institutional Social Responsibility(ISR) and Extension activities : NSS Activities.

35. SWOC analyses of the department and future plans.

STRENGTH:

The Department has 3 (three) experienced senior teachers. S.Rame Singh, HOD, has one publication: Guide series for BA Semester Paper 1-10(both General & Honors). N.Ramo Singh has completed one UGC Minor Project. Dhanakumar has

attended three Refresher Courses on Political Science and Esha Vicky has completed her M.Phil and is also NET qualified.

WEAKNESS:

The Department do not have Departmental Library or a separate Departmental room.

OPPORTUNITY:

Teachers have the opportunity to participate in National as well as International level workshops, seminars, refresher courses and conferences organized by the University Grants Commission. The department also has the opportunity to give coaching classes for competitive and other job oriented exams.

CHALLENGES :

- i. To have a separate departmental Library and teachers' room.
- ii. To organize State/National level workshops, seminars, refresher courses and conferences.
- iii. To organize educational excursions and study tours.

Department of SOCIOLOGY

1. **Name of the department** : Sociology
2. **Year of Establishment** : 2013
3. **Names of programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
NIL
5. **Annual/semester/choice based credit system(programme wise)** :
Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** :
NIL
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		4

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No.of Ph.D Students guided for the

					last 4 years
1. Dinsha Roel Moyon	Post Graduate	Asst.Prof./HOD		02	NIL
6. Md. Tajuddin	Post Graduate	Asst.Prof.		02	NIL
7. Serbum Ryan Chumshing Moyon	Post Graduate/UG C-NET,JRF	Asst.Prof.		02	NIL
8. Ngoruh Ruth Moyon	Post Graduate/UG C-NET	Asst.Prof.		02	NIL

11. **List of senior visiting faculty** : NIL
12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty** : NIL
13. **Student – teacher ratio(Programme wise)** : 10:1
14. **Number of academic support staff(technical) and administrative staff; sanctioned and filled** : NIL
15. **Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.**

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	4

16. **Number of faculty with ongoing projects from**
- a) **National** : NIL
- b) **International funding agencies and grants received** : NIL
17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL

18. **Research Centre/Facility recognized by the university** : NIL
19. **Publications:**
- ***Publication per faculty** : NIL
 - * **No. of papers published in peer reviewed journal** : NIL
 - * **No. of publications listed in International Database** : NIL
 - * **Monographs** : NIL
 - * **Chapters in books** : NIL
 - * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
20. **Areas of consultancy and income generated** : NIL
21. **Faculty as members in**
- a) **National committees** : NIL
 - b) **International Committees** : NIL
 - c) **Editorial Boards** : NIL
22. **Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL
 - b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies** : NIL

23. Awards/Recognitions received by faculty and students : NIL
24. List of eminent academicians and scientists/visitors to the department : NIL
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National : NIL
- b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BA I/II Semester	28	28	15	13	
BA III/IV Semester	13	13	08	05	

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
BA I/II Semester	100%	NIL	NA
BA III/IV Semester	100%	NIL	NA

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed ● Campus selection	

• Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above

Data.

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : NIL
- d) Laboratories assistance : NA

31. Number of students receiving financial assistance from college, university, government or other agencies : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. Details on student enrichment programmes(special lectures/workshops/seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning : Lectures, Home Assignments, etc.

34. Participation in Institutional Social Responsibility(ISR) and Extension activities :

35. SWOC analyses of the department and future plans.

STRENGTH:

The Department has 4 (four) dedicated teachers. Two of the teachers are UGC-NET, JRF and UGC-NET qualified respectively. One of the teachers is undergoing Ph.D.

WEAKNESS:

Insufficient books and references in the Library.

OPPORTUNITY:

Teachers have the opportunity to participate in National as well as International level workshops, seminars, refresher courses and conferences organized by the University Grants Commission.

CHALLENGES :

- i. To have a departmental Library.
- ii. To organize State/National level workshops, seminars and conferences.

Department of STATISTICS

1. **Name of the department** : Statistics
2. **Year of Establishment** : 2003
3. **Names of programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
NIL
5. **Annual/semester/choice based credit system(programme wise)** :
Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		3

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the last 4 years

1. Thiyam Dwijen Kumar Singh	Post Graduate	Asst.Prof./ HOD		28	NIL
2. Kshetrimayum Surjit Singh	Post Graduate	Asst.Prof.		04	NIL
3. Yengkhom Sandhyarani Devi	Post Graduate	Asst.Prof.		04	NIL

11. **List of senior visiting faculty** : NIL
12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty** : NIL
13. **Student – teacher ratio(Programme wise)** : 1:3
14. **Number of academic support staff(technical) and administrative staff; sanctioned and filled** : Nil
15. **Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.**

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	3

16. **Number of faculty with ongoing projects from**
- a)National : NIL
- b) International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL
18. **Research Centre/Facility recognized by the university** : NIL
19. **Publications:**
- *Publication per faculty : NIL
- * No. of papers published in peer reviewed journal : NIL
- * No. of publications listed in International Database : NIL
- * Monographs : NIL

- * **Chapters in books** : NIL
 - * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
20. **Areas of consultancy and income generated** : NIL
21. **Faculty as members in**
- a) **National committees** : NIL
 - b) **International Committees** : NIL
 - c) **Editorial Boards** : NIL
22. **Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL
 - b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies** : NIL
23. **Awards/Recognitions received by faculty and students** : NIL
24. **List of eminent academicians and scientists/visitors to the department** : NIL
25. **Seminars/Conferences/Workshops organized & the source of funding**
- a) **National** : NIL
 - b) **International** : NIL
26. **Student profile programme/course wise:**

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc III/IV Semester	1	1	1	NIL	

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defense services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above Data.

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : NIL
- d) Laboratories assistance : NIL

31. **Number of students receiving financial assistance from college, university, government or other agencies** : NIL
32. **Details on student enrichment programmes (special lectures/workshops/seminar) with external experts** : NIL
33. **Teaching methods adopted to improve student learning** : Lecture Method, Tutorial Classes, Assignment.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** : State Level Quiz, Exhibition, NSS Activities.
35. **SWOC analyses of the department and future plans.**
- **STRENGTH:**
 - The Department has 3 (three) dedicated and teachers.

 - **WEAKNESS:**
 - Lack of Departmental Library.

 - **OPPORTUNITY:**
 - Teachers have opportunity to attend in Seminars, Workshops, Refresher Course etc conducted by UGC and others.

 - **CHALLENGES:**
 - To encourage students to take up Statistics Subject.
 - To have a Departmental Library.
 - To organize of State/National level workshops, seminars, refresher courses and conferences.

Department of THADOU KUKI

1. **Name of the department** : Thadou Kuki
2. **Year of Establishment** : 2013
3. **Names of programmes/Courses offered(UG,PG,M.Phil.,Ph.D., Integrated Masters;Integrated Ph.D.,etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : NIL
5. **Annual/semester/choice based credit system(programme wise)** : Semester system.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities,industries,foreign institutions,etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		1

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the

					last 4 years
M. Tongmilien Haokip	Post Graduate	Assistant Professor / HOD		07	NIL

11. **List of senior visiting faculty** : NIL
12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty** : NIL
13. **Student – teacher ratio (Programme wise)** : 22:1
14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled** : NA
15. **Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.**

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	NIL	1

16. **Number of faculty with ongoing projects from**
 - a) **National** : NIL
 - b) **International funding agencies and grants received** : NIL
17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL
18. **Research Centre/Facility recognized by the university** : NIL
19. **Publications:**

***Publication per faculty** : NIL

- * **No. of papers published in peer reviewed journal** : NIL
 - * **No. of publications listed in International Database** : NIL
 - * **Monographs** : NIL
 - * **Chapters in books** : NIL
 - * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
- 20. Areas of consultancy and income generated** : NIL
- 21. Faculty as members in**
- a) **National committees** : NIL
 - b) **International Committees** : NIL
 - c) **Editorial Boards** : NIL
- 22. Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL
 - b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies** : NIL
- 23. Awards/Recognitions received by faculty and students** : NIL
- 24. List of eminent academicians and scientists/visitors to the department** : NIL
- 25. Seminars/Conferences/Workshops organized & the source of funding**

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BA I/II Semester	10	10	06	04	
B.Sc I/II Semester	12	12	08	04	

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
BA I/II Semester	100%	NIL	NIL
B.Sc I/II Semester	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above Data.

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : NIL
- d) Laboratories assistance : NA
31. **Number of students receiving financial assistance from college, university, government or other agencies** : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.
32. **Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:** NIL
33. **Teaching methods adopted to improve student learning** : Lecture, Motivation & Interactive based.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** : NSS Activities.
35. **SWOC analyses of the department and future plans.**

STRENGTH:

Although the Department has only 1(one) teacher, he is very dedicated and managed the Department whole-heartedly. He is the sole Thadou Kuki Paper Evaluator for the 1st & 2nd Semester at Manipur University. He has contributed services towards the development and welfare of the Thadou Kuki Student Communities and Literature Society as well.

WEAKNESS:

- The Department needs more teachers.
- Lack of reference books and study materials.

OPPORTUNITY:

- Opportunity to participate in Workshops, Seminars, Orientations & Refresher courses organized by UGC or Others.

- To take up Minor/Major projects.
- To impart and enhance more the literary knowledge of Thadou Kuki to the younger generations through the students.

CHALLENGES:

- To increase the student strength.
- To upgrade the department to have general course.

Department of ZOOLOGY

1. **Name of the department** : Zoology
2. **Year of Establishment** : 2003
3. **Names of programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : Biochemistry, Bioanthropology, Environmental Studies and Regional Development.
5. **Annual/semester/choice based credit system(programme wise)** : Semester system which was introduced in 2010.
6. **Participation of the department in the courses offered by other departments** : NIL
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		6

10. **Faculty profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D Students guided for the last 4 years

1. T. Nabakumar Singh	M.Sc.	Asst.Prof./ Principal-in-charge	Entomology	28	Nil
2. H. Subadani Devi	M.Sc.	Asst.Prof./ HOD	Fishery	25	Nil
3. Wanglar Alphonsa Moyon	M.Sc.	Asst.Prof.	Entomology	18	Nil
4. T. Ramananda Singh	M.Sc. M.Phil	Asst.Prof.	Environmental Biology	12	Nil
5. SK. Peilun Lamkang	M.Sc.	Asst.Prof.	Fishery	11	Nil
6. Celine Roel Rengrii	M.Sc.	Asst.Prof.	Environmental Biology	04	Nil

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : NIL

13. Student – teacher ratio(Programme wise) : 65:1

14. Number of academic support staff(technical) and administrative staff; sanctioned and filled : 02 (Two)

15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG.

D.Sc	D.Litt	Ph.D	M.Phil	P.G
NIL	NIL	NIL	1	5

16. Number of faculty with ongoing projects from

a) National : One Minor Project sponsored by UGC–NERO, Guwahati has been completed in the year 2013 by T. Nabakumar Singh, Principal-in-charge.

b) International funding agencies and grants received : NIL

17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,ETC. and total grants received** : NIL
18. **Research Centre/Facility recognized by the university** : NIL
19. **Publications:**
- ***Publication per faculty** : NIL
 - * **No. of papers published in peer reviewed journal** : NIL
 - * **No. of publications listed in International Database** : NIL
 - * **Monographs** : NIL
 - * **Chapters in books** : NIL
 - * **Booked Edited** : NIL
 - * **Books with ISBN** : NIL
 - * **SNIP** : NIL
 - * **SJR** : NIL
 - * **Impact factor** : NIL
 - * **h-Index** : NIL
20. **Areas of consultancy and income generated** : NIL
21. **Faculty as members in**
- a) **National committees** : NIL
 - b) **International Committees** : NIL
 - c) **Editorial Boards** : NIL
22. **Students projects**
- a) **Percentage of students who have done in-house projects including inter-departmental/programme** : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies : NIL

23. Awards/Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists/visitors to the department : NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : NIL

b) International : NIL

26. Student profile programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc I/II Semester	123	123	68	55	
B.Sc III/IV Semester	227	227	123	104	
B.Sc V/VI Sem(Hons)	30	30	17	13	100%
B.Sc V/VI Sem(Gen)	15	15	13	02	100%

*M = Male * F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc General	100%	NIL	NIL
B.Sc Honors	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,CIVIL services,Defence services, etc.? : NA

29. Student progression : NA

Student progression	Against % enrolled
UG to PG	

PG to M. Phil.	
PG to Ph. D	
Ph. D to Post –Doctoral	
Employed ● Campus selection ● Other than campus recruitment	
Entrepreneurship	

* The Department does not have a mechanism to note the details of the above

Data.

30. Details of Infrastructural facilities

- a) Library : NIL
- b) Internet facilities for Staff & Students : NIL
- c) Class rooms with ICT facility : 1(one)
- d) Laboratories assistance : 1 Lab. Asst. & 1 Lab

Attd.

31. **Number of students receiving financial assistance from college, university, government or other agencies** : Most of the students belong to ST, SC, OBC and MOBC and hence they enjoy all the financial assistance given by the government and other agencies.

32. **Details on student enrichment programmes (special lectures/workshops/seminar) with external experts** : NIL

33. **Teaching methods adopted to improve student learning** : Lecture & Demonstration Method, Assignment, Field Work, Internal Zoological study tour, etc.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** : State Level Quiz, Exhibition, NSS Activities.

35. **SWOC analyses of the department and future plans.**

➤ **STRENGTH:**

- Dedicated and well experience teachers.
- Two teachers are undergoing Ph.D.

- One teacher is a M.Phil. Degree Holder.
- One teacher is the Principal in charge of the College.
- One teacher is a member of the Manipur University Paper Evaluation Team of all the Semester Examination.
- **WEAKNESS:**
 - Inadequate Laboratory Equipments.
 - Lack of Departmental Library.
- **OPPORTUNITY:**
 - Teachers have opportunity to attend in Seminars, Workshops, Refresher Course etc conducted by UGC and others.
 - Teachers can take up Minor/Major Projects.
- **CHALLENGES:**
 - To have a separate departmental Library.
 - To organize of State/National level workshops, seminars and conferences.
 - To improve Laboratory equipments.
 - To encourage teachers to take up Minor/ Major projects.



Redg. No. 3562 of 1981

THE SOUTH EAST MANIPUR COLLEGE

Komlathabi, Chandel District

P.O. Pallel, Manipur – 795135

Ph: (03848) – 265231

e-mail: semco_college@rediffmail.com

Website: www.semcol.edu.in

Affiliated to the Manipur University

Ref. No.

Date:

Declaration by the Head of the Institution

I certify that the data included in this Self Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part therefore has been outsourced.

I am aware that the Peer Team will validate the information provided in this SSR during the Peer Team Visit.

Dated: 3/8/15

Place: Komlathabi

(T. NABAKUMAR SINGH)

Principal

South East Manipur College

Principal
South East Manipur College -
Komlathabi



Redg. No. 3562 of 1981

THE SOUTH EAST MANIPUR COLLEGE

Komlathabi, Chandel District

P.O. Pallel, Manipur – 795135

Ph: (03848) – 265231

e-mail: semco_college@rediffmail.com

Website: www.semcol.edu.in

Affiliated to the Manipur University

Ref. No.

Date:

CERTIFICATE OF COMPLIANCE *(Affiliated/Constituent/College and Recognised Institutions)*

This is to certify that the South East Manipur College, Komlathabi, Manipur fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body(such as NCTE,AICTE,MCI,DCI,BCI,etc.) and
3. The affiliation and recognition (if applicable) is valid as on date.

In case the affiliation/recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the College Website.

Dated:

Place : Komlathabi

(T.NABAKUMAR SINGH)

Principal

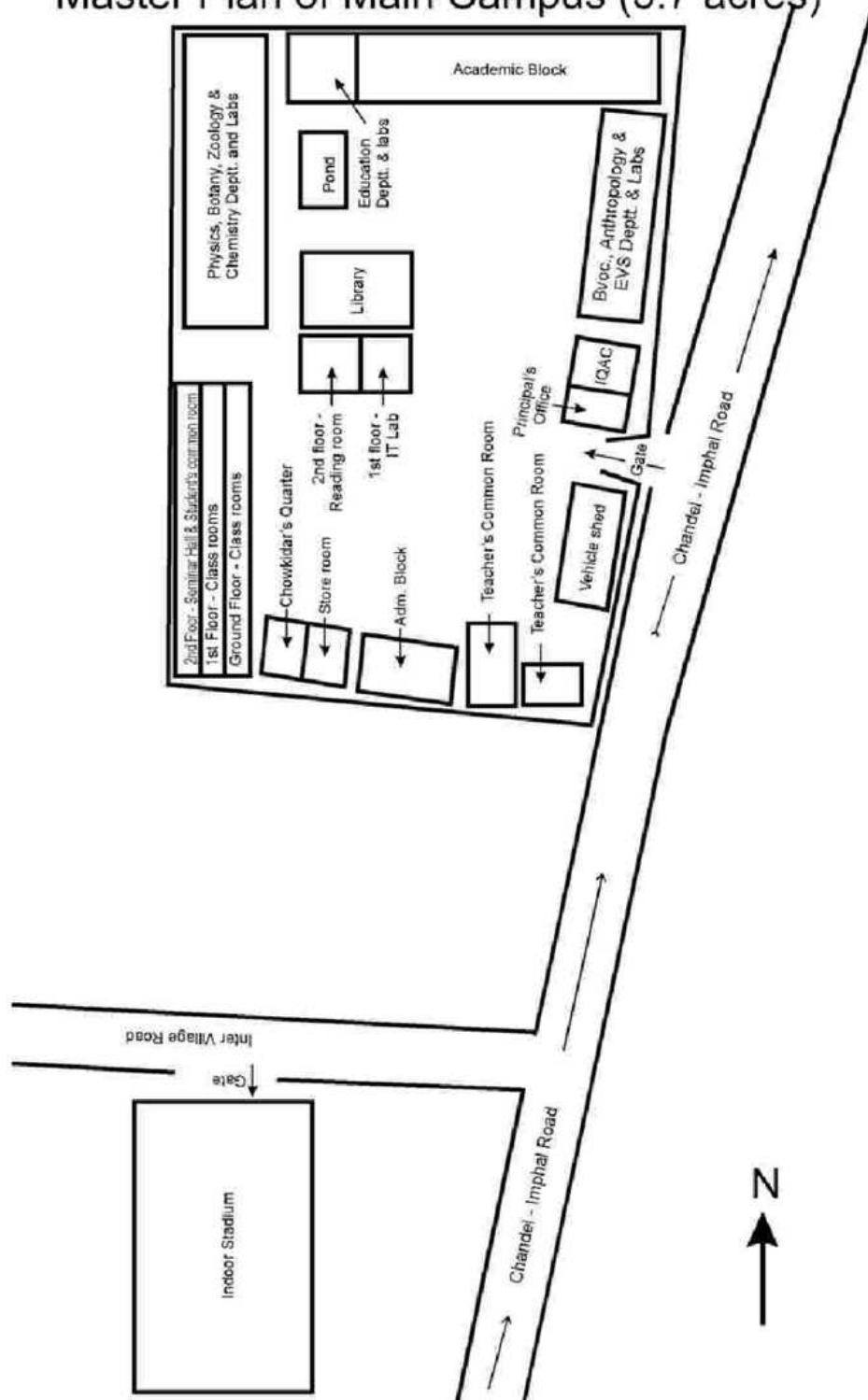
South East Manipur College

Principal
South East Manipur College -
Komlathabi

SSR Steering Committee

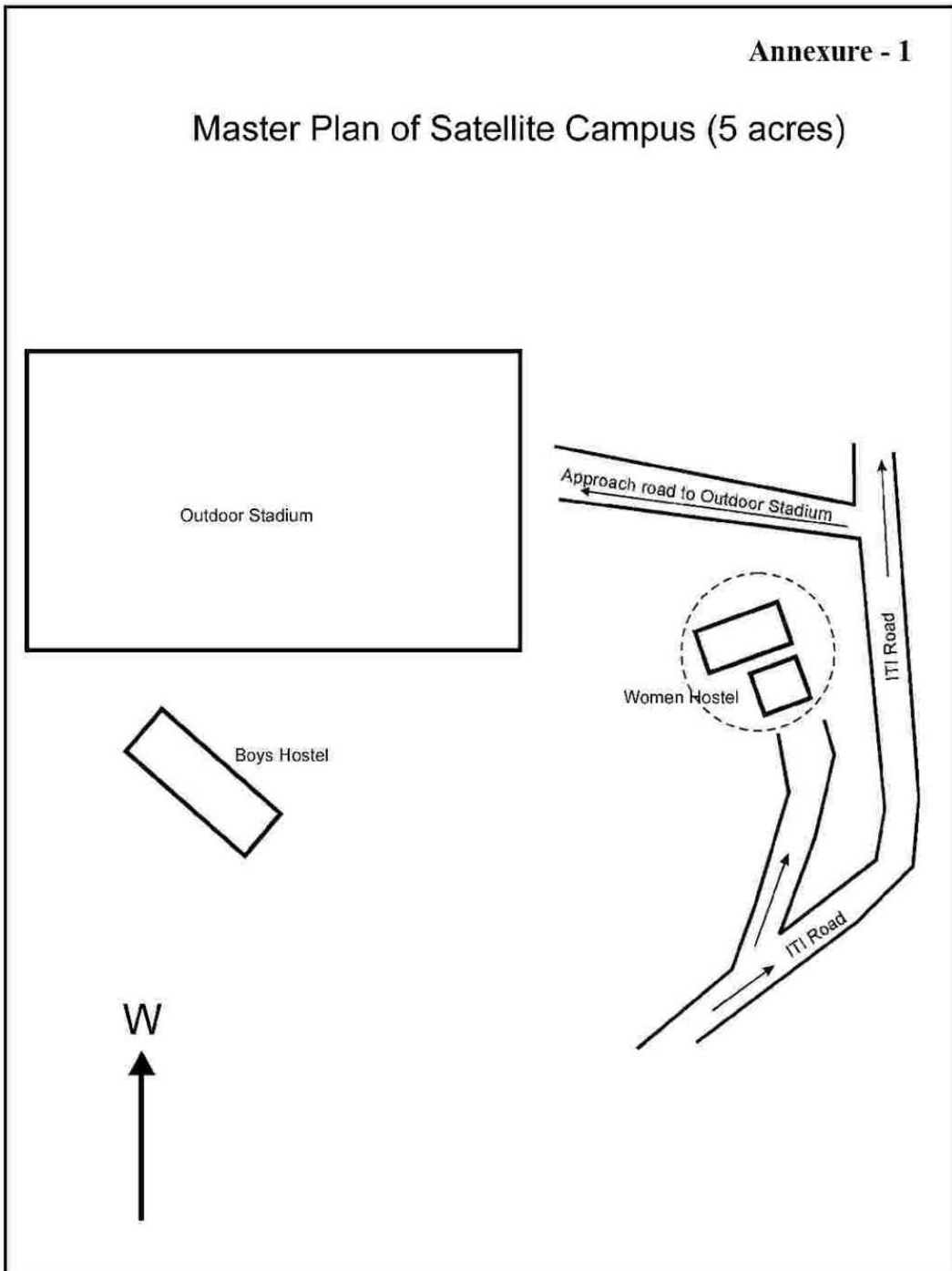
<u>SL.No.</u>	<u>Name</u>	<u>Position</u>
1.	T.Nabakumar, Principal	Chairperson
2.	Dr.Gina Shangkham, GB member	Advisor
3.	Dr.L.Khiloni, Asst.Professor	Co-ordinator
4.	Monica Jasmine Langhu, Asst. Professor	Member
5.	Roel Omilan Moyon, Asst. Professor	Member
6.	M. Alita Tarao, Asst. Professor	Member
7.	Salam Shyamchandra Singh , Asst. Professor	Member
8.	Cliff Serbum , Asst.Professor	Member
9.	Cr William Moyon, Asst.Professor	Member

Master Plan of Main Campus (3.7 acres)



Annexure - 1

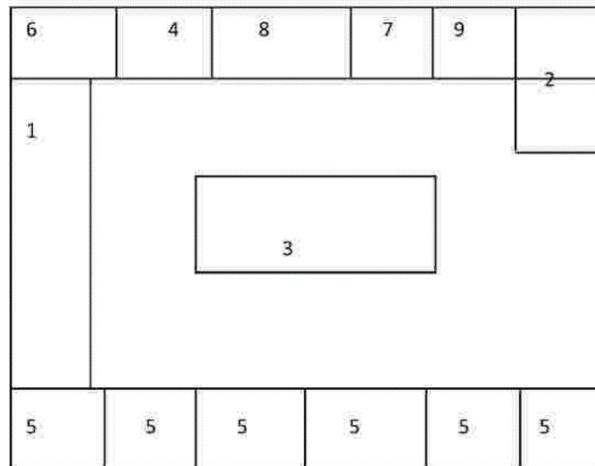
Master Plan of Satellite Campus (5 acres)



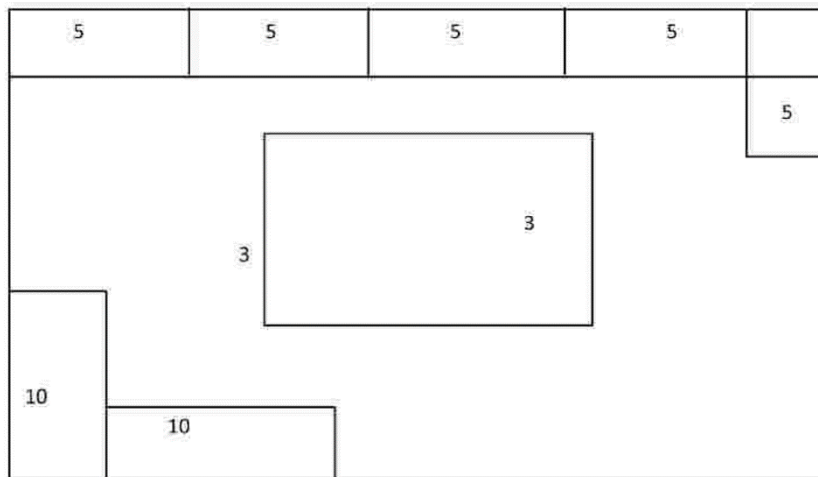
Annexure - II

LAYOUT OF SOUTH EAST MANIPUR COLLEGE, KOMLATHABI LIBRARY BUILDING

1. Table for dispensing book
2. Rack for Library users
3. Reference Reading table
4. Librarian Table
5. Book shelves
6. Record almirah
7. Reprography
8. Soul server
9. OPAC
10. Clines computers for e-learning



*Layout of Library Building (ground floor)
Area: 108. Sq.m*



*Layout of Library Building (First floor)
Area: 60. Sq. m*

Annexure - III

**GOVERNMENT OF MANIPUR
OFFICE OF THE DEPUTY REGISTRAR OF SOCIETIES
CHANDEL**



No. 3562/SR/1980/CDL: This is to certify that the general account of the office of the Principal of South East Manipur College, Komlathabi has been audited by the office of the Deputy Registrar of societies, Chandel from the academic session 2011-12 to 2014-15 and no major irregularities/discrepancies is found as per statement furnished by Principal/Secretary of the college as on date.

Dated: 31/7/2015

L.K. AIMOL 31/7
(L.K. AIMOL)
Deputy
Registrar of Societies
Chandel
**Deputy
Registrar of Societies
Chandel**

Annexure - IV



Prof. P. Nabachandra Singh
Director


MANIPUR UNIVERSITY
COLLEGE DEVELOPMENT COUNCIL
Canchipur, Imphal - 795003
MANIPUR: INDIA
Tele: 0385 - 2435152
Fax No. 0385-2435145/2435831

November 4, 2014

TO WHOM IT MAY CONCERN

No. MU/LPC./CDC/2013: This is to certify that South East Manipur College, Komlathabi Chandel District, Manipur has been permanently affiliated to this University since 13th November, 1992. As per records maintained by this Office, South East Manipur College, Komlathabi, Chandel District, Manipur is a Government Aided co-educational Institute and recognized under Section 2(f) & 12(b) of the UGC Act, 1956. At present the following subjects are taught in the College:

BA General: Economics, Education History, Political Science, Sociology English, Manipuri, Thadou-Kuki and Hindi Hons Courses: English, Manipuri, Economics, History, Education and Pol. Sc.	B.Sc. General : Botany, Zoology, Chemistry, Physics , Environmental Science, Anthropology, Mathematics and Statistics, Physical Education, Health Education and Sports, Bachelor of Computer Application (BCA) Hons Courses: Botany, Chemistry, Zoology
Vocational Courses: (1) Food Processing & Engineering (2) Information and IT Services	


(Prof. P. Nabachandra Singh)


4/11/2014
South East Manipur College
Komlathabi

निदेशक
कॉलेज विकास परिषद,
मणिपुर विश्वविद्यालय
Director
College Development Council,
Manipur University

Annexure - V

UNIVERSITY COURTS COMMISSION
 BHABHUR BAHU ZAFAR KHAN
 NEW DELHI-110002.

No.F.8-9/91 (GPP-I)

April, 1994

The Registrar
 Manipur University
 Ganchipur
 Imphal.

Sub:-List of Colleges prepared under Section 2 (f) of the UGC Act, 1956-Inclusion of New Colleges.

Sir,
 I am directed to refer to your letters No. MU/2-10/90/CDC/1625,1515 dated 7th August, 1993, 20th July, 1993 on the above subject and to say that the name of the following colleges have been included in the above list under Non-Govt. Colleges teaching upto Bachelor's Degree :-

Name of the college	Year of Estt.	Remarks
1. South East Manipur College, Komlathabi, P.O. Palliel (Sh. Ng. Ngamshing)	1983	These colleges are eligible to receive Central assistance in terms of the rules framed under Section 12-B of the UGC Act, 1956.
2. Standard College, Congba, Imphal (Sh. N.Laxman Singh)	1981	
3. Elremangol College, Sawombung. (Sh. Laiten-lakpam Chandra Singh).	1985	

Yours faithfully,

D D Mehta
 (D D MEHTA)
 SECTION OFFICER

Copy forwarded to :-

- ✓ The Principal, South East Manipur College, Komlathabi P.O. Palliel. Manipur
2. The Principal, Standard College, Congba, Imphal.
3. The Principal, Elremangol College, Sawombung. Manipur
4. The Secretary, Govt. of India, Ministry of Human Resource Development (Deptt. of Education, T-14 Section) New Delhi.
5. All Officers/Sections in the UGC Office.
6. Incharge Computer Cell.
7. Guard file.
8. S.O., FD-III/CD-IV, UGC Office.

D D Mehta
 (D D MEHTA)
 SECTION OFFICER

Attest
TN Mehta
 14/11/2014
 Principal
 South East Manipur College
 Komlathabi